

**PRESENT:**

Minutes of the special meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on September 21, 2011 at 3:30 p.m.

**PRESENT:** Director Cossey, Chair  
Director Kuhn, Vice-Chair  
Directors Dorey, Duncan, Giles, Harrison, ,  
Iannidinardo, Marcotte, Morrison

**ABSENT:** Directors Haywood and Kent

**ALSO**

**PRESENT:** W. Jones, CAO, CVRD  
B. Dennison, P. Eng., General Manager, E & E  
D. Leitch, AScT., Manager, Water Management  
B. McDonald, Manager, Recycling & Waste Man.  
K. Miller, Manager, Regional Environmental Policy  
H. Huffman, Environmental Technologist  
K. Lindsay, Environmental Analyst  
R. Williams, Transit Analyst  
C. Ross, Environmental Technologist  
J. Bath, Recording Secretary

**APPROVAL  
OF AGENDA**

The following 2 items were added under New Business:

NB1 – Electric Car Purchase

NB2 – Eco Depot Communications Plan

**It was moved and seconded that:**

- 1) **20 minutes be allowed for the delegation from Chemainus Industrial Park.**
- 2) **Item NB2 be presented immediately after the delegation.**

**MOTION CARRIED**

**It was moved and seconded that the agenda be approved as amended.**

**MOTION CARRIED**

**ADOPTION  
OF MINUTES**

**It was moved and seconded that the minutes of the July 27, 2011 regular Engineering & Environmental Services Committee meeting be adopted.**

**MOTION CARRIED**

**BUSINESS ARISING OUT  
OF MINUTES**

1. Item NB 1 – Electric Car purchase has been referred back to this Committee from the Board.
2. A staff report will be brought forward to the next Electoral Area Committee meeting of October 4, 2011 regarding the watermain break in Saltair.

3. Director Duncan asked which Committee would be looking at the issue regarding permitted uses in Area E Light Industrial zones (See NB2 from meeting of July 27, 2011). Mr. Jones advised that it should go to the Electoral Area Services Committee, but he will look into it and respond.

## DELEGATIONS

### D1

Cam Drew, Thermal Proof Windows and a delegation representing workers and residents in and around the Chemainus Industrial Park presented concerns regarding odour and health issues stemming from Chemainus Composting Inc. The delegation advised that their complaints to CVRD have been unanswered. Concern was also voiced regarding the transfer of liquid waste from porta-potties at the site.

The delegation requested the CVRD take immediate action to shut down this facility until the problems with the site are rectified.

**It was moved and seconded that the delegation be granted an additional 10 minutes.**

**MOTION CARRIED**

CVRD Staff advised that they are addressing concerns under the CVRD's authority, but have no authority to regulate the transport of septage. The CVRD has written to the Minister of Environment requesting that the Organic Matter Recycling Regulation (OMRR) be revised as it does not address the problems stemming from this type of facility.

**Director Giles asked staff to distribute a copy of this letter to all CVRD Board members.**

The Director for Electoral Area C – Cobble Hill advised that the CVRD is looking at removing this type of operation from industrial zoning.

The Director for Electoral Area E suggested that the delegation request, from the CVRD, a copy of the complete judgement regarding the court case between West Coast Landfill Diversion and the CVRD.

**It was moved and seconded that staff explore the appropriateness and methodology of temporarily suspending the license of Chemainus Composting Inc. until such time as the existing problems are resolved.**

**MOTION CARRIED**

**NB2** Acumen Communications provided the committee with a PowerPoint presentation regarding the Communications Plan for presenting information to the public in Electoral Areas A, B and C regarding the opinion referendum to be held on the South Cowichan Eco Depot site on Cameron Taggart Road. This plan will provide relevant, factual information about how the proposed ECO Depot will benefit the local residents and encourage people to vote on a recycling facility at the Cameron Taggart site.

FOR INFORMATION

**R1** The Committee were asked to contact staff with any direction regarding the 2012 Utilities, Curbside or South Cowichan Water Study Plan Budgets.

**R2** A staff report was presented regarding a petition to join the Honeymoon Bay Water Debt Repayment Service Area.

**It was moved and seconded:**

1. That the *Certificate of Sufficiency*, confirming that sufficient petitions requesting inclusion into the Honeymoon Bay Water Debt Repayment Service Area be received.
2. That the boundaries of the Honeymoon Bay Water Debt Repayment Service Area be amended to include "PID 001-974-726, Lot 9, Section 13, Renfrew District, Plan 1074".
3. That "CVRD Bylaw No. 3555 – Honeymoon Bay Water System Debt Repayment Service Amendment Bylaw, 2011" be forwarded to the Board for three readings and adoption.

**MOTION CARRIED**

**R3** A staff report was considered regarding a petition to join the Cowichan Bay Sewer Service Area.

**It was moved and seconded that it be recommended to the Board that:**

1. The *Certificate of Sufficiency*, confirming that a sufficient petition requesting inclusion into the Cowichan Bay Sewer Service Area be received.
2. "CVRD Bylaw No. 3560 – Cowichan Bay Sewer System Service Area Amendment Bylaw, 2011" be forwarded to the Board for consideration of three readings and adoption.

**based on the following conditions:**

- One sewer capacity unit be transferred from Cowichan Bay Estates to service this property.

- A covenant be placed on this property, confirming only one sewer capacity unit is available for this property and further development requiring sewer service not be allowed until additional sewer capacity is available.
- A Statutory Right of Way is placed on this property for sanitary sewer construction and maintenance of the sewer collection main and for public access for a walking trail.

**MOTION CARRIED**

**R4** A Recycling & Waste Management Division mid-year budget report was provided for information purposes.

**FOR INFORMATION**

**R5** A Regional Environment Policy Division mid-year budget report was provided for information purposes.

**FOR INFORMATION**

**R6** A staff report was considered regarding a temporary borrowing requirement for the Brulette Place Sewer System capital upgrade project.

**It was moved and seconded that CVRD Bylaw 3559 – Brulette Place Sewer System Service Temporary Borrowing Bylaw, 2011 be forwarded to the Board for consideration of 3 readings and adoption.**

**MOTION CARRIED**

**NEW BUSINESS**

**NB1** A staff report was provided regarding purchase of a new electric car for the Engineering & Environmental Services Department.

**It was moved and seconded that it be recommended to the Board that, as approved in the 2011 budget, the Board authorize short-term borrowing for an amount not to exceed \$47,000.00 for purchase of a new electric Nissan Leaf, plus charging station, for the Engineering & Environmental Services Department; to be paid back within 5-years under the Liabilities Under Agreement, Section 175 of the Community Charter."**

**MOTION CARRIED**

Director Kuhn requested that his opposition be recorded.

**RESOLVE INTO  
CLOSED SESSION  
5:35 p.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Sections 90 {{(1) (e)}}.

**MOTION CARRIED**

**RISE FROM  
CLOSED SESSION  
6:02 p.m.**

It was moved and seconded that the Committee rise without report.

**MOTION CARRIED**

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

**MOTION CARRIED**

The meeting adjourned at 6:05 p.m.

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Chair

\_\_\_\_\_  
Recording Secretary

Dated: