

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, December 14, 2011 at 6:02 pm.

**PRESENT:** Chair R. Hutchins,  
Directors M. Walker, B. Fraser, G. Giles,  
L. Iannidinardo, L. Duncan, I. Morrison  
M. Dorey, M. Marcotte, P. Weaver, J. Lefebure,  
B. Lines, T. McGonigle, and P. Kent  
and Alternate Director J. Woike

**ALSO PRESENT:** Mark Kueber, Deputy Chief Administrative Officer  
Joe Barry, Corporate Secretary  
Tom Anderson, General Manager, Planning & Development  
Ron Austen, General Manager, Parks Recreation & Culture  
Brian Dennison, General Manager,  
Engineering & Environmental Services  
John Van Horne, Manager, Human Resources  
Brian Farquhar, Manager, Parks & Trails  
Geoff Millar, Manager, Economic Development

**ABSENT:** Director R. Hartmann

#### **APPROVAL OF AGENDA**

**11-663**

**It was moved and seconded that the agenda be amended with the and the addition of New Business items:**

**NB1 Appointments to the Electoral Area H - North Oyster/Diamond Planning Commission**

**NB2 Directors Hutchins, Fraser and Giles re: South Cowichan Eco Depot**

**NB3 Director Iannidinardo re: Cowichan Land Trust Nature Interpretive Centre in Cowichan Bay**

**NB4 Director Walker re: Additional Service Authority for Sidewalks in Area A,**

**and that the Report of the Chairperson be moved to before Delegations, and further, that the agenda, as amended, be approved.**

**MOTION CARRIED**

#### **ADOPTION OF MINUTES**

**11-664**

**It was moved and seconded that the minutes of the November 9, 2011 Regular Board meeting be adopted.**

**MOTION CARRIED**

**11-665**                    **It was moved and seconded that the minutes of the November 23, 2011 Special Board meeting be adopted.**

**MOTION CARRIED**

**11-666**                    **It was moved and seconded that the minutes of the December 7, 2011 Inaugural Board meeting be adopted.**

**MOTION CARRIED**

#### **REPORT OF THE CHAIRPERSON**

**RC1**                    Chair Hutchins introduced Gordon MacDonald, of MacDonald and Lawrence Timber Framing Ltd., who recognized the huge contribution that Brian Farquhar played throughout the entire Kinsol Trestle rehabilitation project.

Gordon MacDonald presented Brian Farquhar with a framed print of the original Kinsol Trestle.

#### **DELEGATIONS**

**D1**                    Catherine Brandon, Executive Director, Chesterfield Sports Society  
Re: Request for Continued Funding of \$100,000 in 2012.

Catherine Brandon provided an update of the Cowichan Sportsplex facility showing how the CVRD's funding of the Sportsplex is benefiting the community and requested a revised amount of CVRD funding in the amount of \$110,000 for 2012.

**11-667**                    **It was moved and seconded that the Cowichan Sportsplex Society's request for \$110,000 in Regional Grant-in-Aid funding be referred to the 2012 Budget deliberations.**

**MOTION CARRIED**

**D2**                    Judy Stafford, Cowichan Green Community  
Re: 2011 Year in Review

Judy Stafford provided review of the Cowichan Green Community's 2011 year to the Board.

**6:51 pm**                    Director Duncan left the Board Room at 6:51 pm.

#### **CORRESPONDENCE**

**C1**                    Correspondence from Rosemary Bonanno, Executive Director, Vancouver Island Regional Library dated November 14, 2011 re: Appointment to the 2012 Vancouver Island Regional Library Board, was considered.

- 11-668**                    It was moved and seconded that Director Mel Dorey be appointed as the CVRD's Trustee on the Vancouver Island Regional Library Board for 2012.

**MOTION CARRIED**

- 11-669**                    It was moved and seconded that Director Loren Duncan be appointed as the CVRD's Alternate Trustee on the Vancouver Island Regional Library Board for 2012.

**MOTION CARRIED**

- C2**                         Director Giles, Electoral Area C - Cobble Hill  
Re: Submission for a Grant-In-Aid (Electoral Areas) - CMS Food Bank

- 11-670**                    It was moved and seconded that a grant-in-aid (Area C) be given to CMS Food Bank in the amount of \$500. to assist with the provision of services in the South Cowichan.

**MOTION CARRIED**

- 6:56 pm**                 Director Duncan returned to the Board Room at 6:56 pm.

#### **COMMITTEE REPORTS**

- CR1**                         The report and recommendations of the Environment Commission meeting of November 17, 2011 listing two items were considered.

- 11-671**                    It was moved and seconded:
- 1. That the Regional Board incorporate best management practices regarding light pollution when retrofitting or building new CVRD facilities.**
  - 2. That the Board approve the contribution of \$30,000 from the 2011 Environment Commission budget to support a partnership agreement for the initiative of mapping agricultural land by the Partnership for Water Sustainability; and that the Chair and Corporate Secretary be authorized to sign the agreement on behalf of the CVRD.**

**MOTION CARRIED**

- CR2**                         The report and recommendation of the Agricultural Advisory Committee meeting October 25, 2011, listing one item was considered.

- 11-672**                    It was moved and seconded that the Board accept the mid-term resignation of John Milne, Alternate for Dan Ferguson on the Agricultural Advisory Committee, dated September 30, 2011, and that a letter of appreciation be sent to Mr. Milne.

**MOTION CARRIED**

**STAFF  
REPORTS**

**SR1** The Staff Report from the General Manager, Corporate Services, dated December 5, 2011 re: Regional Visitor Information Centre was considered.

**11-673** **It was moved and seconded that the issue of funding for the Regional Visitor Information Centre be referred to the January 25, 2012 Regional Services Committee meeting; and that the 2007 White Oak Report be distributed to the CVRD Board of Directors; and further, that each Director be polled to determine if there are any concerns that can be addressed by the Chambers of Commerce.**

**MOTION CARRIED**

**SR2** The Staff Report from the Legislative Services Coordinator, Corporate Services dated December 5, 2011 re: Maximum Requisition Limit Increase - North Oyster Fire Protection Service, was considered.

**11-674** **It was moved and seconded that:**

- 1. That "CVRD - North Oyster Local Service (Fire Protection) Area Establishment Bylaw No. 21, 1995" be amended to increase the maximum annual requisition limit less than 25% (from \$105,650 or the greater of \$0.7040/\$1,000 to \$394,340 or the greater of \$0.87999/\$1,000).**
- 2. That "CVRD Bylaw No. 3573 - North Oyster Fire Protection Service Amendment Bylaw, 2011", be considered for first three readings and adoption.**

**MOTION CARRIED**

**SR3** The Staff Report from the Manager, Regional Environmental Policy Division dated December 7, 2011 re: Climate Action Revenue Incentive Program (CARIP) Public Report was considered.

**11-675** **It was moved and seconded that the Board receive the narrative summary of actions currently taking place and planned in 2012 to reduce GHG emissions within the CVRD; and the Climate Action Revenue Incentive (CARIP) Public Report for Year 2011, in fulfillment of the BC Climate Action Charter public reporting process for the 2011 period.**

**MOTION CARRIED**

**SR4** The Staff Report from the Manager, Development Services Division, dated December 6, 2011 re: OCP Amendment Bylaw No. 3511 Zoning Amendment Bylaw No. 3498 (Bamberton Business Park, Area A), was considered.

- 11-676                    It was moved and seconded:
1. That the November 9, 2011, Board Resolution No. 11-602 (17.1.4) be rescinded.
- (Amended from original Committee recommendation):*
2. That a public hearing be scheduled in January 2012, respecting OCP Amendment Bylaw No. 3511 and Zoning Amendment Bylaw No. 3498, and that the Directors from Electoral Areas A, B and C be appointed as hearing delegates in accordance with Section 891 of the *Local Government Act*.

**MOTION CARRIED**

- SR5                    The Report from the Chief Election Officer, dated December 6, 2011 re: Report of the Chief Election Officer for the 2011 General Local Election/Referenda, was considered.

- 11-677                    It was moved and seconded that the Report of the Chief Election Officer for the 2011 General Local Election/Referenda, dated December 6, 2011, be received for information.

**MOTION CARRIED**

- SR6                    The Staff Report from the Manager, Community & Regional Planning dated December 2, 2011 re: Application for a grant from UBCM's Seniors Housing & Support Initiative, was considered.

- 11-678                    It was moved and seconded that the Cowichan Valley Regional District's Board of Directors strongly supports the application to the Union of British Columbia Municipalities Seniors' Housing & Support Initiative for a \$20,000 grant in order to prepare a report on how to implement seniors housing on the CVRD's Cobble Hill Village property.

**MOTION CARRIED**

#### **BYLAWS**

- B1  
11-679                    It was moved and seconded that "CVRD Bylaw No. 3573 - North Oyster Fire Protection Service Amendment Bylaw, 2011", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

- B2  
11-680                    It was moved and seconded that "CVRD Bylaw No. 3539 - Mill Bay/Malahat Historical Society Annual Financial Contribution Service Establishment Bylaw, 2011", be adopted.

**MOTION CARRIED**

- B3  
11-681                    It was moved and seconded that "CVRD Bylaw No. 3535 - Area E - Cowichan Station/Sahtlam/Glenora Official Community Plan Amendment Bylaw (Alderlea Farm), 2011", be adopted.

**MOTION CARRIED**

**B4**  
**11-682**                    It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3536 - Area E - Cowichan Station/Sahtlam/Glenora Zoning Amendment Bylaw (Alderlea Farm), 2011" be adopted.

**MOTION CARRIED**

## **RESOLUTIONS**

**RES1**  
**11-683**                    It was moved and seconded that the following appointments to the Electoral Area B - Shawnigan Lake Advisory Planning Commission Appointments be approved:

**Appointed for a Term to Expire November 30, 2012:**

Cynara de Goutiere  
Chris Heddeker  
Dave Hutchinson  
Sara Middleton  
Jennifere Moross  
Graham Ross-Smith  
Roger Painter  
Grant Treloar

**MOTION CARRIED**

## **NOTICE OF MOTION**

**NM1**                    Notice of Motion from Director Duncan  
Re: South Cowichan Eco Depot

The South Cowichan Eco Depot Notice of Motion was put forward by Director Duncan for consideration at the January 11, 2012 Board meeting.

## **NEW BUSINESS**

**NB1**  
**11-684**                    It was moved and seconded that the following appointments to the Electoral Area H - North Oyster/Diamond Advisory Planning Commission be approved:

**Appointed for a Term to Expire November 30, 2012:**

Mike Fall  
Chris Gerrand  
John Hawthorn  
Alison Heikes  
Jody Shupe  
Janice Tukham  
Gordon Wyndlow

**MOTION CARRIED**

**NB2**                    Director Hutchins, Director Fraser and Director Giles dated December 14, 2011 re: South Cowichan Eco Depot.

**11-685**                    It was moved and seconded:

1. **WHEREAS** in the South Cowichan Eco Depot Opinion Referendum, 65% of the electorate voted in opposition to locating the South Cowichan Eco Depot at 3224 Cameron Taggart Road,

**THEREFORE BE IT RESOLVED** that the CVRD not proceed with the construction of an Eco Depot on the CVRD-owned Cameron Taggart Road property;

**And that staff be directed to report back to the Board regarding disposal of the Cameron Taggart Road property and options for providing recycling services to the South Cowichan area;**

**And further, that a comprehensive review of the Eco Depot process take place inclusive of site search, land acquisition and public consultation with a view toward identifying errors, omissions and best practices.**

Opposed: Director Dorey

**MOTION CARRIED**

**11-686**

**It was moved and seconded:**

- 2. That in order to learn as much as possible regarding public perceptions of the proposed Eco Depot development, that staff be directed to commission a telephone survey of voters residing in Electoral Areas A, B and C to determine why they voted for or against the proposed Eco Depot site.**

Opposed: Directors Walker, Fraser, Giles, Iannidinardo, Duncan, Morrison, Dorey, Marcotte, Weaver, Lefebure, Lines, McGonigle, Kent Hutchins and Alternate Director Woike

**MOTION DEFEATED**

**NB3**

Director Iannidinardo dated December 14, 2011 re: Cowichan Land Trust Nature Interpretive Centre in Cowichan Bay.

**11-687**

**It was moved and seconded that the CVRD enter into a nominal rent tenure renewable agreement for seven (7) years with the Cowichan Land Trust to construct and operate a public nature centre and a viewing platform on a portion of the lands within Hecate Park in Electoral Area D, legally described as Lot 648, Cowichan Land District; and that the Board Chair and Corporate Secretary be authorized to sign the agreement.**

**MOTION CARRIED**

**NB4**

Director Walker re: Additional Service Authority for Sidewalks in Area A.

**11-688**

**It was moved and seconded that the Regional District request a meeting with the Minister of Community, Sport and Cultural Development to discuss our March 24, 2011 request for the Additional Service authority under Section 799 of the *Local Government Act* to construct and maintain sidewalks in Electoral Area A (Mill Bay/Malahat) which has gone unresolved to this point in time.**

Opposed: Directors Kent and McGonigle

**MOTION CARRIED**

**RESOLVING INTO  
CLOSED SESSION**

**11-689  
8:27 pm**                      **It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90, Subsections (1) (a) Potential Appointments and (1) (c) Labour Relations.**

**MOTION CARRIED**

**8:27 pm**                      **Director Kent left the meeting at 8:27 pm.**

**RISE FROM  
CLOSED SESSION**

**11-693  
8:54 pm**                      **It was moved and seconded that the Board rise with report on CSSR2 Labour Relations and Closed Session Resolution No. 11-658 and return to the Regular portion of the meeting.**

**MOTION CARRIED**

**11-692**                      **It was moved and seconded that the Board approve a rollover of the Collective Agreement with CUPE 358 with a total value increase of 2.5% for 2012 and 2.5% for 2013.**

**MOTION CARRIED**

**11-658**                      **It was moved and seconded that the Board approve a rollover of the collective agreement with USW 1-1937 with a total value increase of 2.5% for 2012 and 2.5% for 2013.**

**MOTION CARRIED**

**ADJOURNMENT**

**11-694  
8:55 pm**                      **It was moved and seconded that the Regular Board meeting be adjourned.**

**MOTION CARRIED**

**The meeting adjourned at 8:55 pm**

**Certified Correct:**

\_\_\_\_\_  
**Chairperson**

\_\_\_\_\_  
**Corporate Secretary**

**Dated: \_\_\_\_\_**