

Minutes of the Electoral Area Services Committee Meeting held on Tuesday, March 20, 2012 at 3:00 pm in the Regional District Board Room, 175 Ingram Street, Duncan, BC.

PRESENT

Director M. Walker, Chair
Director L. Iannidinardo
Director P. Weaver
Director I. Morrison
Director B. Fraser
Director L. Duncan
Director G. Giles
Director M. Marcotte
Director M. Dorey

CVRD STAFF

Tom Anderson, General Manager
Mike Tippett, Manager
Rob Conway, Manager
Brian Duncan, Manager
Warren Jones, Administrator
Rob Hutchins, Board Chair
Maddy Koch, Planning Technician
Cathy Allen, Recording Secretary

APPROVAL OF AGENDA

The Chair noted changes to the agenda which included adding three items of listed New Business, and removing item D2.

It was Moved and Seconded that the agenda, as amended, be approved.

MOTION CARRIED

M1 - Minutes

It was Moved and Seconded that the Minutes of the March 6, 2012, EASC meeting be adopted.

MOTION CARRIED

BUSINESS ARISING

There was no business arising.

DELEGATIONS

D1 - Parker

Zane Parker, was present on behalf of Cowichan Station Area Association, regarding proposed energy efficiency and heating upgrades for the Hub at Cowichan Station. Mr. Parker distributed further written material and presented a power point presentation. The Association requests that the CVRD partner with them on a Community Works Fund application.

The Committee directed questions to the delegate.

The Chair thanked the delegate for appearing.

D2 - Vinning

Item D2, Prem Singh Vinning regarding Paldi historical Sikh temple was removed from the agenda.

STAFF REPORTS

R1 – Ellison

Maddy Koch, Planning Technician, presented staff report dated March 13, 2012, regarding ALR Application No. 1-E-12ALR (Ellison), to construct a third dwelling on property located at 4975 McLay Road.

The Committee directed questions to staff and the applicant.

Colten Ellison, applicant, was present and provided further information to the application.

It was Moved and Seconded

That Application No. 1-E-12ALR, submitted by Colten Ellison, made pursuant to Section 20(3) of the *Agricultural Land Commission Act* to construct a second dwelling on the subject property for the purpose of providing a residence for a family member/ farm helper, be forwarded to the Agricultural Land Commission with a recommendation to approve the application.

MOTION CARRIED

R2 - Johnston

Rob Conway, Manager, presented staff report dated March 13, 2012, regarding Application No. 2-B-11DVP (Arbutus Mountain Estates) for a variance to remove the requirement for an outdoor storage area and proceed with Phase 3 to create 66 lots on property located on Shawnigan Lake Road.

The Committee directed questions to staff and the applicant.

Mark Johnston, applicant, was present and provided further information to the application.

It was Moved and Seconded

That Application No. 2-B-11DVP (Arbutus Mountain Estates) for a variance to Section 9.21 of the CVRD's Mobile Home Park Bylaw No. 275 to remove the requirement for an outdoor storage area be approved, subject to the following conditions:

- provision of an electrically-serviced storage building, no less than 15 square metres in area, at a location chosen by the strata council;
- expansion of the designated common property recreation area at the south west corner of Phase 3 from 472 square metres to a minimum of 1100 square metres;
- provision of a fully-fenced playground to CSA standards - including playground equipment, benches, tables and other amenities of no less than \$30,000 plus installation cost;
- landscaping of the park at the developer's cost.

MOTION CARRIED

NEW BUSINESS

NB1 – World Sikh Org.

Director Morrison reviewed letter dated March 16, 2012, from Prem Singh Vinning, President of the World Sikh Organization of Canada, wherein the WSO requests a letter of support from the CVRD for the Paldi Sikh Temple to be recognized as a national historic site. Director Morrison suggested the Temple should be a national heritage designation.

A general discussion ensued.

It was Moved and Seconded

That the CVRD provide a letter of support to the World Sikh Organization supporting the recognition of the Paldi Sikh Temple as a national historic site.

MOTION CARRIED

It was Moved and Seconded

That staff be directed to prepare a report to the April 3rd EASC meeting providing information respecting protocol for recognizing and protecting heritage sites and obtaining heritage status, including local government involvement.

MOTION CARRIED

STAFF REPORTS

R3 – Streamside protection

Rob Conway, Manager, presented staff report dated March 13, 2012, regarding Streamside Protection and Enhancement Areas and zoning Setbacks for Watercourses.

A general discussion ensued.

It was Moved and Seconded

That staff be directed to prepare a report to an upcoming EASC meeting regarding watercourse and riparian protection measures for agricultural uses and activities.

MOTION CARRIED

R4 – Nanaimo Airport

Tom Anderson, General Manager, reviewed staff report dated March 14, 2012, regarding flight path safety at the Nanaimo Airport.

It was Moved and Seconded

That the CVRD refer plans or applications for structures exceeding 15 metres in height within a 4 km radius of the Nanaimo Airport (YCD) to the Nanaimo Airport Commission.

MOTION CARRIED

R5 – 2011 UBCM Resolutions

Tom Anderson, General Manager, reviewed staff report dated March 14, 2012, regarding 2011 UBCM resolutions and provincial agency responses.

It was Moved and Seconded

That the Regional Board seek clarification from the Provincial government on their response to the CVRD 2011 UBCM resolution regarding Protection of Lakes and Rivers.

MOTION CARRIED

INFORMATION

IN1 to IN5 - Minutes

It was Moved and Seconded

That the following minutes be received and filed:

- minutes of Area A Parks Commission meeting of February 14, 2012
- minutes of Area G Parks Commission meeting of February 6, 2012
- minutes of Area I Parks Commission meeting of February 27, 2011
- minutes of Area H APC meeting of October 13, 2011
- minutes of Area H APC meeting of February 9, 2012

MOTION CARRIED

IN6 – Building Report

It was Moved and Seconded

That the February 2012 Building Report be received and filed.

MOTION CARRIED

NEW BUSINESS

NB2 – Grant in Aid

It was Moved and Seconded

That a grant in aid, Area E – Cowichan Station/Sahtlam/Glenora, in the amount of \$1,000 be given to Cowichan Green Community to assist with producing the 2012 Cowichan Food Map.

MOTION CARRIED

NB3 – Grant in Aid

It was Moved and Seconded

That a grant in aid, Area E – Cowichan Station/Sahtlam/Glenora, in the amount of \$1,500 be given to Bench Elementary School to assist with construction of an accessible playground at Bench School.

MOTION CARRIED

ADJOURNMENT

It was Moved and Seconded
That the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:36 p.m.

Chair

Recording Secretary