

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, May 9, 2012 at 6:00 pm.

PRESENT: Chair R. Hutchins
Directors L. Iannidinardo, M. Dorey
L. Duncan B. Fraser, G. Giles, R. Hartmann,
P. Kent, J. Lefebure, B. Lines, M. Marcotte,
T. McGonigle, I. Morrison, M. Walker, and P. Weaver

ALSO

PRESENT: Warren Jones, Chief Administrative Officer
Joe Barry, Corporate Secretary
Mark Kueber, General Manager, Corporate Services
Tom Anderson, General Manager, Planning & Development
Sharon Moss, Manager, Finance Division
John Elzinga, Acting General Manager,
Parks, Recreation & Culture

**APPROVAL OF
AGENDA**

12-231

It was moved and seconded that the agenda be amended by moving SR1 ahead for consideration before Committee Reports, deleting CSSR2 and with the addition of the following New Business items:

NB1 Appointment to the Electoral Area F – Cowichan Lake South/Skutz Falls Parks & Recreation Commission;

**NB2 Staff Report from the Chief Administrative Officer
Re: Regional Grants-In-Aid for Arts Councils**

NB3 "CVRD Bylaw No. 3595 – Electoral Area F – Cowichan Lake South/Skutz Falls Official Community Plan Amendment Bylaw (All Sports Lands Ltd.), 2012", 1st and 2nd reading.

NB4 "CVRD Bylaw No. 3596 – Electoral Area F – Cowichan Lake South/Skutz Falls Zoning Amendment Bylaw (All Sports Lands Ltd.), 2012", 1st and 2nd reading.

CSNB1 Potential Litigation {Sub (1) (g)}

and that the agenda, as amended, be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES**

12-232

It was moved and seconded that that the Regular Board meeting minutes of April 11, 2012 be adopted.

MOTION CARRIED

REPORT OF CHAIRPERSON

RC1 The Chair advised that the CVRD had received a *Louis Award* from the Hallmark Heritage Society, which is dedicated to preserving historic and architectural landmarks in the Capital Regional District, for its work in preserving the historic Kinsol Trestle.

As an aside, the Chair noted that the *Louis Award* was named after a celebrity parrot that lived in Victoria and the notoriety that surrounded him.

RC2 Meeting with The Honourable Terry Lake, Minister of Environment held on May 8, 2012.

Tom Anderson, General Manager, Planning and Development, provided an overview of the contaminated soils issue noting the location of the 11 sites and other issues that are of grave concern to the CVRD.

The Chair reported a delegation of elected officials and staff who are members of the Contaminated Soils Management Subcommittee had met with the Minister on May 8 to discuss the issue and advised that the Ministry has committed to undertaking a number of next steps.

STAFF REPORTS

SR1 The Staff Report from the Manager, Finance Division, dated May 2, 2012 re: Cowichan Valley Regional District's 2011 Financial Statements and 2011 Audit Results and Communications was considered.

Sharon Moss introduced Bill Cox, CA, partner of BDO (Binder Dijker Otte & Co.) Canada LLP, who provided an overview and comments on the audit results.

12-233 **It was moved and seconded:**

- 1. That the Cowichan Valley Regional District's 2011 Financial Statements be approved.**
- 2. That the BDO Canada LLP's Audit Results and Communications Report be received.**

MOTION CARRIED

COMMITTEE REPORTS

CR1 The report and recommendations from the Regional Services Committee meeting of April 25, 2012 listing eight items were considered.

12-234 **It was moved and seconded:**

- 1. That the Regional District consult with recreation commissions, member municipalities, and School District No. 79, to gauge the level of community support in hosting the BC Summer Games in either 2016 or 2018.**
- 2. That the Chair and Corporate Secretary be authorized to sign the Cowichan Lake Area Automatic Aid Agreement between the CVRD and the Town of Lake Cowichan.**

3. That the Chair and Corporate Secretary be authorized to sign the Cowichan Lake Area Mutual Aid Agreement between the CVRD, the Town of Lake Cowichan, the City of Duncan, and the Caycuse Volunteer Fire Department Society.
4. That the “Lower Watershed” funding model for flood infrastructure capital works be supported; and that this report be referred to the District of North Cowichan, City of Duncan and Cowichan Tribes for their input into the preferred funding approach.
6. That the use of iPad tablets be adopted, at no new cost to the corporation, for use by elected officials to aid in conducting CVRD business.
7. That individual Directors have the option to upgrade the CVRD issued iPad at the Director’s cost.
8. That Director biographies be posted on the website.

MOTION CARRIED

12-235

(Amended from original Committee recommendation):

It was moved and seconded:

5. That staff investigate a regional approach to funding, including a concentric funding model, for flood protection in the Cowichan Valley.

MOTION CARRIED

CR2

The report and recommendations from the Electoral Area Services Committee meeting of April 17, 2012 listing 13 items were considered.

12-236

It was moved and seconded:

1. That the Board Chair and Corporate Secretary be authorized to execute a Stewardship Agreement with the South Island Mountain Bike Society (SIMBS) for maintenance of the Cleasby Bike Park in Area C – Cobble Hill.
2. That the CVRD enter into a Permit to Construct Agreement with the BC Ministry of Transportation and Infrastructure for a trail in the section of Belvedere Crescent road right-of-way running through the Caromar development to be managed under the Electoral Area E Community Parks function.
3. That the request by the Cowichan Valley Metis Nation to waive the park booking fees at Bright Angel Park for their cultural camp tentatively scheduled for May 6 to 11, 2012, be approved.
5. That a grant-in-aid, Area D – Cowichan Bay, in the amount of \$500 be given to Cowichan Bay Improvement Association, to assist with costs associated with Low Tide Day on Saturday, May 5, 2012.

6. That a grant-in-aid, Area B – Shawnigan Lake, in the amount of \$250 be given to Cowichan Spirit of Women Resource Centre, to assist with services provided by the Centre.
7. That a grant-in-aid, Area B – Shawnigan Lake, in the amount of \$2,000 be given to Cowichan Family Caregivers Support Society, to assist with services provided by the Society.
9. That a grant-in-aid, Area B – Shawnigan Lake, in the amount of \$1,500 be given to South Cowichan Rotary Foundation, to assist with costs to build the food bank addition.
10. That a grant-in-aid, Area B – Shawnigan Lake, in the amount of \$1,000 be given to Shawnigan Tourist and Business Centre, to assist with costs to set up a tourist and business centre in Shawnigan Village.
11. That a grant-in-aid, Area C – Cobble Hill, in the amount of \$500 be given to Cobble Hill LERN, to assist with the delivery of the LERN program.

MOTION CARRIED

12-237

(Amended from original Committee recommendation):

It was moved and seconded:

4. That the proposed Gas Tax 2012-2014 Community Works Fund Priority I projects, as outlined in Staff Report dated April 11, 2012, from Warren Jones, CAO, be approved to receive funding in the amounts as indicated:

KPRC Wastewater Upgrades	\$70,000
Douglas Moth Water Upgrades/Meter/Well Protection	\$165,000
Honeymoon Bay Water System Well Development and Sutton Creek Watermain Extension	\$107,000
Tier II Flood Infrastructure Funding (based on the “Lower Watershed” funding model)	\$324,384
Youbou, Honeymoon Bay, Mesachie and Lake Cowichan Community Halls Heating Upgrades	\$160,000
Shawnigan Reservoir Solar Mixer	\$37,000
Saltair Watermain Upgrades	\$145,000
Carlton Water System Upgrades	\$160,000
Woodley Range Water System Upgrades	\$160,000
KPRC Well Drilling	\$30,000
Maple Hills Bio Filter	\$17,000
Youbou Hall Boiler Shed Asbestos Abatement	\$22,000
Cowichan Station School Energy Upgrades	\$125,000
Cobble Hill Wastewater System	\$115,000
Shellwood Water System Upgrades	\$260,000
Environmental Controls and Monitoring Equipment	\$27,000
Honeymoon Bay Hall	
– Rainwater Containment and Dispersal	\$63,000
CLSA – Wastewater Circulating Loop System	\$30,000

MOTION CARRIED

Director Fraser advised that funding for the Ecostravaganza (Recommendation No. 8) was no longer required as the event was cancelled.

12-238

It was moved and seconded:

12. 1. That the draft bylaws for Application No. 2-F-11RS (Rafidi/Daan) be forwarded to the Board for consideration of first and second reading;
2. That the application referrals from the RCMP- North Cowichan, the Ministry of Transportation and Infrastructure, Sahtlam Volunteer Fire Department, Vancouver Island Health Authority, Cowichan Tribes, Ministry of Forest, Lands and Natural Resource Operations, and Ministry of Public Safety be accepted;
3. That a public hearing be scheduled with Directors Morrison, Duncan and Weaver appointed as delegates of the Board, following submission of:
 - A draft covenant that would establish a maximum number of people per event, restrict the hours of operation, limit noise, and require a natural buffer to surrounding residential properties.
 - A parking plan, which demonstrates compliance with Zoning Bylaw No. 2600.

MOTION CARRIED

12-239

(Amended from original Committee recommendation):

It was moved and seconded:

13. 1. That the draft South Cowichan Zoning Bylaw and the complementary South Cowichan Official Community Plan (OCP) amendment bylaw be forwarded to:
 - Electoral Area A, B and C Advisory Planning Commissions and the Shawnigan Watershed Roundtable Committee for review, with staff to attend the meetings in order to receive input on the bylaws, and that the draft bylaws be posted on the CVRD website;
 - Referral agencies (Ministry of Transportation, Agricultural Land Commission, Ministry of Agriculture, Ministry of Energy and Mines (Housing Branch), Ministry of Forests, Lands and Natural Resource Operations-Ecosystems Branch, Regional Agricultural Committee and Shawnigan Lake RCMP Detachment) for review with a standard 45 day response time;
 - First Nations (Malahat, Cowichan Tribes, Tsawout, Tseycum and Tsartlip) with telephone calls to be placed to both the Malahat and Cowichan Tribes with offers to meet in person, with a target response time of 60 days in all cases;

2. Following input from the Advisory Planning Commissions, Roundtable Committee, Referral Agencies and First Nations, that a revised draft of each bylaw be prepared and that the CVRD website be updated with the revised drafts along with the draft zoning maps, and further, that a series of open houses/public meetings be held in Electoral Areas A, B and C to allow all residents and affected parties ample opportunity to review the draft bylaws in advance of the mandatory public hearings;
3. That final draft bylaws be prepared during the summer of 2012, and then presented to the EASC along with the outline for the specific bylaw adoption process.

MOTION CARRIED

7:25 pm Directors Hartmann, Lefebure, Duncan and Lines left the Board Room at 7:25 pm.

CR2 The report and recommendations from the Electoral Area Services Committee meeting of May 1, 2012 listing 27 items were considered.

12-240 It was moved and seconded:

1. **WHEREAS** much of the area of the Cowichan Valley Regional District (CVRD) is underlain with significant aquifers; and

AND WHEREAS large numbers of residents of the Cowichan Valley rely on these aquifers for their potable water supply; and

AND WHEREAS residents of the Cowichan Valley have chosen to live in an area that has been minimally disturbed by industrial activity and wish to ensure that measures are taken to preserve these values; and

AND WHEREAS residents in specific areas have concerns about treatment of contaminated soils on sites in the Cowichan Valley; and

AND WHEREAS with expected growth and development on Vancouver Island there will be a continuing need for soil relocation; some of which may contain some degree of contamination; and

AND WHEREAS some estimates point to the need to find a place for hundreds, if not thousands, of truckloads of soil – most of which will be harmless, but some requiring varying degrees of treatment for contaminants; and

AND WHEREAS the CVRD lacks direct regulatory control of soil relocation and contamination treatment; and

AND WHEREAS the sources of soils being relocated in the Cowichan Valley are often outside the regional district boundaries; and

AND WHEREAS control over soils relocation and contaminated soils treatment rests largely with the provincial government; and

AND WHEREAS the CVRD has no desire to block movement of soils into the region; and

AND WHEREAS the CVRD wishes to work with senior levels of government and neighbouring local government jurisdictions to ensure that there is a cooperative and collaborative approach to managing this strategic issue in the interest of local residents.

NOW THEREFORE BE IT RESOLVED that the Cowichan Valley Regional District formally request other local governments join with the CVRD's petition that provincial and federal agencies develop policies and procedures that will be sensitive to local concerns in managing this strategic issue that would include, but not be limited to:

1. Develop an easily accessible regional database that would identify the source and ultimate destination of soils being relocated within and across local government bodies;
2. Develop a working protocol to ensure local governments are informed in a timely manner about applications for soils relocation and/or treatment (this would include input from local government on any specific application);
3. Make it clear that those receiving relocated soils must be able to certify the safety of those soils for use as fill;
4. Clearly identify site requirements for businesses wishing to receive relocated soils and for those wishing to engage in contaminated soils treatment;
5. Develop and implement a public education program targeted toward those involved in the land development business to ensure broadly based appreciation and understanding of the rules and regulations regarding soils relocation and contaminated soils treatment; and
6. Staff prepare a full report to bring the CVRD Board up-to-date on the issues of contaminated soil, including inviting Ministry of Environment representatives to make a presentation to the CVRD Board.

MOTION CARRIED

12-241

It was moved and seconded:

2. 1. That the CVRD approves of the initiative by the Cowichan Valley Schools Heritage Society to recognize former and historic public schools within the region and that a letter of support be forwarded to the Society supporting the tribute to educational history in the Cowichan Valley.
2. That the following school sites be added to the CVRD Community Heritage Register: Bench #1 School, Area D – Cowichan Bay, Cobble Hill High School, Area C – Cobble Hill; Bamberton School, Area A – Mill Bay; Kissinger School, Area I – Youbou; and Honeymoon Bay School, Area F – Cowichan Lake South.

3. That a grant-in-aid, Electoral Area C – Cobble Hill, in the amount of \$500 be given to BC Farm Women’s Network to assist with costs associated with the 25th annual seminar and AGM
4. That a grant-in-aid, Electoral Area C – Cobble Hill, in the amount of \$500 be given to Cowichan Valley Jolly Dragons Senior Dragon Boat Team to assist with team expenses.
5. That a grant-in-aid, Electoral Area C – Cobble Hill, in the amount of \$1,000 be given to Shawnigan Cobble Hill Farmers Institute and Agricultural Society to assist with expenses for the 103rd annual Cobble Hill Fall Fair.
6. That a grant-in-aid, Electoral Area D – Cowichan Bay, in the amount of \$500 be given to Cowichan Green Community to assist with printing costs of the 2012 Food Map.
7. That a grant-in-aid, Electoral Area D – Cowichan Bay, in the amount of \$300 be given to Shawnigan Cobble Hill Farmers Institute and Agricultural Society to assist with expenses for the 103rd annual Cobble Hill Fall Fair.
8. That a grant-in-aid, Electoral Area D – Cowichan Bay, in the amount of \$500 be given to Cowichan Valley Jolly Dragons Senior Dragon Boat Team to help with race entry fees.
9. That a grant-in-aid, Electoral Area D – Cowichan Bay, in the amount of \$500 be given to BC Farm Women’s Network to assist with expenses to attend the October 2012 seminar.
11. That a grant-in-aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$450 be given to Lake Days Society to support the annual Breakfast in the Town event.
12. That a grant-in-aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$200 be given to Cowichan Green Community to assist with production of the 2012 food map.
13. That a grant-in-aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$500 be given to Lake Cowichan Secondary School to provide an annual bursary for a 2012 graduating student
14. That a grant-in-aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$500 be given to Cowichan Lake and River Stewardship Society to support their fish habitat signage project.
15. That a grant-in-aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$7,500 be given to Cowichan Lake District Chamber of Commerce to support Cowichan Lake info visitor centre 2012 operations.
16. That a grant-in-aid, Electoral Area F – Cowichan Lake South/Skutz Falls, in the amount of \$1,500 be given to Cowichan Lady of the Lake Society to support their 2012 ambassador’s event.

17. That a grant-in-aid, Electoral Area A – Mill Bay/Malahat, in the amount of \$300 be given to Shawnigan Cobble Hill Farmer's Institute and Agricultural Society to help with costs to place an ad in local newspapers.
18. That a grant-in-aid, Electoral Area A – Mill Bay/Malahat, in the amount of \$500 be given to Cowichan Valley Jolly Dragons Senior Dragon Team to help with boat usage fees.
19. That a grant-in-aid, Electoral Area I – Youbou/Meade Creek, in the amount of \$500 be given to Lake Days Celebration Society to help with their 2012 Breakfast in the Town event.
20. That a grant-in-aid, Electoral Area I – Youbou/Meade Creek, in the amount of \$500 be given to Cowichan Valley Community Radio Society to assist with costs to provide emergency broadcast services.
21. That a grant-in-aid, Electoral Area B – Shawnigan Lake, in the amount of \$500 be given to Brandy Gallagher (OUR Ecovillage) to support Ecovillage educational events.
22. That a grant-in-aid, Electoral Area D – Cowichan Bay, in the amount of \$3,000 be given to Cittaslow Cowichan to support community development coordinator work.

MOTION CARRIED

12-242

(Amended from original Committee recommendation):

It was moved and seconded:

10. That a grant-in-aid, Electoral Area D – Cowichan Bay, in the amount of \$2,000 be given to Cowichan Energy Alternatives Society to purchase a bin to assist with their cooking oil collection program in Cowichan Bay.

MOTION CARRIED

7:32 pm

Directors Lines, Hartmann and Duncan returned to the Board Room at 7:32 pm.

12-243

It was moved and seconded:

24. That Application No. 6-B-12DP submitted by John Beckett on behalf of Shelley Creelman for subdivision of one lot on Lot 2, Section 1, Range 6, Shawnigan District, Plan 43946 (PID: 004-623-126) be approved, subject to:
 - a) Tree removal being limited to the general building site and driveway locations, and retention of a treed 3 – 4.5 metre buffer area on the north and east side of subject property; and
 - b) Rainwater to be managed on site, with confirmation at the time of building permit from an engineer or professional with experience in rainwater management that post-development runoff does not exceed pre-development runoff for a five year storm event.

25.
 1. That CVRD Bylaws No. 3595 and 3596 – Area F – Cowichan Lake South/Skutz Falls Official Community Plan and Zoning Amendment Bylaws (All Sports Lands Ltd.), 2012 be forwarded to the Regional Board for consideration of first and second reading;
 2. That agency referrals to the Ministry of Transportation and Infrastructure, Ministry of Public Safety and Solicitor General – Liquor Licensing Branch, Vancouver Island Health Authority, Lake Cowichan First Nation, and Honeymoon Bay Volunteer Fire Department be accepted.
 3. That a Public Hearing be held with Directors Morrison, Weaver and Iannidinaro named as delegates of the Board.
26. That Application No. 7-G-10DP be approved, and that a development permit be issued to Brian and Sandra Crompt for Lot 3 & 4, District Lot 34, Oyster District, Plan 22516 to legitimize previous construction of a retaining wall and add steps to the sloped footpath, subject to:
 - Remediation of the foreshore, in accordance with the Marine Foreshore Remediation Plan and attached planting scheme;
 - An irrevocable letter of credit in a form suitable to the CVRD is received, equivalent to 125% of the costs associated with planting scheme, to be refunded after two years if the plantings are successful and to the satisfaction of a qualified environmental professional, and
 - The portion of the block extending beyond the high water mark is removed, in accordance with CN Ryzuk Geotechnical letter, dated May 12, 2011, and that this work be completed by August 9, 2012.
27. That Application No. 1-I-11 DP (Beausoleil & Day) be approved, and that a development permit be issued to authorize the previously constructed 60 m² expansion to a recreational cabin on Block 1, Cowichan Lake District, Plan 775, PID: 000-913-847, subject to:
 1. Compliance with the measures and recommendations outlined in RAR Assessment 2206 by Madrone Environmental Services, dated November 15, 2011;
 2. An environmental monitor is present and provides professional advice during any required works to the foundation of the building; and
 3. Prior to August 9, 2012,
 - An irrevocable Letter of Credit in a form suitable to the CVRD is received, equivalent to 125% of the costs associated with SPEA enhancement, to be refunded after two years if the plantings are successful and to the satisfaction of a qualified environmental professional, and
 - Registration of a restrictive covenant, which will protect the 30 metre Streamside Protection and Enhancement Area in perpetuity.

MOTION CARRIED

7:35 pm Director Lefebure returned to the Board Room at 7:35 pm.

12-244 It was moved and seconded:

23. That Development Variance Permit Application No. 1-C-12DVP by Susanne and Dominique Daviau to vary Section 8.3 (b)(3) of Zoning Bylaw No. 1405 by reducing the minimum setback from a front parcel line from 7.5 metres to 4.5 metres on Lot 2, Section 13, Range 6. Shawnigan District, Plan VIP86182, for the purpose of constructing a single family residential dwelling, be approved subject to the applicant providing a legal survey confirming compliance with approved setbacks.

MOTION CARRIED

CR3 The report and recommendations from the Cowichan Lake Recreation Commission meeting of April 26, 2012 listing one item was considered.

12-245 It was moved and seconded that a Reserve Fund Expenditure bylaw be prepared authorizing the expenditure to a maximum of \$50,000, from Reserve Fund Bylaw No. 505 (Cowichan Lake Recreation Reserve Fund Establishment Bylaw, 1979), for the purpose of funding the replacement of the refrigeration compressors, and that the bylaw be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

CR4 The report and recommendation from the Regional Agricultural Advisory Commission meeting of April 24, 2012 listing one item was considered.

12-246 *(Amended from original Commission recommendation):*

It was moved and seconded that, in the spirit of sustainability, the Board approve the establishment of an Island food procurement policy to support local food producers.

MOTION CARRIED

STAFF REPORTS

SR1 Dealt with previously in the Agenda

SR2 The Staff Report from the Legislative Services Coordinator, dated May 2, 2012 re: Results of Alternative Approval Process – Bylaw No. 3537 – Shawnigan Creek Cleanout and Drainage Service was considered.

12-247 It was moved and seconded that the *Certificate of Results* confirming that the CVRD Board may proceed to adopt Bylaw No. 3537 be received.

MOTION CARRIED

SR3 The Staff Report from the Chief Administrative Officer dated May 1, 2012 re: Gas Tax Funding – General Strategic Priorities Fund and Innovations Fund was considered.

- 12-248** It was moved and seconded that the Board support application to Gas Tax Funding – General Strategic Priorities Fund and Innovations Fund for the following two CVRD projects:
- 1.** Development of an environmentally friendly parking lot for the Island Saving Centre, to include the excavation of an abandoned oil tank and the creation of a snow melt pit for the ice resurfacer;
 - 2.** Construction of a new water treatment plant with a filtration system for the Shawnigan Lake North Water System;
 - 3.** That the Chair and Corporate Secretary be authorized to sign the agreement should the projects be approved by the UBCM.

MOTION CARRIED

BYLAWS

- B1
12-249** It was moved and seconded that "CVRD Bylaw No. 3467 – Sentinel Ridge Drainage Service Amendment Bylaw, 2012", be adopted.

MOTION CARRIED

- B2
12-250** It was moved and seconded that "CVRD Bylaw No. 3468 – Sentinel Ridge Street Lighting Service Amendment Bylaw, 2012", be adopted.

MOTION CARRIED

- B3
12-251** It was moved and seconded that "CVRD Bylaw No. 3537 – Shawnigan Creek Cleanout and Drainage Service Establishment Bylaw, 2011", be adopted.

MOTION CARRIED

- B4
12-252** It was moved and seconded that "CVRD Bylaw No. 3559 – Brulette Place Sewer System Service Temporary Borrowing Bylaw, 2011", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

- B4
12-253** It was moved and seconded that "CVRD Bylaw No. 3559 – Brulette Place Sewer System Service Temporary Borrowing Bylaw, 2011", be adopted.

MOTION CARRIED

- B5
12-254** It was moved and seconded that "CVRD Bylaw No. 3593 – Electoral Area I – Youbou/Meade Creek Critical Location Streetlighting Service Amendment Bylaw, 2012", be adopted.

MOTION CARRIED

- B6
12-255** It was moved and seconded that "CVRD Bylaw No. 3594 – Twin Cedars Sewer System Service Amendment Bylaw, 2012", be adopted.

MOTION CARRIED

B7
12-256 It was moved and seconded that "CVRD Bylaw No. 3598 – Lambourn Estates Sewer System Service Amendment Bylaw (PID 002-802-651), 2012", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

B8
12-257 It was moved and seconded that "CVRD Bylaw No. 3601 – Cowichan Lake Recreation Reserve Fund Expenditure (Refrigeration Compressors) Bylaw, 2012", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

B8
12-258 It was moved and seconded that "CVRD Bylaw No. 3601 – Cowichan Lake Recreation Reserve Fund Expenditure (Refrigeration Compressors) Bylaw, 2012", be adopted.

MOTION CARRIED

B9
12-259 It was moved and seconded that "CVRD Bylaw No. 3599 – Area E – Cowichan Station/Sahtlam/Glenora and Area F – Cowichan Lake South/Skutz Falls Official Community Plan Amendment Bylaw (Sun Lotus), 2012", be granted 1st and 2nd reading.

MOTION CARRIED

B10
12-260 It was moved and seconded that "CVRD Bylaw No. 3600 – Area F – Cowichan Lake South/Skutz Falls Zoning Amendment Bylaw (Sun Lotus), 2012", be granted 1st and 2nd reading.

MOTION CARRIED

RESOLUTIONS

RES1
12-261 *(Amended from original recommendation):*

It was moved and seconded that the following appointment to the Electoral Area F – Cowichan Lake South/Skutz Falls Advisory Planning Commission be approved:

Appointed for a Term to Expire December 31, 2012:

Bill Bakken

MOTION CARRIED

RES2
12-262 It was moved and seconded that the following appointment to the Electoral Area G – Saltair/Gulf Islands Advisory Planning Commission be approved:

Appointed for a Term to Expire November 30, 2012:

Steve Neil

MOTION CARRIED

NEW BUSINESS

NB1
12-263 It was moved and seconded that the following appointment to the Electoral Area F – Cowichan Lake South/Skutz Falls Parks & Recreation Commission be approved:

Appointed for a Term to Expire December 31, 2012:
Katherine Worsley

MOTION CARRIED

NB2
The Staff Report from the Chief Administrative Officer dated May 9, 2012, re: Regional Grant-in-Aid for Arts Councils was considered.

12-264 It was moved and seconded that the Board confirm that the \$25,000 2012 Regional Grant-In-Aid for arts organizations be allocated as follows: \$19,000 – Cowichan Valley Arts Council; \$4,000 Ladysmith Arts Council; and \$2,000 – Chemainus Cultural Arts Society.

MOTION CARRIED

NB3
12-265 It was moved and seconded that "CVRD Bylaw No. 3595 – Electoral Area F – Cowichan Lake South/Skutz Falls Official Community Plan Amendment Bylaw (All Sports Lands Ltd.), 2012", be granted 1st and 2nd reading.

MOTION CARRIED

NB4
12-266 It was moved and seconded that "CVRD Bylaw No. 3596 – Electoral Area F – Cowichan Lake South/Skutz Falls Zoning Amendment Bylaw (All Sports Lands Ltd.), 2012, be granted 1st and 2nd reading.

MOTION CARRIED

**RESOLVING INTO
CLOSED SESSION**

12-267
8:15 pm It was moved and seconded that the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3 Section 90, Subsection (1 (a)) Potential Appointment; {Sub (1) (e) Land Acquisition}, and {Sub (1) (g)} Potential Litigation.

MOTION CARRIED

**RISE FROM
CLOSED SESSION**

12-273
5:36 pm It was moved and seconded that the Board rise with report on items CSRC1, and CSSR1 Potential Appointments, CSCR2 item 2.2 only and item CSCR3 Provision of a Municipal Service from the Closed Session Minutes of April 11, 2012, and return to the open portion of the Board meeting.

MOTION CARRIED

CSRC1
Potential
Appointment
{Sub (1) (a)}
12-269 It was moved and seconded that the following appointment to the Regional Agricultural Advisory Commission be approved:

Appointed for a Term to Expire December 31, 2014:
Dan Ferguson, Cowichan Agricultural Society (Alternate)

MOTION CARRIED

**CSSR1
Potential
Appointment
{Sub (1) (a)}**

12-271

It was moved and seconded that the re-appointment of Mike Kelly to the Economic Development commission for a two year term be approved.

MOTION CARRIED

**CSCR2
Land
Acquisition
{Sub (1) (e)}**

12-272

It was moved and seconded:

2. 2. That a Reserve Fund Expenditure bylaw be prepared authorizing expenditure of no more than \$200,000 from the Electoral Area E Community Parks Capital Reserve Fund for the purpose of purchasing a community park, and that the bylaw be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

**CSCR3
Provision of a
Municipal
Service
{Sub (1) (k)}**

12-179

It was moved and seconded:

1. 1. That it be recommended that the CVRD Board approve a one year extension to the residential curbside collection contracts from June 1, 2012 to May 30, 2013, and further, that the Chair and Corporate Secretary be authorized to sign the extension contracts with BFI Canada Inc. and Sun Coast Waste Services Ltd. on behalf of the CVRD.
2. That CVRD staff commence work to establish an in-house curbside collection service based on the existing curbside program in the Electoral Areas, to commence June 1, 2013.
3. That a Loan Authorization Bylaw be prepared to fund the purchase of three curbside collection trucks and 17,500 wheeled totes.

MOTION CARRIED

ADJOURNMENT

12-274
8:38 pm

It was moved and seconded that the Regular Board meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 8:38 pm.

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____