

Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on October 24, 2012 at 3:30 p.m.

PRESENT: Director Iannidinardo, Chair
Directors Dorey, Duncan, Fraser, Giles, Hutchins, Lefebure, Marcotte, Morrison, Walker, Weaver

ABSENT: Director McGonigle

ALSO PRESENT: Warren Jones, CAO, CVRD
Brian Dennison, General Manager, E & E
Dave Leitch, Manager, Water Management
Bob McDonald, Manager, Waste Man. & Recycling
Kate Miller, Manager, Regional Environmental Policy
Kuan-Jian Foo, Senior Environmental Analyst
Joanne Bath, Recording Secretary

APPROVAL OF AGENDA

The following items were added under New Business:

NB1 – On-site Sewer System Maintenance

NB 2 – CVRD Curbside Collection FAQ

NB3 – Rural Well Water and Septic tank Workshops

It was moved and seconded that the agenda be approved as presented.

MOTION CARRIED

ADOPTION OF MINUTES

It was moved and seconded that the minutes of the July 25, 2012 regular Engineering & Environmental Services Committee meeting be adopted.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES

No business arising

INFORMATION

"Highlights from the Canadian Infrastructure Report Card 2012" report was provided for information only.

FOR INFORMATION

REPORTS

- R1 A staff report was considered regarding amendments to the Arbutus Ridge sewer and water management bylaws to increase user fees.

It was moved and seconded that it be recommended to the Board:

1. That "CVRD Bylaw No. 3641 – Arbutus Ridge Sewer System Management Amendment Bylaw, 2012" be forwarded to the Board for consideration of three readings and adoption.
2. That "CVRD Bylaw No. 3640 – Arbutus Ridge Water System Management Amendment Bylaw, 2012" be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

- R2 A staff report was considered regarding amending the Kerry Village Water System service area to include one additional property.

It was moved and seconded that it be recommended to the Board:

1. That the *Certificate of Sufficiency*, confirming that a sufficient petition requesting inclusion into the Kerry Village Water System Service Area be received.
2. That "CVRD Bylaw No. 2491 – Kerry Village Water System Service Establishment Bylaw, 2004", be amended to include "*Lot 1, Section 2, Range 7, Shawnigan District, Plan VIP 81051*", and that the amendment bylaw be forwarded to the CVRD Board for three readings and adoption.

MOTION CARRIED

- R3 A staff report was considered regarding new CVRD management bylaws for the Woodley Range Water System.

It was moved and seconded that the following bylaws be forwarded to the Board for consideration of three readings and adoption:

1. CVRD Bylaw No. 3635 – Woodley Range Water System Management Bylaw, 2012
2. CVRD Bylaw No. 3636 – Woodley Range Water System Parcel Tax Roll Bylaw, 2012
3. CVRD Bylaw No. 3637 – Woodley Range Water System Capital Reserve Fund Bylaw, 2012

MOTION CARRIED

R4 A staff report was provided regarding new CVRD management bylaws for the Shellwood Water System.

It was moved and seconded that the following bylaws be forwarded to the Board for consideration of three readings and adoption:

1. CVRD Bylaw No. 3644 – Shellwood Water System Management Bylaw, 2012
2. CVRD Bylaw No. 3645 – Shellwood Water System Parcel Tax Roll Bylaw, 2012
3. CVRD Bylaw No. 3646 – Shellwood Water System Capital Reserve Fund Bylaw, 2012

MOTION CARRIED

R5 A staff report was provided regarding new CVRD management bylaws for the Carlton Water System.

It was moved and seconded that the following bylaws be forwarded to the Board for consideration of three readings and adoption:

1. CVRD Bylaw No. 3647 – Carlton Water System Management Bylaw, 2012.
2. CVRD Bylaw No. 3648 – Carlton Water System Parcel Tax Roll Bylaw, 2012.
3. CVRD Bylaw No. 3649 – Carlton System Capital Reserve Bylaw Fund, 2012.

MOTION CARRIED

R6 A staff report was provided regarding a request to be excluded from the Honeymoon Bay Water System and Debt Repayment service areas.

It was moved and seconded that it be recommended to the Board:

1. That "CVRD Bylaw No. 2967 – Honeymoon Bay Water System Debt Repayment Service Establishment Bylaw, 2007 be amended to exclude *Lot 2, Plan 5744, Section 13, Renfrew Cowichan Lake District, (PID 000-279-471)*, and that the amendment bylaw be forwarded to the CVRD Board for three readings and adoption.
2. That "CVRD Bylaw No. 1588 – Honeymoon Bay Local Service (Community Water Supply and Distribution) Establishment Bylaw No. 10, 1993 be amended to exclude *Lot 2, Plan 5744, Section 13, Renfrew Cowichan Lake District, (PID 000-279-471)*, and that the amendment bylaw be forwarded to the CVRD Board for three readings and adoption.

3. That the request from Raymond and Nancy Hughes, owners of *Lot 2, Plan 5744, Section 13, Renfrew Cowichan Lake District, (PID 000-279-471)*, to refund their 2011 and 2012 parcel taxes for Honeymoon Bay Water System and Honeymoon Bay Debt Service System be denied.

MOTION CARRIED

- R7 A staff report was considered regarding provision of fire protection to the Sutton Creek / Gordon Bay Provincial Park area.

It was moved and seconded that staff be authorized to proceed with a Fire Protection Study for the Sutton Creek / Gordon Bay Provincial Park area, and that the study be funded to a maximum amount of \$15,000 to be withdrawn from the Electoral Feasibility Studies Function and repaid upon establishment of a CVRD function.

MOTION CARRIED

- R8 A staff report was provided regarding amendments to Bylaw 2108.

It was moved and seconded that CVRD Bylaw No. 3651 – Solid Waste Management Charges and Regulations Amendment Bylaw, 2012, be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

- R9 A staff report was considered regarding the Corporate greenhouse gas inventory and emissions reduction plan.

The Director for Electoral Area E requested that staff provide a report to the Board in regard to the ***Cowichan Station School Energy Upgrade Project.***

That the Cowichan Valley Regional District Corporate Greenhouse Gas Inventory and Emissions Reduction Plan, 2012 report be received by the CVRD Board, and further, that it be provided to the Environment Commission and the consulting group working on the Regional Environmental Strategy for inclusion where appropriate.

MOTION CARRIED

NEW BUSINESS

- NB1 A staff report was considered regarding on-site sewer system maintenance.

It was moved and seconded that staff investigate options for the creation of an on-site sewer system maintenance function as part of the South Sector Liquid Waste Management Plan amendment process.

MOTION CARRIED

NB2 An FAQ handout was provided regarding the CVRD curbside collection program and AAP process.

FOR INFORMATION

NB3 The Director for Electoral Area G provided a handout regarding rural well water and septic system workshops offered by the RDN, requesting that staff look at the cost of setting up a similar series of workshops.

Staff advised that the CVRD were selected to pilot a Well Protection Public Education program, in partnership with the Province and VIHA. Two workshops have been hosted by the CVRD this year, with another one planned for the fall..

The Director for Electoral Area F noted that the Watershed Board is also looking at a water conservation education program.

ADJOURNMENT It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:00 p.m.

Chair

Recording Secretary

Dated: _____