

Minutes of the regular meeting of the Island Savings Centre Commission held in the Centre Nitinat Room, 2687 James Street, Duncan, on Thursday, June 14, 2012 at 2:30 pm.

**PRESENT:** A. Siebring, P. Kent, B. Lines, J. Woike, T. Duncan  
Alternates L. Heinio, M. Lees

**ALSO PRESENT:** J. Elzinga, Island Savings Centre Manager  
K. Schrader, Arts & Culture Manager  
J. Wakeham, Facility, Fleet & Transit Manager  
B. Coleman, North/Central Cowichan Facility Coordinator  
D. Williams, Youth Outreach Programmer  
A. Plunet, Recording Secretary

**ABSENT:** L. Iannidinardo, L. Duncan

**APPROVAL OF  
AGENDA  
2012- 45**

**It was moved and seconded that the agenda be approved as presented.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES  
2012-46**

**It was moved and seconded that the minutes of the May 10, 2012 regular meeting of the Island Savings Centre Commission be approved.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES  
2012-47**

**It was moved and seconded that the minutes of the May 31, 2012 Special Meeting of the Island Savings Centre Commission be approved.**

**MOTION CARRIED**

**BUSINESS  
ARISING  
BA1**

The CVRD Board unanimously voted June 13/12 in support of submitting a bid to host either the 2016 or 2018 BC Summer Games. Should School District 79 support a bid submission, staff will proceed with the application.

**BA2**

A Staff Report June 14, 2012 by J. Elzinga recommended the approval of the use of the Heritage Hall kitchen and classroom by Vancouver Island University's (VIU) culinary arts program. With VIU's decision to run their program from the kitchen facility at Providence Farms, the Commission agreed to table the recommended action, and revisit it should VIU reopen this discussion with the Island Savings Centre.

2012-48

**It was moved and seconded that the Commission approve reopening discussion with Vancouver Island University if requested, to revisit the option of a Culinary Arts Program at the Island Savings Centre.**

**MOTION CARRIED**

J. Woike arrived at 2:40 pm.

BA3

As the recently approved agreement for a privately run arena concession will be up for renewal in 2013, staff requested the opportunity over the upcoming year to explore with local agencies a potential agreement that would showcase local agriculture at the Island Savings Centre.

**It was moved and seconded that the Commission approve that staff explore a potential agreement with a local agency to showcase local agriculture at the Island Savings Centre beginning fall 2013.**

Exploring an agreement with more than one local agency was discussed. Staff explained the intent to explore the options provided through the community, before recommending one local agency that would then showcase local agriculture with provision to the Island Savings Centre through the existing concession venue. There was also direction that the Island Savings Centre facilitate, not provide the service. The motion was amended to read:

2012-49

**It was moved and seconded that the Commission approve that staff facilitate a potential agreement to showcase local agriculture at the Island Savings Centre beginning fall 2013.**

**MOTION CARRIED**

**DEPARTMENTAL  
STAFF REPORTS:  
SR1**

D. Williams, Youth Outreach Programmer, reported:

- The Youth Outreach Program is currently involved in several projects, including the Cairnsmore Community newsletter, planning of a community barbeque August 9/12 at St. Andrews church, programming of events in the main lobby, interagency meetings, connecting with the community throughout Aboriginal Month, and partnering with Youth Outreach programmers from Kerry Park and North Cowichan.
- The Leaders in Training program offered in conjunction with North Cowichan helps teens get job ready.
- Youth at risk are being connected with services.
- Programs such as Kidsport, Jumpstart and the I love to Swim

program continue to be successful.

Denise was recognized for her work using her training as a certified Crisis Intervention Leader.

**SR2**

B. Coleman, North/Central Cowichan Facility Coordinator, reported:

- Staff are preparing the facility for upcoming events, including outdoor preparations.
- The budgeted Lead Hand position has been posted with an expectation of implementation within the month.
- A faulty pump still under warranty has been pulled and repaired.
- J. Wakeham reported that the rusting conditions of the Arena ceiling are worse than previously considered, and may take more time to repair than anticipated. There is also some concern that the budget for the arena and MPH ceiling repairs may not be enough to do the work. Once the tenders have been opened, staff will recommend an option for the Commission.

As the project start date will commence mid July and in consideration of summer scheduling, Commission members requested an email discussion on the recommended option.

**SR3**

K. Schrader, Arts & Culture Division Manager, reported:

- Negotiations with the IATSE Union have been finalized and will be presented to the CVRD Board. The proposed increase will bring wages in line with the CUPE agreement.
- The previous fulltime Assistant Technical Director position has been reinstated. The employee who had previously held the position has returned to his original designation.
- Still in the beginning stage, the cultural mapping project has been named Cowichan Culture Counts, and will be launched along with a survey on June 20. A survey report will be provided to CVRD Regional Services Committee in the fall. A front end website is being developed as a multi-purpose tool for this project.
- Cowichan Tribes has agreed to partner with cultural mapping of the Arts & Culture Division.
- A costly investment in bringing in performer Steve Earle, paid off with a sold out house and a profit to the Theatre.
- The Arts & Culture Division will take over management of the Theatre concession on July 1/12.

**SR4**

J. Elzinga, Island Savings Centre Manager, reported:

- He will be discussing a new lease agreement with the C.V. Capitals next week. This will include changes to food and beverage services. The Capitals will be able to supplement the provision of food from the Arena concession, by having additional food and beverage outlets in the Arena. Any use of the Heritage Hall kitchen will be a separate contract for their use throughout the season.
- J. Wakeham and staff were recognized for their work on the

Parking Lot Grant application.

- Aquannis Centre discussions are on hold, with the anticipation of an interim management agreement.
- An extended Lease has been confirmed with Carlson's School of Dance.

**UNFINISHED  
BUSINESS**

No Unfinished Business

**NEW BUSINESS**

**NB1**

A Staff Report, June 5, 2012 by J. Wakeham stated that, subject to approval by each Recreation Commission in June, 2012, CVRD staff plans to apply to the Community Charging Infrastructure (CCI) Fund for the provision of 75% of the funding and up to \$4,000 for the installation of public electric charging stations. Staff recommended that the Island Savings Centre Commission approve, subject to CCI grant funding, installation of two public Electric Vehicle Charging Stations.

**2012-50**

**It was moved and seconded that the Commission approve subject to CCI grant funding:**

- 1. The installation of two level 2 public electric vehicle charging stations at priority parking stalls located adjacent to the Island Savings Centre facility;**
- 2. The expenditure of 25% of the total purchase and installation cost of the charging stations, approximately \$2,000 total; and**
- 3. The annual expenditure to cover the cost of electricity provided to the public for the charging stations, approximately \$2000.**

**MOTION CARRIED**

**NB2**

A Staff Report, June 7, 2012 by J. Elzinga, recommended the consideration of a designated parking area at the Island Savings Centre for an interactive 6 hour Jobfest 2012 event. The event, sponsored by the Ministry of Jobs, Tourism and Innovation, has requested that indoor space be reserved in case of inclement weather. Reserving space that might not be required could result in loss of revenue, and staff requested that the request for free indoor space be declined.

**2012-51**

**It was moved and seconded by the Commission that the use of approximately 8500 sq. feet of parking area at the Island Savings Centre for a 6 hour Ministry of Jobs, Tourism and Innovation event called JobFest be approved; and that staff decline reserving an indoor location for inclement weather.**

**MOTION CARRIED**

**NB3** A Staff Report, June 4, 2012 by J. Elzinga, requested the approval of a Skate Harness Policy, based on a policy approved by Fuller Lake Arena and the Kerry Park Recreation Commission, and requested its implementation for the start of the 2012/13 skating season.

**2012-52** It was moved and seconded that the Commission approve an Island Savings Centre Skate Harness Policy based on the policy approved by the Kerry Park Recreation Commission, and approve its implementation for the start of the 2012/13 skating season.

**MOTION CARRIED**

**QUESTION PERIOD** No questions were received.

**CLOSED SESSION**

**ADJOURNMENT** It was moved and seconded that the meeting be adjourned.

**2012-53**  
3:43 p.m.

**MOTION CARRIED**

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated: