

Minutes of the Special meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, June 8, 2011 at 3:01 pm.

PRESENT: Chair G. Giles,
Directors K. Cossey, M. Dorey, D. Haywood
L. Iannidinardo, P. Kent, K. Kuhn, M. Marcotte,
I. Morrison, G. Seymour and
Alternate Directors R. Burgess, D. George and
R. Hartmann

**ALSO
PRESENT:** Warren Jones, Administrator
Joe Barry, Corporate Secretary
Jacob Ellis, Manager, Corporate Planning
Brian Dennison, General Manager,
Engineering & Environmental Services

ABSENT: Directors R. Hutchins, T. McGonigle, B. Harrison,
L. Duncan and T. Walker

APPROVAL OF AGENDA

11-280

It was moved and seconded that the agenda be amended with the addition of New Business Item:

NB1 “CVRD Bylaw No. 3503 – Thetis Island Residents and Ratepayers Association Annual Financial Contribution Service Establishment Bylaw, 2011”, 1st, 2nd and 3rd reading,

and that the agenda, as amended, be approved.

MOTION CARRIED

ADOPTION OF MINUTES

11-281

It was moved and seconded that the first line of CVRD Resolution No. 11-237-3.3 on page 9 of the May 11, 2011 Regular Board minutes be corrected to read “Bylaw No. 3290” not Bylaw No. 2989, and that the minutes, as amended, be adopted.

MOTION CARRIED

BUSINESS ARISING OUT OF MINUTES

There was no business arising out of the minutes.

DELEGATIONS

D1

Joseph Gollner, Coordinator, representing the Cameron Taggart Group
Re: Cameron Taggart Group New Neighbourhood Initiatives

Joseph Gollner advised that his complaint to the Ombudsman last fall remains unresolved and active.

Joseph Gollner then introduced Dara Quast who expressed the communities continued opposition to the proposed EcoDepot and requested the Board to stop the proposal.

11-282 It was moved and seconded that Delegation D2 be allowed up to 20 minutes for their presentation.

MOTION CARRIED

D2 Stuart MacPherson, Executive Director, Private Managed Forest Lands Council
Re: Overview of the Private Managed Forest Land Council and Current Issues

Stuart MacPherson provided an overview of historical context, role, jurisdiction, objectives, etc. of the Council and current issues facing the Council.

REPORT OF CHAIRPERSON

The Chair turned the floor over to Director Marcotte who provided an update on the activities of the Regional Agricultural Committee and its working subcommittees.

CORRESPONDENCE

C1 Correspondence from Robert A. Harper, CGA, Secretary-Treasurer, Cowichan Valley School District No. 79, dated May 25, 2011 re: Trustee Representation Consultation was considered.

11-283 It was moved and seconded that the correspondence from Robert A. Harper, CGA, Secretary-Treasurer, Cowichan Valley School District No. 79, dated May 25, 2011 re: Trustee Representation Consultation be received and filed, and further, that individual Directors be encouraged to provide input to the Board of Education if they wish.

Opposed: Directors Haywood, Dorey, Morrison
and Alternate Director George

MOTION CARRIED

COMMITTEE REPORTS

CR1 The report and recommendations of the Regional Services Committee meeting of May 25, 2011 listing two items, were considered.

11-284 It was moved and seconded:

- 1. That the five-year agreement for the Mount Wood Repeater Site, for the period January 1, 2011 to December 1, 2015 at an annual rate of \$1,600 plus HST, between TimberWest and the CVRD be approved; and that the Chair and Corporate Secretary be authorized to enter into the agreement on behalf of the CVRD.**

2. That the Question Period Procedure Policy, as attached to the Staff Report from the Corporate Secretary dated May 18, 2011 be approved, as amended, by adding the provision “Questions shall be addressed to the Chair”.

MOTION CARRIED

CR2

The report and recommendations of the Electoral Area Services Committee meeting of May 17, 2011 listing 13 items were considered.

11-285

It was moved and seconded:

1. That the request by David Bain to hold a music festival event (Rock of the Woods) August 26-27, 2011, at 1451 Trowsse Road (Bamberton), be approved.
2. That CVRD Bylaw No. 3496 – Mail Ballot Authorization and Procedure Amendment Bylaw, 2011 be forwarded to the Board for consideration of three readings and adoption.
3. That CVRD Bylaw No. 3209 – Ticketing Information Authorization Bylaw, 2008, be amended as per staff report dated May 11, 2011, from Nino Morano, Bylaw Enforcement Officer, and that the appropriate amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
4. That a letter be sent to Cycle Cowichan in response to their letter dated May 5, 2011, advising that the CVRD does not have the capacity to undertake a bicycle network plan at this time, and indicate that the Regional District will attempt to undertake the transportation component when they do their Sustainability Plan.
5. That the resignation of Colleen MacGregor from the Area E Advisory Planning Commission be accepted and that a letter of appreciation be forwarded to Ms. MacGregor.
6. That the CVRD submit a \$20,000 grant application to BC Parks for Community Legacy Program funding for a new playground at Bright Angel Park with matching funds provided from the 2011 Bright Angel Park Capital Budget.
7. That a statutory right of way be granted in favour of BC Hydro on the existing fire access road on lands to be dedicated to the Regional District as Fee Simple Parkland as part of the 3L Developments in Inwood Creek.
8. That a grant in aid, Area D – Cowichan Bay, be given to Koksilah School Historical Society, in the amount of \$1,500 to assist with completing the fence around the school yard.
9. That a grant in aid, Area F – Cowichan Lake South/Skutz Falls, be given to Honeymoon Bay Volunteer Firefighter’s Association, in the amount of \$2,500 to assist with costs for the Honeymoon Bay Days fireworks display.

10. That a grant in aid, Area F – Cowichan lake South/Skutz Falls, be given to Cowichan Lake and District Chamber of Commerce, in the amount of \$6,000 to assist with 2011 Info-Centre initiatives.
11. That a grant in aid, Area A – Mill Bay/Malahat, be given to Ecole Mill Bay PAC in the amount of \$500 to assist with their Ecostravaganza event on June 4, 2011.

MOTION CARRIED

11-286

It was moved and seconded:

12. That application No. 3-E-11DP submitted by Greg Robson on behalf of 553227 BC Ltd. (Greg's RV) for construction of a new building on Lot A, Section 13, Range 7, Quamichan District, Plan VIP59929 Except That Part in Plan VIP87500 (PID: 018-970-095) be approved, subject to :
 - a) Building constructed in accordance with the plans dated May 5, 2011 including installation of the lattice screens on the south side of the building;
 - b) Installation of underground wiring;
 - c) Oil/water separator be installed in the parking area;
 - d) Fencing along the south property boundary will be black or green;
 - e) Landscaping is installed in accordance with the plans dated May 5, 2011 to BCSLA standards, including an underground irrigation system; and
 - f) Receipt of an irrevocable letter of credit in a form suitable to the CVRD equal to 125% of the value of the landscaping as depicted on the May 5, 2011 landscape plan.
13. That Application No. 3-B-10DVP submitted by Mary Jane Thorne for a variance to Section 8.5(b)(3) of Bylaw No. 985 in order to reduce the required exterior side setback from 4.5 metres down to 1.1 metres on Lot 10, Shawnigan Lake Suburban Lots, Shawnigan District, Plan 22349 (PID: 003-302-580) be approved, subject to receipt of a post construction survey confirming compliance with the approved variance.

MOTION CARRIED

CR2

The report and recommendations of the Electoral Area Services Committee meeting of May 31, 2011 listing 16 items were considered.

11-287

It was moved and seconded:

1. On recommendation from the Building Inspector, authorization be given to file a Notice against Land Title for the property owned by Carla Boe located at 5963 Heger Crescent legally described as: PID 000-148-652, Lot 7, Plan 32436, Block 675, Cowichan Lake Land District.
2. That a letter be sent to the Ministry of Transportation and Infrastructure requesting that the crosswalk located across from Mason's Beach be upgraded for safety purposes prior to the oncoming summer season.

3. That “CVRD Bylaw No. 3495 – Lake Cowichan Fire Protection Service Amendment Bylaw, 2011”, be forwarded to the Board for consideration of three readings and adoption.
4.
 1. That CVRD Bylaw No. 3504 – Election/Voting Procedures Amendment Bylaw, 2011 be forwarded to the Board for consideration of three readings and adoption.
 2. That CVRD Bylaw No. 3508 – Automated Vote Counting System Authorization and Procedure Bylaw, 2011 be forwarded to the Board for consideration of three readings and adoption.
 3. That pursuant to Section 41(1) of the *Local Government Act*, Kathleen Harrison be appointed Chief Election Officer and Rosa Johnston be appointed Deputy Chief Election Officer for the 2011 General Local Election and Other Voting.
 4. That the Election Pay Rates Policy be amended by setting the Chief Election Officer’s remuneration at \$1,500 and the Deputy Chief Election Officer’s remuneration at \$1,000.
5. That the CVRD proceed with establishing a bylaw to regulate wharf services on Thetis Island.
6. That a Reserve Fund Expenditure bylaw be prepared authorizing the expenditure of no more than \$141,820 from the Community Parks General Reserve Fund (Area C – Cobble Hill) for the purpose of constructing a public washroom and site landscaping improvements; and that the bylaw be forwarded to the Board for consideration of three readings and adoption.
7. That the resignation of Carolyn LeBlanc from the Area F Parks Commission be accepted and that a letter of appreciation be forwarded to Ms. LeBlanc.
8. That the resignation of David Lowther from the Area F Advisory Planning Commission be accepted and that a letter of appreciation be forwarded to Mr. Lowther.
9. That a grant in aid, Area D – Cowichan Bay, be given to Frank Wilson/Palm Court Orchestra, in the amount of \$500 to assist with their Silver Jubilee Season 2011/2012 Presenting Concerts on Vancouver Island.
10. That a grant in aid, Area E – Cowichan Station/Sahtlam/Glenora, be given to Frank Wilson/Palm Court Orchestra, in the amount of \$250 to assist with their Silver Jubilee Season 2011/2012 Presenting Concerts on Vancouver Island.
11. That a grant in aid, Area D – Cowichan Bay, be given to Cowichan Community Land Trust Society, in the amount of \$1,000 to assist with the creation of the Interpretive Nature Centre for Cowichan Estuary.

12. That any Electoral Area Director who is interested in attending the Saving Small Towns Conference in Qualicum Beach, be authorized to attend, including applicable expenses.

MOTION CARRIED

11-288

It was moved and seconded:

13. That Application No. 2-I-11DVP by Roger Dardengo on behalf of Arturo and Maria Dardengo for a variance to Section 5.1(4) of Bylaw No. 2465 in order to reduce the required side setback from 3.0 metres down to 1.8 metres on Lot 2, Section 45, Renfrew District, Plan 21223 (PID: 003-519-511) be approved.
14.
 1. That CVRD Bylaws No. 3501 and 3502 for Application No. 2-B-10RS (Conner) be forwarded to the Board for consideration of first and second reading.
 2. That the application referrals to the Ministry of Transportation and Infrastructure, Shawnigan Lake Fire Department, Lidstech Holdings, and Vancouver Island Health Authority be accepted.
 3. That a public hearing be scheduled with Directors Cossey, Giles and Morrison appointed as delegates of the Board, following review by CVRD and Ministry of Transportation and Infrastructure of a parking plan designed by a registered architect or engineer that satisfies the requirements of the CVRD Parking Standards Bylaw No. 1001.
15. That Application 1-B-11DVP, submitted by Chad Bryden, respecting Lot 2, District Lot 16, Malahat District, Plan 6090, to reduce the setback of a garage from 7.5 metres to 4.5 metres from the front property line be approved as proposed on the attached plans, subject to a legal survey confirming the approved setback distance, as required by CVRD Building Inspector.

(16.1 only - Amended from original Committee recommendation):

16.
 1. That, in addition to previous referrals, the proposed South Cowichan Official Community Plan be referred to the Capital Regional District, the District of Highlands, the District of Saanich, the District of North Saanich, the District of Central Saanich, School District No.79, the Islands Trust, and to the Regional Agricultural Committee.
 2. That Bylaw No. 3510 - South Cowichan Official Community Plan - applicable to Electoral Area A (Mill Bay/Malahat), Electoral Area B (Shawnigan Lake) and Electoral Area C (Cobble Hill) be forwarded to the Board for consideration of 1st and 2nd reading.

3. a) The Regional Board has reviewed the Planning and Development Department staff report of May 25, 2011 and has examined the proposed South Cowichan Official Community Plan in conjunction with the most recent capital expenditure program and applicable economic strategy plans and has found the proposed official community plan to be consistent with the capital expenditure program and economic strategy plans.
- b. The Regional Board has reviewed Planning and Development Department staff report of May 25, 2011 and has examined the proposed South Cowichan Official Community Plan in conjunction with the applicable waste management plans and has found the proposed official community plan to be consistent with the waste management plans.
4. That, in accordance with the requirements of the *Local Government Act*, Bylaw No. 3510 - proposed South Cowichan Official Community Plan be referred to the Provincial Agricultural Land Commission for comment.
5. That an Official Public Hearing be held for proposed Bylaw No. 3510 - South Cowichan Official Community Plan, in accordance with the requirements of the *Local Government Act*, on June 27, 2011 at 7:00 p.m. at the Kerry Park Ice Arena, at 1035 Shawnigan-Mill Bay Road, Mill Bay, B.C.
6. That the Regional Board delegate the holding of the Public Hearing in accordance with the requirements of the *Local Government Act* to Electoral Area A - Mill Bay/Malahat Director Brian Harrison, Electoral Area B - Shawnigan Lake Director Ken Cossey, Electoral Area C - Cobble Hill Director Gerry Giles, Electoral Area D - Cowichan Bay Director Lori Iannidinardo, and Electoral Area E - Sahtlam/Glenora/Cowichan Station Director Loren Duncan.

MOTION CARRIED

CR3

The report and recommendations of the Engineering and Environmental Services Committee meeting of May 25, 2011 listing eight items were considered.

11-289

It was moved and seconded:

1. .1 That the Board provide first stage approval and authorize staff time to continue with the process of investigating takeover of the Woodley Range Water System, located in Electoral Area H, as requested by Woodley Range Water Works Ltd. subject to the following conditions and with the understanding that nothing is intended by this approval to fetter future CVRD Board decisions on required bylaws:

- All lands with infrastructure works are to be transferred to CVRD, or, if not possible be placed within registered Statutory Rights-of-way, using the CVRD's standard charge terms;
 - A utility transfer agreement be executed between the CVRD and the owners;
 - A CVRD review of the system be undertaken in order to address deficiencies in the water system;
 - The owner of the utility be willing to transfer the system to the CVRD;
 - A public consultation process regarding CVRD takeover be undertaken;
 - A petition process be carried out and completed by at least 50% of the owners of parcels within the proposed service area with the total value of the parcels representing at least 50% of the net taxable value of all land and improvements in the service area.
 - This list is not exhaustive and items may be added, deleted or altered prior to a formal agreement being executed.
- .2 That an assessment of the system be carried out, funded to a maximum cost of \$15,000, to be funded from the CVRD Feasibility Study Function and, regardless of ownership transfer, repaid in full from funds held for Woodley Range Water System by the Comptroller of Water, and further
- .3 That, upon completion of a successful petition process, bylaws be prepared to create a service area for this utility.
2. .1 That a bylaw be prepared to amend “CVRD Bylaw No. 2790 – Electoral Area A – Sentinel Ridge Sewer System Service Establishment Bylaw, 2006”, to increase the maximum requisition from \$34,000 to \$42,400, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
- .2 That a bylaw be prepared to amend “CVRD Bylaw No. 3052 – Electoral Area D – Lambourn Estates Sewer System Service Establishment Bylaw, 2008”, to increase the maximum requisition from \$25,000 to \$31,200, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
- .3 That a bylaw be prepared to amend “CVRD Bylaw No. 2128 – Electoral Area D – Cowichan Bay Sewer System Service Establishment Bylaw, 2000”, to increase the maximum requisition from \$150,000 to \$187,000, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.

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- .4 That a bylaw be prepared to amend “CVRD Bylaw No. 2871 – Electoral Area C – Twin Cedars Sewer System Service Establishment Bylaw, 2006”, to increase the maximum requisition from \$40,000 to \$49,900, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
 - .5 That a bylaw be prepared to amend “CVRD Bylaw No. 3103 – Electoral Area C – Cobble Hill Sewer System Service Establishment Bylaw, 2008”, to increase the maximum requisition from \$30,000 to \$37,400, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
 - .6 That a bylaw be prepared to amend “CVRD Bylaw No. 1653 – Electoral Area C – Maple Hills Sewer System Service Establishment Bylaw, 2002”, to increase the maximum requisition from \$25,000 to \$31,200, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
 - .7 That a bylaw be prepared to amend “CVRD Bylaw No. 1910 – Electoral Area B – Shawnigan Beach Estates Sewer System Service Establishment Bylaw, 1999”, to increase the maximum requisition from \$125,000 to \$156,000, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
 - .8 That a bylaw be prepared to amend “CVRD Bylaw No. 2489 – Electoral Area A – Kerry Village Sewer System Service Establishment Bylaw, 2004”, to increase the maximum requisition from \$20,000 to \$24,900, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
 - .9 That a bylaw be prepared to amend “CVRD Bylaw No. 2549 – Electoral Area I – Youbou Sewer System Service Establishment Bylaw, 2004”, to increase the maximum requisition from \$37,000 to \$46,200, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
3. .1 That a bylaw be prepared to amend “CVRD Bylaw No. 3034 – Electoral Area D – Lambourn Estates Water System Service Establishment Bylaw, 2008”, to increase the maximum requisition from \$33,000 to \$41,200, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
 - .2 That a bylaw be prepared to amend “CVRD Bylaw No. 2994 – Electoral Area A – Fern Ridge Water System Service Establishment Bylaw, 2007”, to increase the maximum requisition from \$14,600 to \$18,200, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.

- .3 That a bylaw be prepared to amend “CVRD Bylaw No. 1670 – Electoral Area D – Cherry Point Water System Service Establishment Bylaw, 1995”, to increase the maximum requisition from \$19040 to \$23,700, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
 - .4. That a bylaw be prepared to amend “CVRD Bylaw No. 2491 – Electoral Area A – Kerry Village Water System Service Establishment Bylaw, 2004”, to increase the maximum requisition from \$14,500 to \$18,100, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
 - .5 That a bylaw be prepared to amend “CVRD Bylaw No. 2886 – Electoral Area I – Youbou Water System Merger Bylaw, 2006”, to increase the maximum requisition from \$132,000 to \$164,800, and that the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.
4. .1 That a capital reserve fund expenditure bylaw be prepared for withdrawal of funds not exceeding \$156,767 from the *Cowichan Bay Sewer System Capital Reserve Fund* to help finance Joint Utility Board Flood Mitigation project and for capital upgrades to the sewer system, and further, that the bylaw be forwarded to the Board for consideration of three readings and adoption.
- .2 That a capital reserve fund expenditure bylaw be prepared for withdrawal of funds not exceeding \$184,467 from the *Eagle Heights Sewer System Capital Reserve Fund* to help finance Joint Utility Board Flood Mitigation project and for capital upgrades to the sewer system; and further, that the bylaw be forwarded to the Board for consideration of three readings and adoption.
5. .1 That CVRD Board Resolution No 11-212 be rescinded.
- .2 That the Chair and Corporate Secretary be authorized to sign a contract with EA Energy Analyses for the Cowichan Valley Energy Mapping and Modeling (Integrated Energy Mapping and Analysis) project for a value of \$184,843.
6. .1 That “CVRD Bylaw No. 3499 – Youbou Street Lighting Service Amendment Bylaw, 2011, be forwarded to the Board for consideration of three readings and, following provincial and voter approval, consideration of adoption.
- .2 That “CVRD Bylaw No. 3500 – Arbutus Ridge Drainage Service Amendment Bylaw, 2011, be forwarded to the Board for consideration of three readings and adoption.

7. .1 That an Annual Financial Contribution Service be created with a maximum annual requisition limit of Forty Thousand Dollars (\$40,000), for the Thetis Island Residents and Ratepayers Association for the purpose of assisting with costs associated with the operation and collection of solid waste and recycling on Thetis Island.
 - .2 That CVRD Bylaw No. 3503 be forwarded to the Board for consideration of three readings and following provincial and voter approval, be considered for adoption.
 - .3 That voter approval for adoption of CVRD Bylaw No. 3503 be obtained through an alternative approval process.
8. That “CVRD Bylaw No. 3507 – Dogwood Ridge Water System Management Amendment Bylaw, 2011” be forwarded to the Board for three readings and adoption.

MOTION CARRIED

CR4 The report and recommendation of the Economic Development Commission meeting of May 11, 2011 listing three items were considered.

11-290 It was moved and seconded:

1. That the Board endorse the 2011 Sustainable Economic Development Strategy prepared by EDCD Consulting.
2. That the Board approve the 2011-2012 Economic Development Work Plan 2011.
3. That the Board approved the 2011-2012 Sustainable Economic Development Strategy Summary.

MOTION CARRIED

CR5 The report and recommendation of the Kerry Park Recreation Centre Commission meeting of May 24, 2011 listing three items were considered.

11-291 It was moved and seconded:

1. That a Reserve Fund Expenditure bylaw be prepared authorizing the expenditure of up to \$33,000 from Reserve Fund Bylaw No. 351 (Mill Bay Recreation Centre Capital Project Reserve Fund Bylaw, 1978) for the purpose of funding the sewer upgrades to the Kerry Park Recreation Centre, and that the bylaw be forwarded to the Board for consideration of three readings and adoption.
2. That up to \$67,000 of the \$166,000 committed to the Kerry Park Sewer Upgrades through the “Gas Tax” Community Works Fund be utilized for the purpose of conducting studies to assist with the Kerry Park Sewer Upgrades.

3. That up to a maximum of \$70,000 in short term borrowing for the purchase of a bus be approved and that the loan be paid back over five years under the Liability Under Agreement Section of 175 of the Community Charter, and further, that the option of the vehicle being wheelchair accessible be considered.

MOTION CARRIED

CR5 The report and recommendations of the Parks Committee meeting of May 25, 2011 listing three items were considered.

11-292 It was moved and seconded:

1. That application be made to Trans Canada Trail for grant funding to financially assist with completion of sections of the Cowichan Valley Trail between the Chemainus River and Town of Ladysmith in 2011.
2. That an application be made to the Community Legacy Program Grant funding program for \$20,000 for parking lot and day use improvements and interpretive signage at Chemainus River Park.
3. That application be made on behalf of the Vancouver Island Spine Trail Association (VISTA) for \$8,000 in grant funding from the provincial government to complete a trail reconnaissance study for the proposed Vancouver Island Spine Trail section between the east end of Cowichan Lake and Francis Lake located in Alberni Clayoquot Regional District.

MOTION CARRIED

STAFF REPORTS

SR1 The Staff Report from the Corporate Secretary dated May 24, 2011 re: Pooled Funding Agreement Amendment Authorization – Bings Creek Transfer Station and Recycling Depot Upgrades Project was considered.

11-293 It was moved and seconded that the Chair and Corporate Secretary be authorized to sign, on behalf of the CVRD, the “Regionally Significant Project, Tier 1 and 2 Strategic Priorities Fund and/or Innovations Fund Funding Agreement Under the Agreement on the Transfer of Federal Gas Tax Revenues Amendment” for the Bing’s Creek Transfer Station and Recycling Depot project.

MOTION CARRIED

SR2 The Staff Report from the Deputy Corporate Secretary dated June 1, 2011 re: Results of Alternative Approval Process – Bylaw No. 3393 – Cowichan Station Area Association Annual Financial Contribution (Area B) Service was considered.

11-294 It was moved and seconded that the *Certificate of Results* confirming that the CVRD Board may proceed to adopt Bylaw No. 3393, be received.

MOTION CARRIED

SR3 The Staff Report from the Environmental Techologist III dated June 1, 2011 re: Licence of Occupation for Camneron-Taggart lands was considered.

11-295 It was moved and seconded that the Board Chair and Corporate Secretary be authorized to sign a Licence of Occupation Agreement with Mr. Bill Wikkerink, for the purpose of harvesting hay from CVRD property located on Cameron-Taggart Road.

MOTION CARRIED

BYLAWS

B1 It was moved and seconded that "CVRD Bylaw No. 3393 – Cowichan
11-296 Station Area Association Annual Financial Contribution (Area B – Shawnigan Lake) Service Establishment Bylaw, 2011", be adopted.

MOTION CARRIED

B2 It was moved and seconded that "CVRD Bylaw No. 3493 –
11-297 Shawnigan Lake (Electoral Area B) Local Service (Community Hall) Amendment Bylaw, 2011", be adopted.

MOTION CARRIED

B3 It was moved and seconded that "CVRD Bylaw No. 3494 –
11-298 Honeymoon Bay Local Service (Community Water Supply and Distribution) Amendment Bylaw, 2011", be adopted.

MOTION CARRIED

B4 It was moved and seconded that "CVRD Bylaw No. 3495 – Lake
11-299 Cowichan Fire Protection Service Amendment Bylaw, 2011", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

B5 It was moved and seconded that "CVRD Bylaw No. 3496 – Mail
11-300 Ballot Authorization and Procedure Amendment Bylaw, 2011", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

B5 It was moved and seconded that "CVRD Bylaw No. 3496 – Mail
11-301 Ballot Authorization and Procedure Amendment Bylaw, 2011", be adopted.

MOTION CARRIED

4:20 pm Director Seymour left the Board Room at 4:20 pm.

B6 It was moved and seconded that "CVRD Bylaw No. 3499 – Youbou
11-302 Street Lighting Service Area Amendment Bylaw, 2011", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B7
11-303** It was moved and seconded that "CVRD Bylaw No. 3500 – Arbutus Ridge Drainage Service Amendment Bylaw, 2011", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B8
11-304** It was moved and seconded that "CVRD Bylaw No. 3504 – Election/Voting Procedures Amendment Bylaw, 2011", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B8
11-305** It was moved and seconded that "CVRD Bylaw No. 3504 – Election/Voting Procedures Amendment Bylaw, 2011", be adopted.

MOTION CARRIED

**B9
11-306** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3507 – Dogwood Ridge Water System Management Amendment Bylaw, 2011", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B9
11-307** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3507 – Dogwood Ridge Water System Management Amendment Bylaw, 2011", be adopted.

MOTION CARRIED

**B10
11-308** It was moved and seconded that "CVRD Bylaw No. 3508 – Automated Vote Counting System Authorization and Procedures Bylaw, 2011", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B10
11-309** It was moved and seconded that "CVRD Bylaw No. 3508 – Automated Vote Counting System Authorization and Procedures Bylaw, 2011", be adopted.

MOTION CARRIED

4:25 pm Director Seymour returned to the Board Room at 4:25 pm.

B11 It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3371 – Area H – North Oyster/Diamond Official Community Plan Amendment Bylaw (Heart Lake Developments), 2011", be adopted.

**B11
11-310** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3371 – Area H – North Oyster/Diamond Official Community Plan Amendment Bylaw (Heart Lake Development), 2011" be referred back to staff for further review and investigation into development of a policy for the utilization of recycled water.

Opposed: Directors Marcotte, Morrison, Kuhn, Cossey, Iannidinardo and Alternate Director Burgess

MOTION DEFEATED

11-311 VOTING RESUMED ON THE ORIGINAL MOTION

Motion restated for clarification:

It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3371 – Area H – North Oyster/Diamond Official Community Plan Amendment Bylaw (Heart Lake Development), 2011", be adopted.

Opposed: Director Dorey and Alternate Director George

MOTION CARRIED

B12
11-312 It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3372 – Area H – North Oyster/Diamond Zoning Amendment Bylaw (Heart Lake Developments), 2010", be adopted.

MOTION CARRIED

B13
11-313 It was moved and seconded that "CVRD Bylaw No. 3501 – Electoral Area B – Shawnigan Lake Official Community Plan Amendment Bylaw (Conner), 2011", be granted 1st and 2nd reading.

MOTION CARRIED

B14
11-314 It was moved and seconded that "CVRD Bylaw No. 3502 – Area B – Shawnigan Lake Zoning Amendment Bylaw (Conner), 2011", be granted 1st and 2nd reading.

MOTION CARRIED

B15
11-315 It was moved and seconded that "CVRD South Cowichan Official Community Plan Bylaw No. 3510, 2011, Electoral Area A – Mill Bay/Malahat, Electoral Area B – Shawnigan Lake, and Electoral Area C – Cobble Hill", be granted 1st and 2nd reading.

MOTION CARRIED

RESOLUTIONS

RES 1
11-316 It was moved and seconded that the following appointment to the Electoral Area F – Cowichan Lake South/Skutz Falls Advisory Planning Commission be approved:

Appointed for a Term to Expire November 30, 2011:
Sue Restall

MOTION CARRIED

NEW BUSINESS

NB1
11-317 It was moved and seconded that "CVRD Bylaw No. 3503 – Thetis Island Residents and Ratepayers Association Annual Financial Contribution Service Establishment Bylaw, 2011", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**RESOLVING INTO
CLOSED SESSION**

11-318
4:57 pm It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, Subsections (2) (b) Information Received in Confidence; (2) (a) FOIPOP, (1) (e) Land Acquisition and (1) (c) Employee Relations.

MOTION CARRIED

**RISE FROM
CLOSED SESSION**

11-323
5:40 pm It was moved and seconded that the Board rise without report and return to the Regular portion of the meeting.

MOTION CARRIED

ADJOURNMENT

11-324
5:40 pm It was moved and seconded that the Special Board meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:40 pm.

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____