

**COWICHAN VALLEY REGIONAL DISTRICT
KERRY PARK RECREATION CENTRE**

Minutes of the regular Kerry Park Recreation Centre Commission meeting held at the Lake Cowichan Recreation Centre on Tuesday, February 22nd, at 6:45 pm.

PRESENT: Chairperson: Heather Broughton
Directors: Lori Iannidinaro
Commissioners: Doug Higginson, Michael Croft ,
Alternate Directors: John Krug, Buddy Bhandar

ALSO

PRESENT: Kim Liddle Manager, SCR
Tony Liddle, Facility Coordinator, SCR
Ron Austen, GM Parks, Recreation and Culture
Jim Wakeham, Mgr. Facility, Fleet & Transit
Norm Olive, Mgr. Capital Projects
Steve Hurcombe, Budget Coordinator, Finance Div
Sharon Moss, Manager, Finance Division
Mark Kueber, General Manager, Corporate Services
Sheena Boyles, Recording Secretary

ABSENT: Directors: Brian Harrison, Ken Cossey, Gerry Giles

CALL TO ORDER

The meeting was called to order at 6:45 pm.

**APPROVAL OF
AGENDA**

It was moved and seconded that the agenda be amended by moving New Business item NB1 2011 Budget to directly after adoption of minutes and that the agenda as amended be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded that the minutes from the February 11th, 2011 Special Kerry Park Recreation Centre Commission meeting be adopted as presented.

MOTION CARRIED

NEW BUSINESS

NB 1 2011 Budget

The manager and representatives from the finance division briefed the members on the process to date as well as specific goals that fit within the CVRD corporate strategy; those being achieving financial stability, providing exceptional programming and services, and attaining a well maintained facility

At the end of 2011 unexpected items that were experienced were: decrease in food and beverage revenue, a huge increase in BC Hydro rates as well as the discovery of a leak in chlorination system subsequently needing to be fixed and upgraded.

After discussion on core and supplemental budget items the members voted to add the following supplemental items to the core budget:

New 24 passenger bus, referendum, security system, grounds keeper (6 months), grass cutter, automatic door openers (arena washrooms), rain garden for an overall budget increase of 2.35%

MOTION That the 2011 budget be approved as amended and be sent to the CVRD board for final approval

MOTION CARRIED

Mark Kueber, Sharon Moss, Jim Wakeham and Steve Hurcombe left the meeting at 8:30pm

BUSINESS ARISING FROM THE MINUTES

BA1 Damage Policy

A property damage policy has been created in the interest of protecting the local taxpayers' investment. This policy will assist with the collection of restitution to recover vandalism and/or damage expenses.

MOTION It was moved and seconded that the Damage Policy be adopted as presented and implementation will take effective immediately.

MOTION CARRIED

DELEGATIONS

None

CORRESPONDENCE

None

REPORTS

R1 Managers Report

The manager briefed the commission on the new cost saving measures being implemented to the food and beverage department

The manager highlighted several upcoming events taking place at the centre:

- The Junior B Islanders round 1 playoff series starts February 22nd vs. Oceanside Generals
- The 12th Annual Brentwood Ross Cup runs February 24-26.
- The 35th Annual Figure Skating Carnival is March 12th
- South Island Curling Challenge is March 25-27

R1 Facility Coordinators Report

The facility coordinator gave an update on capital projects; HVAC project has been completed with final inspection pending, the project was completed on budget but with a longer time line than expected.

The food and beverage department purchased convection oven and dishwasher for a purchase price of \$14, 800 with a Hydro rebate of over \$5,000.

New tables and chairs have arrived our user groups seem pleased with them.

The chlorination injection line that feeds in to our water system was found to have a leak, it has been temporarily repaired but a new pump and upgrade are proceeding.

UNFINISHED BUSINESS

UB 1 Redevelopment Update

The commission discussed the referendum process and desire to move forward with this project.

MOTION It was moved and seconded that Kerry Park Recreation have a referendum for a facility renovation project. That the referendum would coincide with the November 2011 regional election.

MOTION CARRIED

MEETING DATE

The next meeting is scheduled for March 22, 2011

ADJOURNMENT

The meeting adjourned at 9:15 pm

Certified Correct:

Chairperson

Secretary

Dated