

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, January 11, 2012 at 6:00 pm.

PRESENT: Chair R. Hutchins
Directors M. Walker, B. Fraser, G. Giles,
L. Iannidinardo, L. Duncan, I. Morrison,
M. Dorey, M. Marcotte, P. Weaver
R. Hartmann, P. Kent, J. Lefebure, B. Lines,
and T. McGonigle

ALSO PRESENT: Warren Jones, Chief Administrative Officer
Joe Barry, Corporate Secretary
Mark Kueber, General Manager, Corporate Services
Tom Anderson, General Manager,
Planning & Development
Brian Dennison, General Manager,
Engineering & Environmental
Geoff Millar, Manager, Economic Development Division

APPROVAL OF AGENDA

12-001

It was moved and seconded that the agenda be amended with the deletion of Staff Reports Item SR5, and the addition of New Business items as follows:

NB1 Appointments - Electoral Area I - Youbou/Meade Creek Advisory Planning Commission.

NB2 Appointments - Electoral Area D - Cowichan Bay Advisory Planning Commission.

NB3 Appointments - Kerry Park Recreation Centre Commission.

NB4 Appointment - Electoral Area H - North Oyster/Diamond Advisory Planning Commission.

NB5 Appointments - Electoral Area E - Cowichan Station/Sahtlam/Glenora Advisory Planning Commission.

NB6 Director Weaver - Mud and Dust Issues on Youbou Road.

and additional information relevant to Bylaws item B1 Bylaw No. 3573; and further, that the agenda as amended be approved.

MOTION CARRIED

ADOPTION OF MINUTES

12-002

It was moved and seconded that the minutes of the December 14, 2011 Regular Board meeting be adopted.

MOTION CARRIED

BUSINESS ARISING**OUT OF MINUTES** There was no business arising.**DELEGATIONS****D1**

Vicki Holman, Manger, BC Forest Discovery Centre

Re: Presentation in Support of BC Forest Discovery Centre Regional Grant-In-Aid Application 2012.

Vicki Holman introduced Steve Lorimer, President of the BC Forest Discovery Centre Board of Directors, who provided an overview of the BC Forest Discovery Centre operations and funding, and requested the CVRD's support of their Regional Grant-In-Aid request. The delegation was advised that their Regional Grant-In-Aid request would be considered during budget deliberations.

REPORT OF CHAIRPERSON**RC1**

The Chair provided an overview of the 2012 CVRD Standing Committee appointments.

The **2012 CVRD Standing Committee** appointments are listed for information.

2012 STANDING COMMITTEES**REGIONAL SERVICES COMMITTEE:**

Director J. Lefebure, Chairperson

Director L. Iannidinardo, Vice Chairperson

Director M. Dorey

Director L. Duncan

Director B. Fraser

Director G. Giles

Director R. Hartmann

Director R. Hutchins

Director P. Kent

Director B. Lines

Director M. Marcotte

Director T. McGonigle

Director I. Morrison

Director M. Walker

Director P. Weaver

ELECTORAL AREA SERVICES COMMITTEE:

Director M. Walker, Chairperson

Director G. Giles, Vice Chairperson

Director M. Dorey

Director L. Duncan

Director B. Fraser

Director L. Iannidinardo

Director M. Marcotte

Director I. Morrison

Director P. Weaver

ENGINEERING & ENVIRONMENTAL SERVICES COMMITTEE:

Director L. Iannidinardo, Chairperson

Director M. Dorey, Vice Chairperson

Director L. Duncan

Director B. Fraser

Director G. Giles

Director J. Lefebure

Director M. Marcotte

Director T. McGonigle

Director I. Morrison

Director M. Walker

Director P. Weaver

TRANSIT COMMITTEE:

Director I. Morrison, Chairperson
Director P. Kent, Vice Chairperson
Director L. Duncan
Director B. Fraser
Director G. Giles
Director L. Iannidinardo
Director J. Lefebure
Director B. Lines
Director T. McGonigle
Director M. Walker
Director P. Weaver

COMMUNICATIONS COMMITTEE:

Director P. Kent, Chairperson
Director B. Fraser, Vice Chairperson
Director G. Giles
Director R. Hutchins
Director B. Lines
Director M. Marcotte
Director I. Morrison
Director M. Walker

PARKS COMMITTEE:

Director M. Dorey, Chairperson
Director G. Giles, Vice Chairperson
Director L. Duncan
Director R. Hartmann
Director L. Iannidinardo
Director J. Lefebure
Director M. Marcotte
Director I. Morrison
Director M. Walker

REGIONAL RECREATION COMMITTEE:

Director T. McGonigle, Chairperson
Director B. Fraser, Vice Chairperson
Director M. Dorey
Director G. Giles
Director L. Iannidinardo
Director J. Lefebure
Director B. Lines

TREATY ADVISORY COMMITTEE:

Director L. Duncan, Chairperson
Director P. Kent, Vice Chairperson
Director G. Giles
Director R. Hutchins
Director J. Lefebure
Director B. Lines
Director I. Morrison

HEALTH ADVISORY COMMITTEE:

Director R. Hartmann, Chairperson
Director M. Marcotte, Vice Chairperson
Director G. Giles
Director R. Hutchins
Director L. Iannidinardo
Director I. Morrison

COMMUNITY RECOGNITION COMMITTEE:

Director G. Giles, Chairperson
Director P. Weaver, Vice Chairperson
Director M. Dorey
Director R. Hutchins
Director L. Iannidinardo

COMMUNITY SAFETY ADVISORY COMMITTEE:

Director L. Iannidinardo, Chairperson

Director B. Lines

RC2

COMMISSION APPOINTMENTS

12-003

It was moved and seconded that the following appointments be approved:

ECONOMIC DEVELOPMENT COMMISSION:

Appointed for a Term to Expire December 31, 2013:

Director B. Fraser

Director P. Kent

ENVIRONMENT COMMISSION:

Appointed for a Term to Expire December 31, 2012:

Director G. Giles

Director P. Kent

Director J. Lefebure

REGIONAL AGRICULTURAL ADVISORY COMMISSION:

Appointed for a Term to Expire December 31, 2014:

Director M. Marcotte

Director R. Hartmann

Director L. Duncan

Director G. Giles

Director R. Hutchins

MOTION CARRIED

Chair Hutchins advised that he has appointed Director Mary Marcotte as Chairperson and Director Ruth Hartmann as Vice Chairperson of the Regional Agricultural Advisory Commission.

RC3

NON-CVRD COMMITTEE/AUTHORITIES APPOINTMENTS

12-004

It was moved and seconded that the following appointments be approved:

COWICHAN WATERSHED BOARD:

Director R. Hutchins

Director J. Lefebure

Director I. Morrison

COWICHAN LAKE COMMUNITY FOREST COOPERATIVE:

Director I. Morrison

MAYOR'S ADVISORY COMMITTEE ON DISABILITY ISSUES

- CITY OF DUNCAN:

Director L. Iannidinardo

MUNICIPAL FINANCE AUTHORITY:

Director I. Morrison
Director R. Hutchins (*Alternate*)

(Amended from Original Recommendation):

MUNICIPAL INSURANCE ASSOCIATION OF BC (MIABC):

Director M. Dorey
Director I. Morrison (*Alternate*)

ISLAND COAST ECONOMIC TRUST (ICET):

Director G. Giles

ISLAND CORRIDOR FOUNDATION:

Director P. Kent

COWICHAN COMMUNITIES HEALTH NETWORK:

Director G. Giles
Director R. Hutchins
Director L. Iannidinardo

TREATY ADVISORY COMMITTEE:

Director L. Duncan
Director R. Hutchins (*Alternate*)

MOTION CARRIED

RC4

DRAFT 2012 CVRD COMMITTEE CALENDAR

12-005

It was moved and seconded that the 2012 CVRD Committee Calendar be approved.

MOTION CARRIED

12-006

It was moved and seconded that the August 8, 2012 Board meeting be rescheduled to August 1, 2012 at 6:00 pm.

MOTION CARRIED

COMMITTEE REPORTS

CR1

The report and recommendation of the Cowichan Lake Recreation Commission meeting of December 15, 2011 listing one item was considered.

12-007

It was moved and seconded that the CVRD Board approve the application for Canada Day Funding through Celebrate Canada; and further that the Chair and Corporate Secretary be authorized to enter into the funding agreement on behalf of the CVRD.

MOTION CARRIED

STAFF REPORTS

SR1 The Staff Report from the Legislative Services Coordinator, Corporate Services dated December 6, 2011 re: Bylaw No. 3537 - Shawnigan Creek Cleanout and Drainage Service Notice of Alternative Approval and Elector Response Form was considered.

12-008 **It was moved and seconded that this issue be referred back to staff on the basis of timing.**

MOTION CARRIED

SR2 The Staff Report from the Manager, Cowichan Lake Recreation dated December 21, 2011 re: Community Access Program Agreement was considered.

12-009 **It was moved and seconded that the CVRD Board approve the Cowichan Lake Recreation Commission's request to enter into a new agreement with Victoria Free-Net Association for funding and operation of the CAP Internet access site at the Youbou Community Hall; and that the Chair and Corporate Secretary be authorized to enter into the funding agreement on behalf of the CVRD.**

MOTION CARRIED

SR3 The Staff Report from the Planner I, Development Services dated January 11, 2012 re: 1-E-10 RS Urban Edge Properties - UPDATE (Bylaws No. 3551 and 3552), was considered.

12-010 **It was moved and seconded that the Staff Report from the Planner I, Development Services dated January 11, 2012 re: 1-E-10 RS Urban Edge Properties - UPDATE (Bylaws No. 3551 and 3552), was received for information purposes.**

MOTION CARRIED

SR4 The Staff Report from the Project Engineer, Capital Projects dated January 9, 2012 re: Lambourn Estates Water and Sewer Service Areas Amendment Request was considered.

12-011 **It was moved and seconded:**

- 1. That the *Certificate of Sufficiency*, confirming that a sufficient petition requesting inclusion into the Lambourn Estates sewer and water service areas be received.**
- 2. That "CVRD Bylaw No. 3052 - Lambourn Estates Sewer System Service Establishment Bylaw, 2008", and "CVRD Bylaw No. 3034 - Lambourn Estates Water System Service Establishment Bylaw, 2008", be amended to include "*PID 001-098-241, Lot 3, Section 4, Range 6, Plan 32129, Cowichan District*".**
- 3. That the amended bylaws be forwarded to the Board for consideration of three readings.**
- 4. That the amendment bylaws not be considered for adoption until the following conditions have been met:**

1. A covenant be registered on the title of this property, addressing CVRD Planning concerns.
2. A Lambourn Estates Sewer and Water Servicing Agreement be executed by the Developer and the CVRD.
3. That the Developer pay the Lambourn Estates Water System connection fee of \$4,000 per lot.

MOTION CARRIED

PUBLIC HEARINGS

PH1 Public Hearing Report and Minutes re: Official Community Plan Amendment Bylaw No. 3551 and Zoning Amendment Bylaw No. 3552 (Urban Edge Properties Ltd.), applicable to Electoral Area E - Cowichan Station/Sahtlam/Glenora, were considered.

12-012 It was moved and seconded that the Public Hearing Report and Minutes re: Official Community Plan Amendment Bylaw No. 3551 and Zoning Amendment Bylaw No. 3552 (Urban Edge Properties Ltd.), applicable to Electoral Area E - Cowichan Station/Sahtlam/Glenora be received.

MOTION CARRIED

BYLAWS

B1 Additional information was handed out by Keith Wyndlow from the North Oyster/Diamond Ratepayers Association, entitled *Bylaw No. 3573 to Amend North Oyster Local Service Fire Protection Area*, requesting that the amending bylaw be tabled while an adequate, necessary and transparent public process takes place.

12-013 It was moved and seconded that consideration of "CVRD Bylaw No. 3573 - North Oyster Fire Protection Service Amendment Bylaw, 2011" be referred to the February 2012 Board meeting or a Special Board meeting.

MOTION CARRIED

B2
12-014 It was moved and seconded that "CVRD Bylaw No. 3576 - Eagle Heights Fire Protection Service Amendment Bylaw, 2012", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

B3
12-015 It was moved and seconded that "CVRD Bylaw No. 3551 - Area E - Cowichan Station/Sahtlam/Glenora Official Community Plan Amendment Bylaw (Urban Edge Properties Ltd.), 2011", be granted 3rd reading.

MOTION CARRIED

B4
12-016 It was moved and seconded that "CVRD Bylaw No. 3552 - Area E - Cowichan Station/Sahtlam/Glenora Zoning Amendment Bylaw (Urban Edge Properties Ltd.), 2011", be granted 3rd reading.

MOTION CARRIED

- 12-017 It was moved and seconded that prior to final adoption of Bylaws No. 3551 and 3552:
- a) Five sewer connections be purchased in order to resolve the issue of existing development on the property exceeding the number of allocated sewer units;
 - b) That proof of adequate water supply for firefighting be provided by a Fire Protection Engineer prior to the issuance of any permits for further development of the site; and
 - c) Registration of a restrictive covenant to secure the park dedication;
- and that this occur by January 11, 2013.

MOTION CARRIED

RESOLUTIONS

- RES1
12-018
Rescinded
February 8, 2012
Res No. 12-040
- It was moved and seconded that the following appointments to the Electoral Area A - Mill Bay/Malahat Advisory Planning Commission be approved:
- Appointed for a Term to Expire November 30, 2012:
Cliff Braaten
~~David Crowe (This Appointment Only).~~
Pauline Hyde
Margo Johnston
Archie Staats
Ted Stevens
Glenn Terrell

MOTION CARRIED

- RES2
12-019
- It was moved and seconded that the following appointments to the Electoral Area B - Shawnigan Lake Advisory Planning Commission be approved:
- Appointed for a Term to Expire November 30, 2012:
Rod MacIntosh
Bruce Stevens

MOTION CARRIED

- RES3
12-020
- It was moved and seconded that the following appointments to the Cowichan Lake Recreation Commission be approved:
- Appointed for a Term to Expire November 30, 2012:
Dean Adams
Laurie Johnson
Sheila McFarlane
Bill Peters
Dave Darling
Rocky Wise

MOTION CARRIED

RES4
12-021

It was moved and seconded that the CVRD accept the offer in principle of Industrial-zoned Provincial land, for a token \$1, for an Eco Depot site in the south end as alluded to by the CT group spokesperson Joseph Gollner, affirmed by past Director Richard Hughes and attributed to CVRD Director Morrison's background and field work;

Further that the CVRD accept, in principle, the Province of BC's offer of \$650,000 to develop the industrial site, which CT group spokesperson Joseph Gollner and past Director Richard Hughes affirm is the funding being offered and available from the Province;

And further that Joseph Gollner, Richard Hughes and Director Morrison be asked to be the committee tasked to do the preliminary outreach in the South Cowichan community as to the suitability of the specified Provincial, Industrial-zoned land site for use as a south end Eco Depot;

And finally, any and all documents which the CVRD has in regards to this specific offer, whether in Closed Session or not, be made available to the committee and to the public.

Opposed: Directors Dorey, Fraser, Giles, Hartmann, Hutchins,
Iannidinardo, Kent, Lefebure, Lines, Marcotte, McGonigle, Morrison,
Walker and Weaver

MOTION DEFEATED

NEW BUSINESS

NB1
12-022

It was moved and seconded that the following appointments to the Electoral Area I - Youbou/Meade Creek Advisory Planning Commission be approved:

Appointed for a Term to Expire November 30, 2012:

Jeffrey Abbott
Shawn Carlow
George deLure
Bill Gibson
Mike Marrs
Gerald Thom

MOTION CARRIED

NB2
12-023

It was moved and seconded that the following appointment to the Electoral Area D - Cowichan Bay Advisory Planning Commission be approved:

Appointed for a Term to Expire November 30, 2012:

Hilary Abbott
Linden Collette
Peter Holmes
Brian Hosking
Al Jones
Joe Kinrade
Dave Paras
Calvin Slade

Dave Slang
Robert Stitt
Kevin Maher

MOTION CARRIED

**NB3
12-024**

(Amended from Committee Recommendation):

It was moved and seconded that the following appointments to the Kerry Park Recreation Centre Commission be approved:

Appointed for a Term to Expire December 31, 2014:

Electoral Area A: Brian Harrison
Electoral Area B: Heather Broughton
Electoral Area C: Michael Croft
Electoral Area D: Leslie Heinio

MOTION CARRIED

**NB4
12-025**

It was moved and seconded that the following appointment to the Electoral Area H - North Oyster/Diamond Advisory Planning Commission be approved:

Appointed for a Term to Expire November 30, 2012:
Myfanwy Plecas

MOTION CARRIED

**NB5
12-026**

It was moved and seconded that the following appointments to the Electoral Area E - Cowichan Station/Sahtlam/ Glenora Advisory Planning Commission be approved:

Appointed for a Term to Expire November 30, 2012:
David Coulson
Dan Ferguson
Darin George
Ben Marrs
Frank McCorkell
David Tattam
Jill Thompson
Keith Williams
Michelle Young

MOTION CARRIED

NB6

Director Weaver - Mud and Dust Issues on Youbou Road.

12-027

It was moved and seconded that the CVRD request the Ministry of Transportation and Infrastructure to address the excessive mud and dust issues on Youbou Road arising from logging trucks travelling through the community.

MOTION CARRIED

**RESOLVING INTO
CLOSED SESSION**

**12-028
7:35 pm**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90, Subsections (1) (a) Potential Appointment; (2) (b) Intergovernmental Negotiations; and (1) (c) Labour Relations.

MOTION CARRIED

**RISE FROM
CLOSED SESSION**

**12-035
8:56 pm**

It was moved and seconded that the Board rise with report on Closed Session Resolution No. 11-692 and return to the Regular portion of the meeting.

MOTION CARRIED

11-692

It was moved and seconded:

1. That Judy Stafford be appointed as a member of the Environment Commission for a term of two years to expire December 31, 2013.
2. That Dave Polster be appointed as a member of the Environment Commission for a term of one year to expire December 31, 2012.

MOTION CARRIED

ADJOURNMENT

**12-036
8:56 pm**

It was moved and seconded that the Regular Board meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 8:56 pm

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____