

Minutes of the regular meeting of the Island Savings Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday, May 10, 2012 at 2:30 pm.

PRESENT: A. Siebring, B. Lines, J. Woike
Alternates S. Jackson, L. Heinio, M. Lees

ALSO PRESENT: J. Elzinga, Island Savings Centre Manager
K. Schrader, Arts & Culture Manager
J. Wakeham, Facility, Fleet & Transit Manager
B. Coleman, North/Central Cowichan Facility Coordinator
A. Plunet, Recording Secretary

ABSENT: L. Iannidinardo, T. Duncan, P. Kent, L. Duncan

**APPROVAL OF
AGENDA
2012- 31**

It was moved and seconded that the agenda be approved as presented.

MOTION CARRIED

**ADOPTION OF
MINUTES
2012-32**

It was moved and seconded that the minutes of the April 12, 2012 regular meeting of the Island Savings Centre Commission be approved.

MOTION CARRIED

**BUSINESS
ARISING
BA1**

May 3, 2012 Staff Report by A. Plunet, ISC Administrative Assistant.

Four students from School District #79 have been chosen to receive awards annually given through the Cowichan and Chemainus Valley's Arts & Sports Scholarship Trust Fund, based on specified criteria and need.

A \$500 Arts Scholarship and a \$500 Sports Scholarship were both given to students at Cowichan Secondary School and Frances Kelsey Secondary School.

The award winning students will be informed of their scholarship at their respective school awards ceremonies. The Commission requested that following the announcement, a News Release be submitted to recognize the students for their achievement.

BA2

May 3, 2012 Staff Report by J. Elzinga, ISC Manager

Staff requested direction from the ISC Commission on methods to achieve greater public input into budget discussions for 2013 and the ISC staffing, Services and Capital Sustainability Plan.

The Commission requested increasing the level of public awareness of the Island Savings Centre' 9 year sustainability plan.

2012-33

It was moved and seconded that the Island Savings Centre Commission direct staff to produce a draft presentation plan for the Island Savings Centre Sustainability Plan for the fall of 2012, outlining the following marketing methods in order to achieve greater public input:

- **Local newspapers**
- **Presentations to community groups**
- **Internet dialogue**
- **Within recreation program brochures**
- **Radio**

And that staff return to the Commission with a report for approval.

MOTION CARRIED

The Commission members stated their agreement with listing their contact information as part of the presentation plan distribution.

Staff was also requested to find a mechanism to gather input from the presentation. It was suggested that a consultant could assist with the newspaper information. There was further discussion on the necessity of Social Media. It was suggested to staff to review Kelowna's Social Media policy. It was also suggested to obtain now the name of Island Savings Centre on Facebook and Twitter.

DELEGATIONS

No delegations

**DEPARTMENTAL
STAFF REPORTS:
SR1**

- B. Coleman, North/Central Cowichan Facility Coordinator, reported:
- Landscaping projects for 2012 are underway; doors are being replaced through the building and the old pool boiler is in the process of removal.
 - BC Hydro's online newsletter of May 7/12 recognized the Cowichan Arena for its energy savings initiatives.
 - Dates to work through the Cowichan Arena ceiling tender are being determined.

SR2

- K. Schrader, Arts & Culture Division Manager, reported:
- Arts & Culture staff will be taking over the management of the Theatre concession in June/12.
 - Initial discussions with the IATSE Union have begun as part of the negotiation process.

It was suggested that the Cowichan Theatre state their extension of service to the whole Cowichan Valley by adding to their webpage and

social media presence that the theatre services an area of over 80,000 people.

The Commission supported inviting the CVRD Human Resources Manager to meet in a Closed Session special meeting in May/12 to discuss the Commission's involvement in the IATSE negotiation process, to set out guidelines and gain an understanding of the processes of negotiations.

SR3

J. Elzinga, Island Savings Centre Manager, reported that:

- Discussions with staff are taking place to define a marketing and communications plan for a better fit at the recreation centre level.
- The application for gas tax grant funding for the environmentally friendly parking lot was approved on May 9/12 by the CVRD Board.

**UNFINISHED
BUSINESS**

No Unfinished Business

NEW BUSINESS

NB1

Staff Report of May 10, 2012 on BC Games.

The CVRD Board has requested Recreation Commissions determine the level of community support in hosting the BC summer Games in either 2016 or 2018. Five community meetings will be held by the Recreation Commissions in Ladysmith, North Cowichan, Cowichan Lake, South Cowichan and at the Island Savings Centre.

2012-34

It was moved and seconded that the Island Savings Centre Commission conduct a community meeting to gauge the level of community support in hosting the BC Summer Games in either 2016 or 2018 and

That the Island Savings Centre Commission report to the CVRD Board on the level of community support for hosting the BC summer games in either 2016 or 2018.

MOTION CARRIED

The community meeting at the Island Savings Centre will be held on May 31, 2012 at 6:30 pm. It was suggested that an invitation be sent to School District #79, sport groups, service groups, key volunteers and cultural groups.

B. Coleman left the meeting at 3:55 pm.

**QUESTION
PERIOD**

No questions were received.

J. Wakeham left the meeting at 4:00 pm.

**CLOSED
SESSION**

**RESOLVE INTO
CLOSED
SESSION
2012-35
4:05 p.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Section Part 4, Division 3, Section 90, Subsection (1) (k) Negotiations.

MOTION CARRIED

**RISE FROM
CLOSED
SESSION
2012-37
4:42 p.m.**

It was moved and seconded that the Commission rise without Report.

MOTION CARRIED

**ADJOURNMENT
2012-38
4:43 p.m.**

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

Certified Correct:

Chairperson

Secretary

Dated: