

Minutes of the regular meeting of the Cowichan Lake Recreation Commission held Thursday, August 11, 2011, in the Cowichan Lake Sports Arena Meeting Room, Lake Cowichan, BC.

PRESENT: Members: D. Darling (Acting Chairperson); R. Forrest (Mayor, Town of Lake Cowichan); K. Kuhn (Area I Director); I. Morrison, (Area F Director); B. Peters

ABSENT: S. McFarlane; D. Adams; L. Johnson; R. Wise

ALSO PRESENT: L. Blatchford, Manager, Cowichan Lake Recreation; R. Frost, West Cowichan Facility Coordinator; N. Olive, Capital Works Manager

Meeting called to order at 7:10 p.m.

**ADOPTION OF
AGENDA**

It was moved and seconded:

That the agenda be approved as presented.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded:

That the minutes of the Cowichan Lake Recreation Commission regular meeting of July 7, 2011 be adopted as presented.

MOTION CARRIED

**BUSINESS ARISING
FROM THE
MINUTES**

BA1: Arena Renovation Project: - Update

- N. Olive presented a staff report to the Commission titled "Cowichan Lake Sports Arena Upgrade and gave a cost update on the arena upgrade. There could be approximately \$12,680 over the presented actual budget total but it is too early to be conclusive. Commission directed the Manager to inquire of S. Hurcombe how the 1% holdback from MFA carries over from budget year to budget year and to ask if this is then included in the formula for the 4% allocation to general government fee.
- N. Olive presented a second staff report titled "Cowichan Lake Sports Arena Parking Lot Upgrade Award" which gave the Commission the background information needed to award the tender for the parking lot project.

It was moved and seconded:

To award Palladium Development Inc, as the preferred bidder for the Cowichan Lake eco friendly parking lot in the sum of \$515,000 + HST as long as the work is done in 2011.

MOTION CARRIED

- N. Olive explained to the Commission, in his report, that the total available amount of funding for the parking lot project is \$509,000 (\$367,000 in Gas Tax Funding and \$142,000 set aside in function 405 from the arena renovation project). N. Olive requested an additional \$90,000 (\$37,000 for engineering fees to complete construction and \$47,900 in Estimated construction contingencies). L. Blatchford presented the Commission with a staff report outlining options for funding this extra \$90,000. It was noted that the “other” option could be to borrow under the existing 2008 referendum amount. It was also noted that this Commission is committed to replacing the compressors in 2012.

It was moved and seconded:

To take the \$90,000 for the parking lot out of the \$100,000 already committed to be transferred to reserves in 2011 and to transfer \$10,000 instead.

MOTION CARRIED

- The Commission then had a discussion on timeline of the paving project. N. Olive confirmed that it is a 10 week project.
- N. Olive let Mayor Forrest know that the CVRD still needed a permit from the Town regarding proceeding with the parking lot project. Building permit costs could come out of contingency. Mayor Forrest agreed to ask N. Rizk to give N. Olive a call.
- The Cowichan Lake Recreation Commission congratulated Director’s Morrison and Kuhn for working hard on this on their behalf.

DELEGATIONS

None at this time.

CORRESPONDENCE

None at this time.

NEW BUSINESS

NB1: CVRD Board Update – Director Morrison
Nothing to report at this time.

OLD BUSINESS

- On behalf of the Town of Lake Cowichan, Mayor Forrest thanked the Commission and CLR Staff for the Heritage Wall of Fame. Mayor Forrest confirmed that in moving forward, nominations would need to be in by January 1st and the updates to the Heritage Wall of Fame would be done during Heritage Days Weekend.

WEST COWICHAN FACILITY COORDINATOR REPORT

R1 – W.C. Cowichan Facility Coordinator, R. Frost:

Nothing to report at this time.

RECREATION MANAGER’S REPORT

R2 – Cowichan Lake Recreation Manager, L. Backlund:

1. Reminder that Youbou Regatta was Saturday August 13th at Arbutus Park.
2. Update to Commission on complaints received from Curlers regarding the new policies set up by Town Council around the camping issue for the summer bonspiel.
3. Curling Bonspiel August 25 – 28, 2011
4. Hockey School has almost double the kids this year as compared to 2010.

QUESTION PERIOD

Nothing at this time.

NEXT MEETING

Thursday, September 22, 2011 – 7pm. Arena Meeting Room

MEETING ADJOURNED

It was moved and seconded:
Meeting adjourned.

MOTION CARRIED

Meeting adjourned at 7:58 pm.

Chairperson

Recording Secretary

Dated: _____