

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, September 14, 2011 at 4:15 pm.

**PRESENT:** Chair G. Giles,  
Directors K. Cossey <6:00 pm>, M. Dorey, L. Duncan,  
B. Harrison, D. Haywood, R. Hutchins <6:00 pm>, P. Kent,  
L. Iannidinardo, K. Kuhn, M. Marcotte, T. McGonigle,  
I. Morrison, G. Seymour, T. Walker <4:54 pm>

**ALSO PRESENT:** Warren Jones, Chief Administrative Officer  
Joe Barry, Corporate Secretary  
Mark Kueber, General Manager, Corporate Services  
Sharon Moss, Manager, Finance Division

#### **APPROVAL OF AGENDA**

**11-449**

**It was moved and seconded that the agenda be amended with the addition of New Business items as follows:**

**NB1 Appointment – Electoral Area E – Cowichan Station/Sahtlam/Glenora Advisory Planning Commission.**

**CSNB1 Legal Opinion {Sub (1) (i)}**

**CSNB2 Director Marcotte – Land Acquisition {Sub (1) (e)}**

**and the deletion of CR4 - Island Savings Centre Commission Report and Recommendations of September 8, 2011 and B14 - "CVRD Bylaw No. 3554 – Ticket Information Authorization Bylaw, 2011",**

**and that the agenda, as amended, be approved.**

**MOTION CARRIED**

#### **RESOLVING INTO CLOSED SESSION**

**11-450  
4:17 pm**

**It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, Subsection (2) (b) Third Party Negotiations; Potential Litigation (1) (g); Land Acquisition (1) (e); and Information Provided in Confidence (2) (b).**

**MOTION CARRIED**

#### **RISE FROM CLOSED SESSION**

**11-451  
5:16 pm**

**It was moved and seconded that the Board rise without report, and return to the Open Session of the meeting.**

**MOTION CARRIED**

**11-452  
5:16 pm**

**It was moved and seconded that the meeting be adjourned until 6:00 pm.**

**MOTION CARRIED**

**6:00 pm** The Open Session of the Board meeting resumed at 6:07 pm with the addition of Directors Cossey and Hutchins.

**ADOPTION OF MINUTES**

A question arose regarding the wording of Board Resolution 11-418. The Corporate Secretary advised he would check his meeting notes and that the Board should move ahead on the agenda and return to this issue later.

**BUSINESS ARISING OUT OF MINUTES**

There was no business arising.

**DELEGATIONS**

**11-453** It was moved and seconded to extend the time limit for the Environmental Options delegation presentation to 20 minutes.

**MOTION CARRIED**

**D1** Kyla Mortil, Environmental Options  
Re: Presentation of petition from the people of Shawnigan Lake and surrounding areas to stop the smart meter installations and give the reasons why.

Kyla Mortil and Christel Martin spoke to their concerns, experiences and health issues as they relate to the BC Hydro smart meter program; and Kyla Mortil presented a petition entitled "Stop The Smart Meters".

**D2** Ted Olynyk, BC Hydro, Vancouver Island Community Relations Manager  
Re: Overview of BC Hydro's Smart Meters and the Smart Metering Program and address concerns and misconceptions.

Ted Olynyk provided an overview of the smart metering program including information on low level radio frequency signals, health concerns, impacts, benefits, etc.

**11-454** It was moved and seconded to extend the time limit for the BC Hydro delegation presentation by an additional 3 minutes.

**MOTION CARRIED**

**ADOPTION OF MINUTES**

The Corporate Secretary clarified that the wording of the motion recognizes the intent of Chair Giles's request.

**11-455** It was moved and seconded that the minutes of the August 3, 2011 Regular Board meeting be adopted.

**MOTION CARRIED**

**REPORT OF CHAIRPERSON**

**RC1** The Chair advised that she has circulated a document entitled "Improving The BC Coastal Ferry Service: A Position Paper from Twelve Coastal Regional District Chairs" and requested the Directors review the document and forward any comments to her.

**COMMITTEE REPORTS**

**CR1** The report and recommendations of the Regional Services Committee meeting of September 8, 2011 listing three items were considered.

**11-456** **It was moved and seconded:**

1. That "CVRD Bylaw No. 3550 – South Cowichan Recycling Facility Opinion Referendum Bylaw, 2011", be forwarded to the Board for consideration of three readings and adoption.
2. That participating area approval for the South Cowichan Recycling Facility Siting Opinion Referendum is to be obtained for the entire proposed service area.
3. That a communications strategy be developed that supports the opinion question process and informs residents on the proposed South Cowichan Eco Depot

Opposed: Directors Marcotte and Morrison

**MOTION CARRIED**

**CR2** The report and recommendations of the Electoral Area Services Committee meeting of September 6, 2011 listing 16 items were considered.

**11-457** **It was moved and seconded:**

1. That the Regional District release restrictive covenant FA100733 from the titles of both Lot A Section 6 Range 3 Quamichan District Plan VIP81545 (PID: 026-778-998) and Lot 1, Section 6, Range 3, Quamichan District, Plan VIP75831 Except that part in Plan VIP81545, PID: 025-743-694 (Application No. 1-E-05SA/ Arrowsmith).
2. 1. That the *Certificate of Sufficiency* confirming that the petition for inclusion in the Eagle Heights Fire Protection Service Area is sufficient be received.
2. That CVRD Bylaw No. 1965 be amended to extend the boundaries of the Eagle Heights Fire Protection Service Area to include the following property: Lot 1, Plan # 88052, Section 13, Range 7, Quamichan Land District PID: 028-237-765, Folio. 03346.035
3. That the amendment bylaw be forwarded to the Board for consideration of three readings and adoption.

4. That Schedule A to the Fire Services agreement with the City of Duncan to provide fire protection to the Eagle Heights Fire Protection Service Area, be amended to include the additional property.
5. That the Chair and Corporate Secretary be authorized to sign the amended Eagle Heights Fire Protection Services Agreement.
3. That the CVRD proceed with a Request for Proposals for a 2012-2014 Animal Control Contract.
4. That a grant in aid, Electoral Area B – Shawnigan Lake, be given to Shawnigan Residents Association in the amount of \$245 to assist with postage fees for a community information mail out.

**MOTION CARRIED**

11-458

It was moved and seconded:

6. 1. That September 8, 2010, Board Resolution No. 10-487(22) be rescinded.
2. That Application No. 2-C-10DVP by Kevin Lamont for a variance to Section 11.3(b)(3) Zoning Bylaw No. 1405, decreasing the setback to the rear parcel line from 7.5 metres (24.61 ft) to 1.09 metres (3.58 ft) on Parcel A (Being a consolidation of Lots 1 and 2, See FB153508) Block 1475 and Section 13, Range 6, Shawnigan District, Plan VIP81077, be approved subject to:
  - the applicant providing a survey confirming compliance with approved setbacks
  - \$1200 being paid to the CVRD for the purpose of providing a landscaping grant to Cobble Hill School.
3. That a Section 219 covenant be registered to the title of Parcel A (Being a consolidation of Lots 1 and 2, See FB153508) Block 1475 and Section 13, Range 6, Shawnigan District, Plan VIP81077, which requires:
  - all outdoor storage to discontinue by July 1<sup>st</sup> 2015;
  - the outdoor storage use to provide space for not more than 6 recreational vehicles, trailers, boats or motor vehicles outside the area that is within 15 metres of the water well located adjacent to the Land;
  - the outdoor storage to use diapers and drip pans beneath all such recreational vehicles, trailers, boats or motor vehicles that are stored outside.

7. That Application No. 3-C-11DVP by Gerald and Andrea Pennells respecting Strata Lot 492, Section 14, Range 10, Shawnigan District, Strata Plan 1601, together with an interest in the common property in proportion to the unit entitlement of the Strata Lot as shown on Form 1 (PID: 018-513-247) to reduce the setback to the interior side parcel line that abuts common property from 1.4 metres to 0.2 metres, be approved subject to a legal survey confirming compliance with approved setbacks.
8.
  1. That Application No. 1-E-10RS (David Coulson/Urban Edge Properties) proceed to bylaw preparation and that the appropriate amendment bylaws be forwarded to the Regional Board for consideration of first and second reading;
  2. That agency referrals to the Ministry of Transportation and Infrastructure, City of Duncan, Vancouver Island Health Authority, Cowichan Tribes First Nation, Duncan Fire Department, and School District #79 be accepted;
  3. That a Public Hearing be held with Directors Duncan, Iannidinardo, and Dorey named as delegates of the Board.
9. That Application No. 2-E-11DP submitted by Katharine Fisher to authorize trees removed from Parcel B (DD111046-I) of Lot 3, Section 14, Range 6, Quamichan District, Plan 1275 (PID: 007-674-457) and Lot 3, Section 14, Range 6, Quamichan District, Plan 1275, Except Parcel A (DD 90646I) and Parcel B (DD 111046I) Thereof (PID: 004-453-735) be approved, subject to compliance with the recommendations of the Ryzuk Geotechnical engineering report dated January 20, 2011.
11. That new CVRD Building Regulation Bylaw No. 3422 be forwarded to the Regional Board for consideration of three readings and adoption.
12. That Development Permit No. 1-D-08DP, issued to Silver Catch Processing Inc., be renewed until May 10, 2012, and that no further extensions of the development permit be granted.
13. That the Provincial Approving Officer be requested to deny the proposed subdivision of Lots 1 and 2, , Block 33, Plan 218A and District Lot 16, Section 1, Range 3, Plan 800, all in Shawnigan District (2080 Cullin Road – File 10-B-10SA) due to it being against the public interest for the following reasons:
  - a. The application proposes a lot configuration and concentration of density along the lakeshore that will discourage successful restoration and protection of the previously damaged Shawnigan Lake riparian buffer and potentially negatively impact Shawnigan Lake;
  - b. The application avoids the higher standard of sewage treatment and disposal intended by provincial regulation for the proposed density and potentially threatens Shawnigan Lake water quality;

- c. The application relies on frontage exemptions to the majority of the proposed lots to achieve a lot configuration and intensity of use at the lakefront that is not supported by CVRD policy or regulation;
  - d. The application does not provide park land in a location and configuration that achieves community objectives for public lake access;
  - e. The application proposes the subdivision of land beyond the legal boundaries of the three subject parcels and presumes Surveyor General's Office will consent to the adjustment of the natural boundary of Shawnigan Lake to favour the property owners.
14. That the CVRD request the Ministry of Transportation and Infrastructure to exchange the right-of-way marked road on Plan 41254 for additional buffer along Langtry Road to partially address community concerns over proposed gravel extraction in the residential neighbourhood.
15. That the CVRD enter into a conservation covenant with the Shearings in Cobble Hill, with the CVRD as beneficiary, in order to protect a large Douglas fir (a heritage tree) situated on the Shearing Family Farm on Telegraph Road in Cobble Hill.
16. That the CVRD request the Ministry of Transportation and Infrastructure to not open Sangster Road to through traffic until they have completed their Mill Bay traffic study.

**MOTION CARRIED**

11-459

It was moved and seconded:

10. 1. That proposed CVRD Development Approval Information (DAI) Bylaw No. 3540 be amended to change the definition of "Officer" to mean the General Manager of Planning and Development, and that proposed Bylaw No. 3540, be forwarded to the Regional Board for consideration of three readings and adoption.
2. That in-stream Development applications not be affected by proposed DAI Bylaw No. 3540.

Opposed: Directors Marcotte and Morrison

**MOTION CARRIED**

5. Rezoning Application No. 1-B-10RS (Walter).

**11-460** It was moved and seconded that Rezoning Application No. 1-B-10RS (Walter) be referred back to staff with direction to the applicant to hold a minimum of two public meetings, with CVRD staff in attendance as observers, in the community in order to gauge the extent of community concern and support, with the results of the meetings to be reported back to the Electoral Area Services Committee.

**MOTION CARRIED**

The Board agreed by consensus to deal with CR5 before CR3 and CR4.

**CR5** The report and recommendation of the Agricultural Advisory Committee meeting of September 13, 2011 listing one item was considered.

**11-461** It was moved and seconded that when OCP's and Zoning Bylaws come up for review they be referred to the Agricultural Advisory Committee for review and comment on policies and issues related to agriculture.

**MOTION CARRIED**

**CR3** The report and recommendation of the Parks Committee meeting of September 14, 2011 listing one item was considered.

**11-462** It was moved and seconded that the Chair send a letter of support on behalf of the Board to the Governor General Awards Committee in support of community member nominations which recognize contributions to efforts to rehabilitate the historic Kinsol Trestle.

**MOTION CARRIED**

**CR4** Deleted at Adoption of Agenda.

**STAFF REPORTS**

**SR1** The Staff Report from the Legislative Services Coordinator, Corporate Services dated September 7, 2011 re: Bylaw No. 3499 – Youbou Street Lighting Service Amendment (Requisition Limit Increase) – Revised Deadline for Responses was considered.

**11-463** It was moved and seconded:

- 1. That CVRD Board Resolution No. 11-417-1, be rescinded.**
- 2. That the attached *Notice Of Alternative Approval Process and Elector Response Form* for CVRD Bylaw No. 3499, be approved.**

**MOTION CARRIED**

**SR2** The Staff Report from the General Manager, Corporate Services dated August 18, 2011 re: Permissive Tax Exemption was considered.

**11-464** **It was moved and seconded that the CVRD provide tax exemption to the Capital Regional District for 2012 and that Bylaw No. 3553 be forwarded to the Board for consideration of three readings and adoption.**

**MOTION CARRIED**

**SR3** The Staff Report from the Manager, Finance Division dated September 7, 2011 re: Appointment of Audit Services 2011-2015 was considered.

**11-465** **It was moved and seconded:**

- 1. That the Board authorize the Chairperson and the Corporate Secretary to sign the five year agreement appointing BDO Canada LLP as the Cowichan Valley Regional District and Cowichan Valley Regional Hospital District Auditors for the provision of audit services for the years 2011 through 2015.**
- 2. That the Board appoint BDO Canada LLP as auditors for the Cowichan Valley Regional District and Cowichan Valley Regional Hospital for the year 2011.**

**MOTION CARRIED**

**SR4** The Staff Report from the South Cowichan Facility Operations Coordinator dated August 30, 2011 re: Short Term Borrowing for the Capital Purchase of the Kerry Park Sound System was considered.

**11-466** **It was moved and seconded that up to a maximum of \$70,000 in short term borrowing for the purchase of sound system replacement equipment and upgrades be approved and that the loan be paid back over five years under the Liability Under Agreement section of 175 of the *Community Charter*.**

**MOTION CARRIED**

**SR5** The Staff Report from the Manager, Economic Development Division dated September 1, 2011 re: Investment Agriculture Foundation of BC and CVRD contract re: 2012 Islands Agriculture Show funding agreement – Project AF002-10497 was considered.

**11-467** **It was moved and seconded that the CVRD Board authorize the CVRD Chair and Corporate Secretary to sign Agri-Food Futures Fund Conditional Grant Agreement Project AF002-10497 – 2012 Islands Agriculture Show in the amount of \$25,175 and include further necessary agreements to facilitate and present the 2012 Islands Agriculture Show.**

**MOTION CARRIED**

**SR6** The Staff Report from the Acting General Manager, Public Safety dated September 1, 2011 re: CVRD Malahat Fire Rescue Chief Appointment was considered.

11-468                   It was moved and seconded that the Board of Directors approve the appointment of Mr. Rob Patterson as Fire Chief to the CVRD Malahat Fire Rescue for a term to expire December 31, 2012.

**MOTION CARRIED**

11-469                   It was moved and seconded that a letter of congratulations be sent to Dave Balding with appropriate recognition and appreciation for his years of dedication and service to the community.

**MOTION CARRIED**

SR7                     The Staff Report from the Deputy Corporate Secretary dated September 14, 2011 re: Bylaw No. 3503 – Thetis Island Residents and Ratepayers Association (TIRRA) Annual Financial Contribution – Results of Alternative Approval Process was considered.

11-470                   It was moved and seconded that the *Certificate of Results* confirming that the CVRD Board may proceed to adopt Bylaw No. 3503, be received.

**MOTION CARRIED**

#### **PUBLIC HEARINGS**

PH1                     The Public Hearing Report and Minutes re: Official Community Plan Amendment Bylaw No. 3535 and Zoning Amendment Bylaw No. 3536, applicable to Electoral Area E – Cowichan Station/Sahtlam/Glenora were considered.

11-471                   It was moved and seconded that the Public Hearing Report and Minutes re: Official Community Plan Amendment Bylaw No. 3535 and Zoning Amendment Bylaw No. 3536, applicable to Electoral Area E – Cowichan Station/Sahtlam/Glenora be received.

**MOTION CARRIED**

PH2                     The Public Hearing Report and Minutes re: Official Community Plan Amendment Bylaw No. 3549 and Zoning Amendment Bylaw No. 3454 (Mill Bay Marina), applicable to Electoral Area A – Mill Bay/Malahat were considered.

11-472                   It was moved and seconded that Public Hearing Report and Minutes re: Official Community Plan Amendment Bylaw No. 3549 and Zoning Amendment Bylaw No. 3454 (Mill Bay Marina), applicable to Electoral Area A – Mill Bay/Malahat be received.

**MOTION CARRIED**

8:00 pm                 Director Walker left the Board Room at 8:00 pm.

**BYLAWS**

**B1  
11-473** It was moved and seconded that "CVRD Bylaw No. 3503 – Thetis Island Residents and Ratepayers Association Annual Financial Contribution Service Establishment Bylaw, 2011", be adopted.

**MOTION CARRIED**

**B2  
11-474** It was moved and seconded that "CVRD Bylaw No. 3524 – Sentinel Ridge Sewer System Service Amendment Bylaw, 2011", be adopted.

**MOTION CARRIED**

**B3  
11-475** It was moved and seconded that "CVRD Bylaw No. 3525 – Lambourn Estates Sewer System Service Amendment Bylaw, 2011", be adopted.

**MOTION CARRIED**

**B4  
11-476** It was moved and seconded that "CVRD Bylaw No. 3526 – Cowichan Bay Sewer System Service Amendment Bylaw, 2011", be adopted.

**MOTION CARRIED**

**B5  
11-477** It was moved and seconded that "CVRD Bylaw No. 3527 – Twin Cedars Sewer System Amendment Bylaw, 2011", be adopted.

**MOTION CARRIED**

**B6  
11-478** It was moved and seconded that "CVRD Bylaw No. 3528 – Cobble Hill Sewer System Service Amendment Bylaw, 2011", be adopted.

**MOTION CARRIED**

**B7  
11-479** It was moved and seconded that "CVRD Bylaw No. 3529 – Maple Hills Sewer System Service Amendment Bylaw, 2011", be adopted.

**MOTION CARRIED**

**B8  
11-480** It was moved and seconded that "CVRD Bylaw No. 3530 – Shawnigan Beach Estates Sewer System Service Amendment Bylaw, 2011", be adopted.

**MOTION CARRIED**

**B9  
11-481** It was moved and seconded that "CVRD Bylaw No. 3531 – Kerry Village Sewer System Service Amendment Bylaw, 2011", be adopted.

**MOTION CARRIED**

**B10  
11-482** It was moved and seconded that "CVRD Bylaw No. 3532 – Youbou Sewer System Service Amendment Bylaw, 2011", be adopted.

**MOTION CARRIED**

**B11  
11-483** It was moved and seconded that "CVRD Bylaw No. 3541 – South Cowichan Community Parks Service Amendment Bylaw, 2011", be adopted.

**MOTION CARRIED**

**8:04 pm** Director Walker returned to the Board Room at 8:04 pm.

**B12  
11-484** It was moved and seconded that "CVRD Bylaw No. 3550 – South Cowichan Recycling Facility Siting Opinion Referendum Bylaw, 2011", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

Opposed: Directors Marcotte, Morrison and Haywood

**MOTION CARRIED**

**B12  
11-485** It was moved and seconded that "CVRD Bylaw No. 3550 – South Cowichan Recycling Facility Siting Opinion Referendum Bylaw, 2011", be adopted.

Opposed: Directors Marcotte, Morrison and Haywood

**MOTION CARRIED**

**B13  
11-486** It was moved and seconded that "CVRD Bylaw No. 3553 – Tax Exemption (Permissive) Bylaw, 2011", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B13  
11-487** It was moved and seconded that It was moved and seconded that "CVRD Bylaw No. 3553 – Tax Exemption (Permissive) Bylaw, 2011", be adopted.

**MOTION CARRIED**

**B14** Deleted at Adoption of Agenda.

**B15  
11-488** It was moved and seconded that "CVRD Bylaw No. 3422 – Building Regulation Bylaw, 2010", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B15  
11-489** It was moved and seconded that "CVRD Bylaw No. 3422 – Building Regulation Bylaw, 2010", be adopted.

**MOTION CARRIED**

**B16  
11-490** It was moved and seconded that "CVRD Bylaw No. 3535 – Area E – Cowichan Station/Sahtlam/Glenora Official Community Plan Amendment Bylaw (Alderlea Farm), 2011", be granted 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B17  
11-491** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3536 – Area E – Cowichan Station/Sahtlam/Glenora Zoning Amendment Bylaw (Alderlea Farm), 2011", be granted 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B18  
11-492** It was moved and seconded that "CVRD Bylaw No. 3540 – Development Approval Information Bylaw, 2011", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

Opposed: Directors Marcotte and Morrison

**MOTION CARRIED**

**B18  
11-493** It was moved and seconded that "CVRD Bylaw No. 3540 – Development Approval Information Bylaw, 2011", be adopted.

Opposed: Directors Marcotte and Morrison

**MOTION CARRIED**

**B19  
11-494** It was moved and seconded that "CVRD Bylaw No. 3549 – South Cowichan Official Community Plan Amendment Bylaw (Mill Bay Marina), 2011", be granted 3<sup>rd</sup> reading.

Opposed: Director Duncan

**MOTION CARRIED**

**8:21 pm** Director Morrison left the Board Room at 8:21 pm.

**B20  
11-495** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3454 – Area A – Mill Bay/ Malahat Zoning Amendment Bylaw (Mill Bay Marina), 2010", be granted 3<sup>rd</sup> reading.

Opposed: Director Duncan

**MOTION CARRIED**

**8:27 pm** Director Morrison returned to the Board Room at 8:27 pm.

**11-496** It was moved and seconded that prior to adoption of CVRD Bylaw No. 3454:

1. A covenant be registered on the subject land in favour of the Regional District to limit the use of the upland W-3 zoned land to use as marina parking only;
2. Improvements be secured at the corner of Handy Road and Mill Bay Road to achieve sight distances in accordance with Ministry of Transportation and Infrastructure specifications;
3. The public walkway constructed at the applicant's expense will include heritage interpretation opportunities;
4. The marina be substantially constructed, with moorage for 81 or more boats, prior to townhouse construction;
5. The Handy Road boat launch be re-constructed, or security be posted to ensure construction, prior to townhouse construction;
6. Lighting at the marina and townhouse site be down-lit to avoid glare and light pollution.

**MOTION CARRIED**

11-497 It was moved and seconded that staff arrange a meeting with the Mill Bay Fire Protection District and representatives of the Mill Bay Marina, Brentwood College, BC Ferries and the CVRD to discuss extending the Mill Bay Fire Protection Area beyond the high water mark of the Saanich Inlet.

MOTION CARRIED

B21  
11-498 It was moved and seconded that "CVRD Bylaw No. 3557 – South Cowichan Official Community Plan Amendment Bylaw (Logan), 2011", be granted 1<sup>st</sup> and 2<sup>nd</sup> reading.

MOTION CARRIED

B22  
11-499 It was moved and seconded that "CVRD Bylaw No. 3558 – Area A – Mill Bay/Malahat Zoning Amendment Bylaw (Logan), 2011", be granted 1<sup>st</sup> and 2<sup>nd</sup> reading.

MOTION CARRIED

**RESOLUTIONS**

RES 1  
11-500 It was moved and seconded that the following appointment to the Electoral Area E – Cowichan Station/Sahtlam/Glenora Advisory Planning Commission be approved:

Term to expire November 30, 2011:  
Michelle Young

MOTION CARRIED

**NEW BUSINESS**

NB1  
11-501 It was moved and seconded that the following appointment to the Electoral Area E – Cowichan Station/Sahtlam/Glenora Advisory Planning Commission be approved:

Appointed for a Term to Expire November 30, 2011:  
Jill Thompson

MOTION CARRIED

**RESOLVING INTO  
CLOSED SESSION**

11-502  
8:40 pm It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90, Subsection (2) (b) Third Party Negotiations; Potential Litigation (1) (g); Land Acquisition (1) (e); and Information Provided in Confidence (2) (b).

MOTION CARRIED

**RISE FROM  
CLOSED SESSION**

**11-508**                      **It was moved and seconded that the Board rise with report on Item  
10:15 pm**                      **CSNB1 Legal Opinion, and return to the Open Session of the  
meeting.**

**MOTION CARRIED**

**CSNB1**                      **It was moved and seconded that Board Resolution No. 11-329.9  
Legal Opinion**                      **(June 22, 2011), regarding Development Permit Application No. 18-  
{Sub (1) (i)}**                      **B-10DP/RAR/VAR (Dowell), be rescinded.**  
**11-507**

**MOTION CARRIED**

**ADJOURNMENT**

**11-509**                      **It was moved and seconded that the Regular Board meeting be  
10:15 pm**                      **adjourned.**

**MOTION CARRIED**

The meeting adjourned at 10:15 pm.

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary

Dated: \_\_\_\_\_