

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan BC, on Wednesday, June 13, 2012 at 6:00 pm.

**PRESENT:** Chair R. Hutchins  
Directors L. Iannidinardo, M. Dorey, L. Duncan,  
B. Fraser, G. Giles, R. Hartmann, J. Lefebure,  
B. Lines <to 7:33 pm>, M. Marcotte, T. McGonigle,  
I. Morrison, M. Walker, P. Weaver, and  
Alternate Director T. Duncan

**ALSO  
PRESENT:** Warren Jones, Chief Administrative Officer  
Joe Barry, Corporate Secretary  
Mark Kueber, General Manager, Corporate Services  
Tom Anderson, General Manager, Planning & Development  
Brian Dennison, General Manager,  
Engineering & Environmental Services  
Ron Austen, General Manager,  
Parks, Recreation & Culture  
Sybille Sanderson, A/General Manager, Public Safety  
Sharon Moss, Manager, Finance  
John Elzinga, Manager, Island Savings Centre

**ABSENT:** Director P. Kent

#### **APPROVAL OF AGENDA**

**12-287**

**It was moved and seconded that the agenda be amended by moving SR1, SR4, and SR5 to immediately follow the Report of the Chairperson and with the addition of the following New Business items:**

- NB1 Appointment to the Electoral Area F – Cowichan Lake South/Skutz Falls Advisory Planning Commission;**
- NB2 “CVRD Bylaw No. 3607 – In-House Curbside Collection Service Loan Authorization (Trucks and Totes) Bylaw, 2012”;  
and**

**that the agenda, as amended, be approved.**

**MOTION CARRIED**

**12-288**

**It was moved and seconded that Gary Horwood, President of the Shawnigan Residents’ Association be considered as a Delegation.**

**MOTION CARRIED**

**ADOPTION OF MINUTES**

- 12-289** It was moved and seconded that that Page 9, Resolution #12-242 of the minutes of May 9, 2012 Regular Board meeting be amended with the addition of “in Cowichan Bay” at the end of the last sentence, and that the minutes of May 9, 2012, as amended, be adopted.

**MOTION CARRIED**

- 12-290** It was moved and seconded that the Special Board meeting minutes of May 23, 2012 be adopted.

**MOTION CARRIED**

**DELEGATION**

- D1** Gary Horwood, President of the Shawnigan Residents' Association
- Gary Horwood commented on South Island Aggregates Ltd's (SIA) application for Authorization to Discharge Waste. The Shawnigan Residents Association requests that SIA be considered by the Province in the same manner as would a member of the public with regard to input into the process and that the public input period be extended until November 30, 2012.

**REPORT OF CHAIRPERSON**

- RC1** **Appointments to the Community Safety Advisory Committee:**
- Chair Hutchins advised that he had made the following appointments to the Community Safety Advisory Committee, with all terms to expire November 30, 2012:
- Councillor William (Chip) Seymour, Cowichan Tribes  
Councillor Cindy Daniels, Cowichan Tribes  
Corporal Jon Stuart, RCMP, North Cowichan/Duncan  
Dr. Frank Groenewold, Advisory Committee for Corrections Canada, Nanaimo Parole Board
- RC2** Chair Hutchins recommended that Director Hartmann be appointed to the Cowichan Lodge Redevelopment Committee.
- 12-291** **It was moved and seconded that Director Hartmann be appointed to the Cowichan Lodge Redevelopment Committee.**

**MOTION CARRIED**

- RC3** Chair Hutchins recommended that Director Morrison be appointed to the Regional Affordable Housing Directorate.

- 12-292** **It was moved and seconded that Director Morrison be appointed to the Regional Affordable Housing Directorate.**

**MOTION CARRIED**

Items SR1, SR4, and SR5 were brought forward.

**SR1** The Staff Report from the General Manager, Parks, Recreation & Culture re: Cowichan Valley Regional District Proposed BC Summer Games Bid – 2016 or 2018, was considered.

**12-293** **It was moved and seconded:**

1. That the Cowichan Valley Regional District bid to host either the 2016 or 2018 BC Summer Games and that an expenditure of \$45,000 cash and \$50,000 of in-kind services be committed if the Games are awarded; and
2. That a CVRD and member municipal staff committee, augmented with local sports association and business representatives be established to prepare the CVRD BC Summer Games bid; and
3. That a budget of up to \$5,000 be expended from the CVRD 2012 General Government Budget to underwrite the production costs of the CVRD 2016 or 2018 BC Summer Games bid package submission.

**MOTION CARRIED**

**SR4** The Staff Report from the Chief Administrative Officer re: Contaminated Soils Resolution was considered.

**12-294** **It was moved and seconded that the following resolution be endorsed by the Board and submitted to the Union of BC Municipalities (UBCM) for consideration:**

**WHEREAS** the deposition of relocated contaminated soils poses a risk to drinking water and habitat when deposited above aquifers or adjacent water courses;

**AND WHEREAS** local governments do not have the legislative authority to regulate where contaminated soils may be deposited;

**NOW THEREFORE BE IT RESOLVED** that the Province of British Columbia enact legislation and develop appropriate enforcement tools to ensure that relocated contaminated soils pose no risk to aquifers or water courses and that local governments be provided a formal opportunity to comment on applications to relocate contaminated soils to and within their jurisdiction.

**MOTION CARRIED**

**SR5** The Staff Report from the Chief Administrative Officer re: Soils Relocation Sub-Committee Recommendation was considered.

**12-295** **It was moved and seconded that:**

1. The CVRD Board requests a moratorium be placed on consideration of the South Island Aggregate (SIA) application or any other similar applications made with the Cowichan Valley Regional District to the Ministry of Environment and that the public consultation process on the SIA application be extended to

**November 30, 2012;**

**And further, that the CVRD take the initiative to convene a public meeting at its earliest convenience in collaboration with the Minister of Environment and inviting representatives of SIA, the Ministry of Environment and the Ministry of Energy and Mines to participate;**

**And finally, that a record of the public questions asked, answers given and comments made be prepared and provided to the Statutory Decision Maker of the Ministry of Environment as part of the public submissions regarding the proposed quarry reclamation.**

- 2. Staff be directed to monitor and pinpoint the siltation points of origin for Shawnigan Creek and once identified, the results be forwarded to the appropriate Ministries for enforcement action.**

**MOTION CARRIED**

**6:59 pm** Director Duncan left the meeting at 6:59 pm.

#### **COMMITTEE REPORTS**

**CR1** The report and recommendations from the Regional Services Committee meeting of May 23, 2012, listing three items, were considered.

**12-296** **It was moved and seconded:**

- 1. That the Board Chair forward letters opposing the elimination of funding for the Joint Emergency Preparedness Program (JEPP), the Heavy Urban Search and Rescue (HUSAR) team, and the immediate closure of the Canadian Emergency Management College (CEMC) to: the Federal Minister of Public Safety and Emergency Preparedness; Member of Parliament; Opposition Critics; local Member of the BC Legislature; FCM; and UBCM.**
- 2. That a resolution opposing the elimination of funding for the Joint Emergency Preparedness Program (JEPP), the Heavy Urban Search and Rescue (HUSAR) team, and the immediate closure of the Canadian Emergency Management College (CEMC), be sent to the UBCM.**
- 3. That the Car Allowance policy and the Meal Allowance policy be repealed and the Business Expenses policy be approved.**

**MOTION CARRIED**

**7:02 pm** Director Duncan returned to the meeting at 7:02 pm.

**CR2** The report and recommendations from the Electoral Area Services Committee meeting of May 15, 2012, listing six items, were considered.

**12-297** **It was moved and seconded:**

- 1. That the CVRD solicit a minimum of three quotations from environmental consultants to conduct an environmental study to determine how to minimize the impacts of float homes on the**

estuarine environment by appropriate siting, setbacks, and dimensions within water lease boundaries, and enter into a contract to complete the work with the value of the contract to not exceed \$8,000.

**MOTION CARRIED**

**12-298**

**It was moved and seconded:**

2. 1. That the zoning amendment bylaw for Application No. 4-B-011RS (Hornick and Anderson) be forwarded to the Board for consideration of 1<sup>st</sup> and 2<sup>nd</sup> reading;
2. That a public hearing be scheduled with Directors Fraser, Walker, and Marcotte as delegates, subject to the following being submitted in an acceptable form:
  - A Wildland Urban Interface Fire Hazard Assessment
  - Draft Parks Covenant;
3. That prior to final adoption of the amendment bylaw that the applicants provide written confirmation to the CVRD that the subject property has been included in the Shawnigan Lake Fire Protection Improvement District so that fire protection is provided to the property;
4. That the Board Chair and Corporate Secretary be authorized to sign a Section 219 covenant to secure park land dedication, with the cost of preparing the covenant to be borne by the applicants.
3. That Application No. 2-G-12DP be approved, and that a development permit be issued to Bill and Shelley Ethier for Lot 1, District Lot 34, Oyster District, Plan 6940, to permit construction of a single family home, subject to compliance with the Geotechnical Slope Assessment by Lewkowich Engineering, dated December 9, 2011.
5. That Application No. 1-E-12DVP by Amanda and Ross Mackenzie for a variance to Section 5.2(e) of Zoning Bylaw No. 1840 by increasing the size limit of a residential accessory building from 100 m<sup>2</sup> to 115 m<sup>2</sup> for Lot 10, Section 8, Range 6, Sahtlam District, Plan 25003 (PID: 002-853-531), be approved.
6. That in addition to the referral agencies already directed by the Committee in April, that the draft South Cowichan Zoning Bylaw and the complementary South Cowichan Official Community Plan (OCP) amendment bylaw be also forwarded to:
  - Capital Regional District
  - City of Langford
  - Ministry of Community, Sport and Cultural Development
  - Garnett Creek Water Users
  - Cowichan Bay Waterworks District
  - Braithwaite Improvement District
  - Meredith Road Improvement District
  - Cobble Hill Improvement District

- Wace Creek Water Service
- Carlton Improvement District
- Sylvania Improvement District
- Oceanview Improvement District
- Mill Bay Waterworks District
- Miller Water Supply
- Burnham Water Utility
- Lidstech Holdings Ltd.
- Mill Springs Sewer Utility
- Arbutus Ridge Strata Council

**MOTION CARRIED**

**12-299**

**It was moved and seconded:**

4. That Application No. 1-G-12DP be approved, and that a development permit be issued to Deborah and Stephen Neil for Lot 1, District Lot 34, Oyster District, Plan 18197, to permit removal of the existing residence and construction of a single family home, subject to compliance with the Preliminary Geotechnical Assessment by Levelton Consultants, dated March 21, 2012.

Opposed: Director Iannidinardo.

**MOTION CARRIED**

**CR2**

The report and recommendations from the Electoral Areas Services Committee meeting of June 5, 2012, listing 11 items, were considered.

**12-300**

**It was moved and seconded:**

1. That a Grant-in-Aid, Electoral Area F - Cowichan Lake South/Skutz Falls, in the amount of \$3,500.00 be given to the Caycuse Volunteer Fire Department to assist with funding operations relating to fire protection, medical assistance and motor vehicle accidents around West Cowichan Lake.
2. That a Grant-in-Aid, Electoral Area F- Cowichan Lake South/Skutz Falls, in the amount of \$2,500.00 be given to the Honeymoon Bay Volunteer Firemen's Association to assist in deferring the cost of the annual "Bay Days" fireworks display to take place on Saturday, June 30, 2012.
3. That a Grant-in-Aid, Electoral Area F- Cowichan Lake South/Skutz Falls, in the amount of \$1,000.00 be given to the Cowichan Valley Community Radio Society to support operations and pursuit of a full community radio broadcasting license; and direction of \$500.00 of this Grant to the "Summer Nights" program for 2012.
4. That a Grant-in-Aid, Electoral Area F- Cowichan Lake South/Skutz Falls, in the amount of \$1000.00 be given to the Cowichan Lake Salmonid Enhancement Society to support spring/summer coho fry salvage.

**MOTION CARRIED**

12-301

It was moved and seconded:

5. That Application No. 4-C-11DVP by Linda and Keith Boggs respecting Lot 19, Section 14, Range 8, Shawnigan District, Plan 24753 Except Parcel A (DO H43061) to reduce the setback to the front parcel line from 7.5 metres to 3.6 metres for the purpose of legalizing an existing RV cover, be approved, subject to the appropriate screening from Braithwaite Drive using either shrubbery or lattice work being put in place.
6. That Application No. 1-C-12ALR, submitted by Stuart Brundrige and Judith Snell, made pursuant to Section 20(3) of the *Agricultural Land Commission Act* to construct a second dwelling, be forwarded to the Agricultural Land Commission with a recommendation to approve the application.
7. That notice be given that the Cowichan Valley Regional District Board intends to issue a temporary use permit to Malahat Holdings (Application No. 1-A-11TUP) to allow rock processing on 8.0 ha of District Lot 72, Malahat District Except Those Parts in Plans 518W and 49974 and VIP 86314 for a period of three years in accordance with Section 921 of the *Local Government Act*.
8. That Application No. 2-A-12DP submitted by Mark Wyatt on behalf of Malahat Holdings Ltd. for District Lot 72, Malahat District Except Those Parts in Plans 518W and 49974 and VIP86314 (PID: 009-359-320) be approved subject to compliance with the Best Management Practices for Invasive Weed Species prepared by Strathcona Forestry Consulting dated February 29, 2012 and the Temporary Use Permit Report prepared by David Polster, R.P. Biologist dated April, 2012.
9. That Application No. 2-B-12DP/RARNAR (Didier) on Lot 2, District Lot 18, Shawnigan District, Plan 29378 be approved, which would authorize the construction of a balcony and vary the setback from a watercourse from 15 metres to 13.5 metres, subject to:
  - Compliance with RAR report No. 2321, including recommended replanting and invasive plant species removal; and
  - Receipt of a letter of credit in a form suitable to the CVRD, equivalent to 125% of the costs associated with replanting and invasive plant removal, to be refunded after two years if the plantings are successful and to the satisfaction of a qualified environmental professional.
10. That Application No. 6-A-09RS (Topping/Quek), as per the applicant's second request, be held in abeyance until December 31, 2012.
11. 1. That staff undertake a housing needs assessment and associated community engagement program in relation to the Cobble Hill Commons site with the assistance of a professional planning consultant and in cooperation with a project advisory committee; and

2. That Lois Turner, John Krug, Linden Collette, Roger Painter, Judith Blakeston and Rosemary Allen be appointed to the Cobble Hill Commons project advisory committee.

**MOTION CARRIED**

**CR3** The report and recommendations from the Engineering and Environmental Services Committee meeting of May 23, 2012, listing seven items, were considered.

**12-302** It was moved and seconded:

1. That two *critical location streetlights* be installed at the following locations in Electoral Area I- Youbou/Meade Creek:
  1. Intersection of Indian Road and Beaver Road
  2. 8365 Beaver Road
2. 1. That first stage approval and authorization of staff time be provided to investigate the takeover of the Burnum Water System, located in Electoral Area B, as requested by Julie Hall owner of Burnum Utility, subject to the following conditions and with the understanding that nothing is intended by this approval to fetter future CVRD Board decisions on required bylaws:
  - All lands with infrastructure works are to be transferred to the CVRD, or, if not possible be placed within registered Statutory Rights-of-Way, using the CVRD's standard charge terms;
  - A utility transfer agreement be executed between the CVRD and the owner;
  - A CVRD review of the system be undertaken in order to address deficiencies in the water system;
  - The owner of the utility be willing to transfer the system to the CVRD;
  - A public consultation process regarding CVRD takeover be undertaken;
  - A petition process be carried out and completed by at least 50% of the owners of parcels within the proposed service area with the total value of the parcels representing at least 50% of the net taxable value of all land and improvements in the service area.
  - This list is not exhaustive and items may be added, deleted or altered prior to a formal agreement being executed; and further
2. That an assessment of the system be carried out, funded to a maximum cost of \$15,000, from the CVRD Feasibility Study Function and repaid upon establishment of a CVRD function.



3. That, upon completion of a successful petition process, bylaws be prepared to create a service area for this utility.
3. That the Board support the submission of an application to the Brownfield Renewal Funding Program in regard to undertaking a Stage 1 Preliminary Site Investigation at the Bings Creek Solid Waste Management Complex, 3900 Drinkwater Road, Duncan.
4. That a Capital Reserve Fund Expenditure Bylaw be prepared for withdrawal of funds not to exceed \$25,000 from the *Mesachie Lake Water System Capital Reserve Fund* to finance reservoir access, security and water treatment plant controls, and further that the bylaw be forwarded to the Board for consideration of three readings and adoption.
5. That "CVRD Bylaw No. 3538 - Cobble Hill Drainage System Service Merger Bylaw, 2011", be amended by changing the maximum requisition limit from \$18,800 to \$19,600; and that the amended bylaw be forwarded to the Board for consideration of the third reading as amended; and following provincial approval, be forwarded to the Board for consideration of adoption.
6. That the first stage approval granted to owners of Cherry Blossom Estates, Lot 1, Section 8, Range 6, Sahtlam District, Plan 12309, Except Those Parts in Plans 22890, 23708, 25003 and 29157, be amended to be consistent with Zoning Amendment Bylaw No. 3285 (Cherry Blossom Estates) by acknowledging that the approval is for servicing of a 50 unit strata lot subdivision and by adding the following conditions:
  1. That the sewage system be designed and constructed to treat and distribute effluent for irrigation and toilet use;
  2. That water meters be installed at the developer's cost and a rate structure established to encourage conservation;
  3. That a covenant be registered on all properties proposed for connection to the water and sewer systems to require "low flow" fixtures and appliances and the use of native and drought tolerant plant species for landscaping.
  4. This list is not exhaustive and items may be added, deleted or altered prior to a formal agreement being executed.
7. That the Board approve a sole source three-year contract with Schnitzer-Steel Pacific Inc. for scrap metal processing from July 1, 2012 to June 30, 2015, and further that the Board Chair and Corporate Secretary be authorized to sign the contract on behalf of the CVRD.

**MOTION CARRIED**

**CR3**

The report and recommendation of the Engineering & Environmental Services Committee special meeting of June 13, 2012, listing one item, was considered.

12-303

**It was moved and seconded:**

1. 1. That an automated curbside collection service be established to apply only to those services currently contracted and billed by the CVRD and that the service be established at no additional cost to taxpayers.
2. That CVRD Bylaw No. 3607 – In-House Curbside Collection Service Loan Authorization (Trucks and Totes) Bylaw, 2012, to purchase three fully automated curbside collection trucks and 17,500 wheeled totes for an amount not to exceed \$1,775,000 to be paid back over 15 years, be forwarded to the Board for consideration of three readings, and following provincial and voter approval, adoption.
3. That Electoral approval be obtained over the entire service area through an alternate approval process for the adoption of Loan Authorization Bylaw No. 3607.

Opposed: Directors Giles and Marcotte

**MOTION CARRIED**

CR4

The report and recommendation from the Cowichan Lake Recreation Commission meeting of May 24, 2012, listing one item, was considered.

12-304

**It was moved and seconded:**

1. 1. That the CVRD Board approve the renewal of the Rental agreement with Canada Post for the Postal Outlet housed within the Mesachie Lake Community Hall for a term of five (5) years commencing June 1, 2012 and terminating May 31, 2017 noting that the Cowichan Lake Recreation Commission approved, at the May 24, 2012 regular meeting, a rental increase of 4.3% effective September 1, 2012, and an increase each year thereafter equal to the inflation rate plus 2% for 2013, 2014, 2015 and 2016.
2. That should the rental agreement with Canada Post be approved, the Chair and Corporate Secretary be authorized to enter into the agreement on behalf of the CVRD.

**MOTION CARRIED**

CR5

There were no recommendations coming forward from the Transit Committee meeting of June 13, 2012.

CR6

The report and recommendation from the Community Safety Advisory Committee meeting of May 2, 2012 was considered.

12-305

**It was moved and seconded:****That a Community Safety Advisory Commission Establishment Bylaw be prepared.****MOTION CARRIED**

**CR7** The report and recommendations from the Central Sector Liquid Waste Management Plan Steering Committee meeting of May 16, 2012 were considered.

**12-306** **It was moved and seconded:**

- 1. That the necessary bylaw be prepared with the City of Duncan, the South-end of the Municipality of North Cowichan and CVRD Electoral Areas D and E for the purpose of funding an amendment to the Central Sector Liquid Waste Management Plan, and further, that the bylaw be forwarded to the CVRD Board for consideration of three readings, and following provincial approval, adoption.**
- 2. That a Memorandum of Understanding be created between the CVRD and the Cowichan Tribes regarding provision of a funding contribution towards amendments of the Central Sector Liquid Waste Management Plan.**

**MOTION CARRIED**

#### **STAFF REPORTS**

**SR1** Dealt with previously in the Agenda.

**SR2** Staff Report from General Manager, Corporate Services re: 2011 Statement of Financial Information.

**12-307** **It was moved and seconded that the 2011 Statement of Financial Information be approved.**

**MOTION CARRIED**

**SR3** Staff Report from A/General Manager, Public Safety re: Resolution to UBCM Opposing Elimination of Funding.

**12-308** **It was moved and seconded that the following resolution be endorsed by the Board and submitted to UBCM for consideration:**

**WHEREAS on Friday, April 13<sup>th</sup>, Public Safety Canada announced that at the end of 2012 they will eliminate the following federally funded emergency preparedness programs:**

- Joint Emergency Preparedness Program (JEPP);**
- Funding for all 5 Heavy Urban Search and Rescue teams (HUSAR);**
- Critical Infrastructure initiatives; and**
- Immediate closure of the Canadian Emergency Management College (CEMC).**

**AND WHEREAS over the past 10 years the Cowichan Valley Regional Emergency Program has made very good use of JEPP funds to assist in providing its citizens and municipalities with Emergency Management training programs, Emergency Planning exercises; Emergency Plan updates, telecommunication equipment, emergency generators; and office equipment, computers, display boards.**

**THEREFORE BE IT RESOLVED** that UBCM lobby Public Safety Canada to maintain the current level of funding to the Joint Emergency Preparedness Program (JEPP), to the Heavy Urban Search and Rescue (HUSAR) team, and to the Canadian Emergency Management College (CEMC).

**MOTION CARRIED**

**SR4** Dealt with previously in the Agenda.

**SR5** Dealt with previously in the Agenda.

**SR6** The Staff Report from Planner I, Planning & Development Department re: Rezoning Application 1-F-06RS (Paul Cooper) was received for information.

**BYLAWS**

**B1  
12-309** It was moved and seconded that 3<sup>rd</sup> reading of "CVRD Bylaw No. 3538 – Cobble Hill Drainage System Service Merger Bylaw, 2011", be rescinded.

**MOTION CARRIED**

**B1  
12-310** It was moved and seconded that "CVRD Bylaw No. 3538 – Cobble Hill Drainage System Service Merger Bylaw, 2011", be granted 3<sup>rd</sup> reading as amended in accordance with CR3, Recommendation No. 5.

**MOTION CARRIED**

**B2  
12-311** It was moved and seconded that "CVRD Bylaw No. 3606 – Electoral Area E Community Parks Capital Reserve Fund Expenditure (\$200,000) Bylaw, 2011", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B2  
12-312** It was moved and seconded that "CVRD Bylaw No. 3606 – Electoral Area E Community Parks Capital Reserve Fund Expenditure (\$200,000) Bylaw, 2011", be adopted.

**MOTION CARRIED**

**B3  
12-313** It was moved and seconded that "CVRD Bylaw No. 3609 – Honeymoon Bay Fire Protection Local Service Area Capital Reserve Fund Expenditure (2011 Pre-built Fire Tender) Bylaw, 2012", be granted 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**MOTION CARRIED**

**B3  
12-314** It was moved and seconded that "CVRD Bylaw No. 3609 – Honeymoon Bay Fire Protection Local Service Area Capital Reserve Fund Expenditure (2011 Pre-built Fire Tender) Bylaw, 2012", be adopted.

**MOTION CARRIED**

**B4  
12-315** It was moved and seconded that "CVRD Bylaw No. 3330 – Area E – Cowichan Station/Sahtlam/Glenora and Area F – Cowichan Lake South/Skutz Falls Official Community Plan Amendment Bylaw (Cooper), 2009", be adopted.

**MOTION CARRIED**

**B5  
12-316** It was moved and seconded that "CVRD Bylaw No. 3331 – Area F – Cowichan Lake South/Skutz Falls Zoning Amendment Bylaw (Cooper), 2009", be adopted.

**MOTION CARRIED**

**B6  
12-317** It was moved and seconded that "CVRD Bylaw No. 3610 – Area B – Shawnigan Lake Zoning Amendment Bylaw (Hornick & Anderson), 2012, be granted 1<sup>st</sup> and 2<sup>nd</sup> reading.

**MOTION CARRIED**

## **RESOLUTIONS**

**RES1  
12-318** It was moved and seconded that the following appointments to the Thetis Island Port Commission be approved:

Appointed for a Term to Expire December 31, 2014:

Doug Darling (Thetis Island Improvement District)

Patrick Mooney {Thetis Island Residents' and Ratepayers' Association (TIRRA)}

Appointed for a Term to Expire December 31, 2013:

Carolyn Askew (Thetis Island Residents' and Ratepayers' Association)

Chris Pegg (Thetis Island Residents' and Ratepayers' Association)

Appointed for a Term to Expire December 31, 2012:

Joe Squire (Thetis Island Residents' and Ratepayers' Association)

Keith Rush (Thetis Island Improvement District)

**MOTION CARRIED**

## **NEW BUSINESS**

**NB1  
12-319** It was moved and seconded that the following appointment to the Electoral Area F – Cowichan Lake South/Skutz Falls Advisory Planning Commission be approved:

Appointed for a Term to Expire November 30, 2012:

Bob Restall

**MOTION CARRIED**

**NB2  
12-320** It was moved and seconded that CVRD Bylaw No. 3607 – In-House Curbside Collection Service Loan Authorization (Trucks and Totes) Bylaw, 2012", be granted 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> reading.

Opposed: Directors Giles and Marcotte

**MOTION CARRIED**

**RESOLVING INTO  
CLOSED SESSION**

12-321                    It was moved and seconded that the meeting be closed to the public  
7:33 pm                    in accordance with the *Community Charter* Part 4, Division 3 Section  
90, Subsection {1 (a)} Potential Appointment; {Sub (1) (e)} Land  
Acquisition, and {Sub (1) (g)} Potential Litigation.

**MOTION CARRIED**

7:33 pm                    Director Lines left the meeting at 7:33 pm.

**RISE FROM  
CLOSED SESSION**

12-327                    It was moved and seconded that the Board rise with report on item  
8:12 pm                    CSRC3 Potential Appointment and on the June 5, 2012 letter from  
Consumer Protection BC regarding Crematorium Licence Number  
54665 – Cowichan Valley Crematorium Ltd; and return to the open  
portion of the Board meeting.

**MOTION CARRIED**

12-325                    It was moved and seconded that the June 5, 2012 letter from  
Consumer Protection BC regarding Crematorium Licence Number  
54665 – Cowichan Valley Crematorium Ltd. be made public upon  
rising with report from this meeting.

**MOTION CARRIED**

12-326                    It was moved and seconded that the following appointment to the  
Economic Development Commission be approved:

Appointed for a Term to Expire December 31, 2012:  
Keith Chicquen (Vancouver Island University)

**MOTION CARRIED**

**ADJOURNMENT**

12-328                    It was moved and seconded that the Regular Board meeting be  
8:12 pm                    adjourned.

**MOTION CARRIED**

The meeting adjourned at 8:12 pm.

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Secretary

Dated: \_\_\_\_\_