

Minutes of the Regular meeting of the Economic Development Commission held on Thursday, November 17, 2011 at 12:00 pm in the Community Futures Boardroom, 135 Third Street, Duncan, BC

PRESENT: Marsha Stanley, Chair
Director Morrison
Director Kent
Mike Kelly
George Robbins
Jane Worton

ALSO PRESENT: Tom Anderson, GM, Planning & Development
Geoff Millar, Manager, Economic Development
Kathy Lachman, Business Development Officer
Judy Mills, Recording Secretary

ABSENT: Pat Foster
John Morris
Jenn George
Maria Lauridsen

APPROVAL OF AGENDA

It was moved and seconded the agenda be accepted.

MOTION CARRIED

ADOPTION OF MINUTES

It was moved and seconded the Regular EDC minutes of October 20, 2011 be amended by placing Director Kuhn under “also present” as he is not an appointed member.

MOTION CARRIED

It was moved and seconded to adopt the amended Regular EDC meeting minutes of October 20, 2011.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

Not applicable.

UNFINISHED BUSINESS

**UB1
2012 EDC & TOURISM
SUPPLEMENTAL
BUDGET ITEMS**

The Economic Development Manager discussed the 2012 EDC supplemental budget items with respect to the financial implications of the 2011/12 EDC work plan.

Discussion took place regarding the Agricultural supplemental items and the structure of the AAC. It was noted the 10k for Agricultural Land Use Inventory is a component of the 40K budget for an overall project initiated by the Environment Commission.

The members expressed that the Sustainable Economic Development Strategy provides good representation for competing interests.

It was moved and seconded by the EDC members to approve the Economic Development (121) and Regional Tourism (123) 2012 supplemental budget items.

MOTION CARRIED

REPORTS

R1 2011 ACCOUNTS RECEIVABLES WRITE OFFS

The Economic Development Manager went over the 2011 Accounts Receivable write-off request.

It was moved and seconded to approve the Economic Development Division 2011 Accounts Receivable write off's totalling \$776.72.

MOTION CARRIED

R2 SUSTAINABLE ECONOMIC DEVELOPMENT STRATEGY PRESENTATION

The Economic Development Manager reported the SEDS presentations to date, with the help of EDC members Pat Foster and Jane Worton, have been very well received. It was noted the CVRD Board presentation has been moved to Jan 2012.

Jane Worton presented the power point presentation to the EDC members in place of Chair Stanley.

NEW BUSINESS

Not applicable.

NEXT MEETING

Chair Stanley will host an informal meeting on December 15, 2011 at the MNP office in Duncan. An invitation will be circulated to members. It was requested that MLA Bill Routley also be given an invite.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 12:55 pm.

Certified Correct:

Chairperson

Secretary

Dated: _____