

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, February 11, 2009 at 6:02 pm.

PRESENT: Chair G. Giles,
Directors K. Cossey, M. Dorey, B. Harrison,
D. Haywood, R. Hutchins, L. Iannidinardo,
P. Kent, K. Kuhn, M. Marcotte, T. McGonigle,
I. Morrison, G. Seymour , T. Walker
and Alternate Director D. George

ALSO Warren Jones, Administrator
PRESENT: Joe Barry, Corporate Secretary
Ron Austen, General Manager,
Parks, Recreation & Culture

ABSENT: Director L. Duncan

**APPROVAL OF
AGENDA
09-057**

It was moved and seconded that the agenda be amended with the addition of New Business items:

NB1 Report and Recommendations from the Parks Committee meeting of February 11, 2009;

NB2 Correspondence from the Cowichan Land Trust

NB3 Appointments to the CVRD Environment Commission

NB4 Appointments to the CVRD Economic Development Commission

and further, that NB3 - Appointments to the CVRD Environment Commission be considered in Closed Session (Personal Information {Sub (1)(a)}), and that the agenda as amended be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES
09-058**

It was moved and seconded that the minutes of the January 14, 2009 Regular Board meeting be adopted.

MOTION CARRIED

09-059

It was moved and seconded that the minutes of the January 28, 2009 Special Board meeting be adopted.

MOTION CARRIED

**BUSINESS
ARISING OUT
OF MINUTES**

No Business Arising Out of the Minutes.

DELEGATIONS

D1 Rick Brant, CEO, 2008 Cowichan North American Indigenous Games
Re: NAIG Report

Rick Brant provided an update on the status of the 2008 Cowichan North American Indigenous Games legacy as well as showing enlightening videos of the Tribal Journey and Games, and presented the CVRD with a miniature carved version of the Spirit Pole.

09-060 **It was moved and seconded that the CVRD Board approve the location of a 2008 Cowichan North American Indigenous Games display case prominently on a CVRD property.**

MOTION CARRIED

D2 Catherine Brandon, Executive Director, Chesterfield Sports Society
Re: Cowichan Sportsplex - Review of Operating Budget with Respect to 2009 Grant-in-Aid Request

Catherine Brandon was joined by Richard Ellis, Don McClintock, President and John Campbell, Director.

Following a brief powerpoint presentation, Catherine Brandon responded to questions regarding the finances of the Chesterfield Sports Society.

Chair Giles advised that the Chesterfield Sports Society Regional Grant-in-Aid request would be considered during the budget discussions.

**REPORT OF
CHAIRPERSON**

RC1 Appointment to the Community Safety Advisory Committee

Chair Giles advised that she has made the following appointments to the Community Safety Advisory Committee for a term to expire November 30, 2009:

District of North Cowichan	Councillor John Koury
RCMP	Corporal Kevin Day

CORRESPONDENCE

C1 Correspondence from Christine Fagan, Executive Directors, Cowichan Intercultural Society re: Attracting Immigrants to a Welcoming and Inclusive Community - asking for a Letter of Intent to partner with the Cowichan Intercultural Society

09-061 It was moved and seconded that the correspondence from the Cowichan Intercultural Society dated February 2, 2009 re: Attracting Immigrants to a Welcoming and Inclusive Community be received and filed.

MOTION CARRIED

09-062 It was moved and seconded that a letter be sent to the Cowichan Intercultural Society complimenting the Society on its good works in the community and explaining why the CVRD is declining the offer to send out the official invitations.

MOTION CARRIED

INFORMATION

IN1 Minutes of the South Cowichan Services & Governance Committee meeting of January 20, 2009 were considered for information.

**COMMITTEE
REPORTS**

CR1 The report and recommendations of the Electoral Area Services Committee of meeting of January 20, 2009 listing eleven items were considered:

It was moved and seconded:

- 09-063**
- 1. That a grant in aid (Electoral Area E – Cowichan Station/Sahtlam/Glenora) in the amount of \$325 be given to the Girl Guides of Canada – Mid-Island Area, to assist with water testing costs.**
 - 2. That a grant in aid (Electoral Area B – Shawnigan Lake) in the amount of \$325 be given to the Girl Guides of Canada – Mid-Island Area, to assist with water testing costs.**
 - 3. That the 2009-2010 Electoral Area A-E Community including Sub-Regional and Regional Park Maintenance Services Contract be awarded to Easy Living Holdings Ltd. of Nanaimo/Duncan in the amount of \$302,440.00 including GST, based on the RFP bid received Monday December 15, 2008.**

4. That the Community and Regional Parks Portable Toilet contract extension be awarded to Coast Environmental Ltd. for one year, commencing January 1, 2009, and completing December 31, 2009 at the following unchanged rates:
- Additional weekly servicing of unit. @ \$30.30/servicing;
 - Pre-arranged moving/unit to new site @ \$27.55/move;
 - The supply of additional units @ \$99.15/unit/month;
 - Monthly rate for extension of units already in place - \$99.15/unit month;
 - Hand Sanitizers - \$12.50/per unit (charged monthly)
 - Wheel chair accessible portable toilet units \$127.15/unit/month; and
 - Replacement price for units damaged beyond repair - \$1,200.00.

MOTION CARRIED

09-064

It was moved and seconded:

6. 1. That OCP and Zoning Amendment Application No. 7-E-07RS (Cherry Blossom Park) be presented at a public meeting to obtain community input and that the application be reviewed at a future EASC meeting with a report documenting public input and draft bylaws;
 2. That the applicant provide a traffic impact assessment, a revised site plan showing an expanded agricultural buffer, buffer and boulevard landscape standards, a hydrological assessment and a preliminary riparian area assessment prior to public hearing;
 3. That the applicant obtains a certificate of compliance or approval in principle for remediation of the subject property from the Ministry of Environment prior to bylaw adoption.
7. That Application No. 2-C-08ALR (Leo & Valerie Gervais) for a subdivision in accordance with Section 21(2) of the *Agricultural Land Commission Act* be forwarded to the Agricultural Land Commission with a recommendation to approve the application.
8. That Application No. 2-B-08DVP (Byron Weaver) for a variance to Section 8.5 (b)(3) of Zoning Bylaw No. 985, by decreasing the setback to a front parcel line for an existing residence from 7.5 metres to 4.9 metres, the setback for and exterior side from 4.5 metres to 2.0 metres and the setback for a rear parcel line from 4.5 to 2.5 metres on Lot 6, Block 3, Section 2, Range 4, Shawnigan District, Plan 1520, be approved and issued at such time as the property line between Lot 6 and Lot 7 is deleted and the two lots are amalgamated into one.

9. That Application No. 1-B-08ALR (Chuck Farrar/GT Farms Ltd.) for a boundary lot adjustment, be forwarded to the Agricultural Land Commission with a recommendation to approve; and further, that should this application proceed to subdivision approval, that a covenant be registered on the property prohibiting further subdivision of the new Lot A.
10. That the Cowichan Valley Trap & Skeet Club Shoot Schedule for 2009 be approved.
11. That Ministry of Transportation and Infrastructure application referral (MoT File #01-001-21284/CVRD File # 21284, Shawnigan Station Developments Ltd.), regarding proposed road closure - Meran and Knappett Road, be forwarded to the Ministry of Transportation and Infrastructure with no objections.

MOTION CARRIED

09-065

It was moved and seconded:

5. That Application No. 2-E-08ALR (VanHuizen/Rockycrest Holsteins Ltd.) made pursuant to Section 20(3) of the *Agricultural Land Commission Act* to place a third dwelling on the subject property, be forwarded to the Agricultural Land Commission with a recommendation to approve the application.

Opposed: Director Marcotte

MOTION CARRIED

The report and recommendations of the Electoral Area Services Committee of meeting of February 3, 2009 were considered.

09-066

It was moved and seconded:

1. 1. That the services of Bob Hamilton Enterprises Inc. be obtained to undergo negotiations, inspection and purchase of a used fire engine on behalf of the CVRD prior to the adoption of the CVRD 2009 Five-Year Financial Plan.
2. That the sole source purchase of a used fire engine for the Mesachie Lake Volunteer Fire Department, with overall expenditure not to exceed \$120,000, be approved.

3. That \$50,000 in short term borrowing for the purchase of a used fire engine for the Mesachie Lake Volunteer Fire Department to be paid over five years under the Liabilities Section 175 of the *Community Charter*, be approved.
 4. That the necessary Reserve Fund Expenditure Bylaw be prepared and that the bylaw be forwarded to the Board for consideration of three readings and adoption.
2. That a grant-in-aid (Electoral Area E - Cowichan Station/Sahtlam/Glenora) in the amount of \$1,000 be given to the Cowichan Agricultural Society to assist with education/workshop expenses.
 3. That staff proceed to work with the provincial government and the Cobble Hill Improvement District to determine the necessary requirements and approvals with respect to amending the Section 219 Covenant on Galliers Park limiting use of the land to public purposes only, and to amend the existing Crown lease for Fairfield Road Park held by the Regional District to permit establishment of a community wellhead by the Cobble Hill Improvement District at both of these sites, subject to the following conditions:
 - i. That the wellhead location, underground services and design/ construction of the wellhead enclosure meet with CVRD Parks' approval, including the Area C Parks and Recreation Commission.
 - ii. That a one-time financial contribution be made by the Cobble Hill Improvement District to the Area C Community Parks function in the amount of \$3,450 for granting of the statutory right-of-way in favour of the Cobble Hill Improvement District to permit construction and operation of a wellhead within Galliers Park.
 - iii. Execution of the necessary amendments to the Section 219 Covenant on the Galliers Park property to permit installation of the necessary wellhead works.
 - iv. That staff take the necessary steps to register a statutory right-of-way or like tenure to permit public access on the Galliers Park property in favour of the Cobble Hill Improvement District.

5. That application be made to the Federal Cenotaph/Monument Restoration Program for a \$25,000 grant towards planned revitalization of the Cobble Hill Cenotaph site located within Liberation Park within Cobble Hill Village.

MOTION CARRIED

09-067

It was moved and seconded:

4. That a used 4x4 six passenger Crew Cab diesel truck and biodiesel storage tank be purchased through short term financing up to a maximum of \$30,000 with repayment of the loan to be apportioned through the annual Parks Summer Student Work Crew budgets in Functions 231, 232, 233, 234, 235, 239, 280, 281, and 282.

Opposed: Director Kuhn

MOTION CARRIED

09-068

It was moved and seconded:

7. 1. That Application No. 3-H-07RS (Chemainus First Nation) for a defined portion of Crown seabed in Ladysmith Harbour for the purposes of active management of the subject area's shellfish resource, be approved and that the subject Crown Foreshore be rezoned from W-1 and W-2 to a new W-4A Zone (Shellfish Culture), with predator netting being specifically excluded from the proposed zone, and further, that the appropriate amendment bylaw be prepared and forwarded to the Regional Board for consideration of 1st and 2nd readings;
2. That a public hearing be arranged to be held in North Oyster, and that Directors Marcotte, Dorey and Kuhn be delegated to the hearing.
3. That the referral of this application to the Ministry of Environment, Transport Canada, Town of Ladysmith, Integrated Land Management Bureau, and Fisheries and Oceans Canada be accepted.
8. That the CVRD allow the owners of 7420 Nantree Road to register a new covenant to replace existing covenant CA37414I which will facilitate a two-year extension for the completion of Building Permit #I-10-07 (Brooks).

9. That the Agricultural Land Commission be requested to forward a proposal to CVRD staff for review and comment providing direction on how to structure an Agricultural Advisory Committee, how to establish Terms of Reference for such a Committee, and further, outline how the Land Commission and CVRD together could enforce the *ALC Act* (further reaffirming previous Board Resolution No. 08-673.2 passed October 8, 2008).
10. That the CVRD contact the Liquor Control and Licensing Branch to request a further 90-day extension to submit a response respecting the Liquor License Application from the Youbou Bar and Grill to increase the maximum indoor capacity to 117 persons and the outdoor capacity to 78 persons for a total capacity of 195 persons.

MOTION CARRIED

09-069

It was moved and seconded that Application No. 7-A-08DVP (Tom Jarvis) be referred back to the Electoral Area Services Committee.

Opposed: Director Kuhn

MOTION CARRIED

CR2

The report and recommendations of the Engineering Services Committee of meeting of January 28, 2009 listing nine items were considered.

09-070

It was moved and seconded:

1. That a public consultation meeting be held regarding expansion of Mill Springs Development with the following staff recommendations being used as the guidelines for discussion:
 1. Previous Board resolution No. 98-246, approved in 1998, be rescinded.
 2. A review of the concepts, design and installation for existing sewer system and future expansion must be conducted and approved by CVRD engineering staff to ensure compliance with CVRD Design Standards and Subdivision Bylaw 1215 and the South Sector Liquid Waste Management Plan;
 3. Sewage disposal field capacity must be technically confirmed by the developer;
 4. All lands on which infrastructure works are located be transferred to the CVRD, except where not practical, in which case will be placed within registered Statutory Rights-of-way using the CVRD's standard charge terms;
 5. The owners transfer any reserve funds for the sewer system to the CVRD.

6. A utility transfer agreement be executed between the CVRD and the owners/developer;
7. The developer provides all sewer servicing infrastructure for future upgrades, including sewage treatment works, disposal system, pumps, controls, gensets, SCADA system and mainlines for the proposed development;
8. The developer undertakes to provide a two-year warranty on any future sewer works, backed by an irrevocable letter of credit;
9. Take-over of the sidewalk system is dependent upon a modification to provincial legislation allowing the CVRD to transfer liability for sidewalk snow and leaf removal to homeowners;
10. Further expansion of the service area beyond the Mill Springs development be subject to public consultation and that necessary environmental studies be undertaken;
11. A public consultation process regarding CVRD takeover must be undertaken by the owner, and petitions completed by at least 50% of the owners of parcels within the proposed service areas and the total value of their parcels represent at least 50% of the net taxable value of all land and improvements in the service areas.
12. That the developer provide suitable reserve funds for each of the utilities.

and further that an assessment of the three systems be carried out, funded to a maximum cost of \$20,000, with \$10,000 up front from the developer and \$10,000 from a Provincial Feasibility Study Grant, and that, upon completion of a successful petition process, bylaws be prepared to create service areas for these utilities.

2. That the CVRD grant approval in principle for takeover of the water and sanitary sewer systems for a proposed 90 lot strata subdivision, described as "*Lot 1, Section 8, Range 6, Sahtlam District, Plan 12309, Except Those Parts in Plans 22890, 23708, 25003 and 29157*", as requested in a letter from Robin Mayo, Ana Sona Investments Ltd., dated December 8, 2008, subject to the following conditions and without prejudice to the rezoning process:
 1. The preliminary concepts, detailed design and installation must be approved by Engineering Services staff to ensure compliance with CVRD Design Standards and Subdivision Bylaw 1215, and further that the treatment system meet a Class A standard.

2. The developer must have a qualified professional prepare and submit the Registration of Discharge form, Operation Plan and Environmental Impact Study, and all other necessary documentation, to the Ministry of Environment for the sewage treatment and disposal system.
3. That the developer provide a two-year warranty on the completed works, backed by an irrevocable Letter of Credit.
4. All lands on which infrastructure works are located are transferred to the CVRD, except where not practical, in which case will be placed within registered Statutory Rights-of-way using the CVRD's standard charge terms.
5. All sewage disposal capacities must be confirmed by the developer and disposal of effluent must be to ground.
6. The developer is required to provide a suitable reserve fund to start the water and sewer functions.
7. The developer is required to provide all water and sewer servicing infrastructure, including but not limited to, pumps, reservoir, SCADA system, fire protection, controls and mainlines, and sewage treatment works, disposal system, pumps, controls, gensets, and mainlines for the proposed development.
8. The developer shall pay all costs associated with monitoring and sampling requirements for the sewer system for the initial intensive monitoring period.
9. A utility transfer agreement must be executed between the CVRD and the owner/developer.
10. That the water source, treatment, reservoir and distribution works have adequate capacity and fire flow and have received approval from the Vancouver Island Health Authority.
11. That the developer provide an irrevocable letter of credit to be held as a contingency fund for up to two 2-years after 80% build-out of the development, in the event that it negatively impacts neighbouring wells, at which time it would be connected to a municipal system, using the developer's contingency fund.
12. That a successful petition process be carried out for establishment of service areas for the water and sewage systems;

and further that the necessary bylaws be prepared to create water and sewer service areas for these systems.

3. That the CVRD grant approval in principle for takeover of the water, sanitary sewer and storm drainage systems for the existing Arbutus Ridge strata subdivision in Cobble Hill, as requested in a letter from the owners, Arbutus Ridge Strata Corporation VIS 1601, subject to the following conditions:

1. All lands on which infrastructure works are located will be placed within registered Statutory Rights-of-way, using the CVRD's standard charge terms;
2. A utility transfer agreement must be executed between the CVRD and the owners/developer;
3. A public consultation process regarding CVRD takeover must be undertaken by the owner, and petitions completed by at least 50% of the owners of parcels within the proposed service area and the total value of their parcels represent at least 50% of the net taxable value of all land and improvements in the service area.

and further that, upon completion of a successful petition process, bylaws be prepared to create a service area for these utilities.

4. That the Board provide approval to incur expenses against the following capital accounts prior to approval of the 2009 budget:
 - Cobble Hill Sewer System: \$ 75,000
 - Shawnigan Beach Estates Sewer System \$105,000
6. That the CVRD grant approval in principle to develop a partnership agreement for the development, ownership and usage of Wells A and B, located on the Shawnigan Lake School property subject to the following:
 1. Shawnigan Lake School will provide 100% of the funding for the initial pump testing, hydrological report and assessment of the wells.
 2. The CVRD will transfer ownership of the wells to the Shawnigan Lake School.
 3. An agreement is created that will outline all cost sharing, allowable daily, monthly, yearly flows and volumes of each partner as well as the operation and maintenance costs.
 4. Shawnigan Lake School will provide a statutory right-of-way to the CVRD over their property that will enable access to the wells for operation and maintenance purposes.
 5. Both parties will be responsible for the treatment of their allocated water.
7. That the Board designate the Kerry Village sewer treatment plant and disposal field repair and remediation as the sole Cowichan Valley Regional District application for the 2009 "Towns for Tomorrow" Provincial Grant Program.
8.
 1. That 3rd reading of "CVRD Bylaw No. 3085 - Cobble Hill Village Drainage System Establishment Bylaw, 2008" be RESCINDED.
 2. That Section 6 text – Maximum Requisition be deleted in its entirety and replaced with the following:

"The maximum amount of money that may be requisitioned annually in support of this service shall be the greater of \$9,912, or an amount that equals the amount raised by applying a property value tax rate of \$0.1434 per \$1,000.00 of the net taxable value of land and improvements in the service area."

3. That Schedule A to CVRD Bylaw No. 3085 be amended to include an additional 32 lots within the service area boundary.
4. That "CVRD Bylaw No. 3085 – Cobble Hill Village Drainage System Establishment Bylaw, 2008" be forwarded to the Board for 3rd reading, as amended; and following provincial and voter approval, adoption.

and further that this Bylaw be effective for the 2010 Assessment Roll.

9. That the CVRD support application of five infrastructure planning grants for the following utilities:
 - 1) Mill Springs Sewer Study Grant
 - 2) Shawnigan Lake Water Source Study Grant: 4-3-2-1 Compliance with Vancouver Island Health Authority
 - 3) Saltair Water Source Study Grant: 4-3-2-1 Compliance with Vancouver Island Health Authority
 - 4) Communications Study for Shawnigan Lake Water System
 - 5) Communications Study for Saltair Water System

MOTION CARRIED

It was moved and seconded:

5. That the Board approve:
 1. The purchase of a new Utilities truck for the Water Management Division in the amount of \$29,000.00, prior to the adoption of the CVRD 5-year Financial Plan.
 2. Up to \$29,000.00 in short term borrowing for 2009 in the Water Management Division to be paid back over five years, under the Liabilities Agreement Section 175 of the Community Charter.

09-071

It was moved and seconded that recommendation No. 5, proposed Utilities truck purchase, be referred back to staff for review of other purchasing options that reflect the Environmental Lens including secondhand options.

Opposed: Directors Kuhn and Cossey

MOTION CARRIED

CR3 Report and recommendation of the Cowichan Lake Recreation Commission of meeting of January 22, 2009 listing one item was considered.

09-072 **It was moved and seconded that the Cowichan Valley Regional District Board support the grant application to the Celebrate Canada Committee for British Columbia c/o Canadian Heritage for funds to host a Canada Day Celebration in the Cowichan Lake area.**

MOTION CARRIED

**OTHER
COMMITTEES**

Association of Vancouver Island and Coastal Communities.

Director Marcotte provided an update and advised that the Forestry Forum scheduled for February 27, 2009 has been cancelled; that the deadline for Resolutions has been extended to February 27, and that nominations for positions on the AVICC Executive have been extended to February 20th.

STAFF REPORTS

SR1 Staff Report from the Manager Finance Division dated January 22, 2009 re: Interim Borrowing for the Regional District was considered.

09-073 **It was moved and seconded that the Finance Division be authorized to proceed with Interim Borrowing through the Municipal Finance Authority in an amount not to exceed \$9,000,000. for operational purposes only and that CVRD Bylaw No. 3250 - Cowichan Valley Regional District 2009 Temporary Loan Bylaw be considered for 3 readings and adoption.**

MOTION CARRIED

SR2 Staff Report from the General Manager, Corporate Services dated February 2, 2009 re: Spring Security Issuing Bylaw was considered.

09-074 **It was moved and seconded that the CVRD Security Issuing Bylaw No. 3251 be considered for three readings and adoption.**

MOTION CARRIED

SR3 Staff Report from the Planner III, dated February 4, 2009 re: Application No. 10-B-07RS (Lintaman/McMillan) was considered.

09-075**It was moved and seconded:**

- 1. That Resolution No. 08-626 #7.1.2 adopted September 10, 2008 be rescinded.**
- 2. That a Public Hearing be scheduled and that Director K. Cossey, Director G. Giles and Director B. Harrison be delegated to the hearing.**

MOTION CARRIED**SR4**

Staff Report from the Corporate Secretary dated February 5, 2009 re: CVRD Bylaw No. 3252 - Chairperson, Directors and Alternate Directors Remuneration, Expenses and Benefits Amendment Bylaw, 2009 was considered for information.

**PUBLIC
HEARINGS****PH1**

Public Hearing Report and Minutes re: Official Community Plan Amendment Bylaw No. 3222 and Zoning Amendment Bylaw NO. 3223 (Living Forest Planning Consultants/Elkington Estates, applicable to Electoral Area B - Shawnigan Lake were considered.

09-076

It was moved and seconded that the Public Hearing Report and Minutes re: Official Community Plan Amendment Bylaw No. 3222 and Zoning Amendment Bylaw No. 3223 (Living Forest Planning Consultants/Elkington Estates, applicable to Electoral Area B - Shawnigan Lake be received.

MOTION CARRIED**BYLAWS****B1****09-077**

It was moved and seconded that "CVRD Bylaw No. 3235 - Social Planning Cowichan Annual Financial Contribution Service Establishment Bylaw, 2008", be adopted.

MOTION CARRIED**B2****09-078**

It was moved and seconded that "CVRD Bylaw No. 3250 - Cowichan Valley Regional District Temporary Loan Bylaw, 2009", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED**B2****09-079**

It was moved and seconded that "CVRD Bylaw No. 3250 - Cowichan Valley Regional District Temporary Loan Bylaw, 2009", be adopted.

MOTION CARRIED

**B3
09-080** It was moved and seconded that "CVRD Bylaw No. 3251 - Security Issuing (Loan Authorization Bylaw No. 3352 and Loan Authorization Bylaw No. 3358) Bylaw, 2009", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B3
09-081** It was moved and seconded that "CVRD Bylaw No. 3251 - Security Issuing (Loan Authorization Bylaw No. 3352 and Loan Authorization Bylaw No. 3358) Bylaw, 2009", be adopted.

MOTION CARRIED

B4 It was moved and seconded that "CVRD Bylaw No. 3252 - Chairperson, Directors, and Alternate Directors Remuneration, Expenses and Benefits Amendment Bylaw, 2009", be granted 1st, 2nd and 3rd reading.

**B4
09-082** It was moved and seconded that "CVRD Bylaw No. 3252 - Chairperson, Directors, and Alternate Directors Remuneration, Expenses and Benefits Amendment Bylaw, 2009", be referred to budget discussions.

Opposed: Directors Haywood, McGonigle, Cossey and Walker

MOTION CARRIED

**B5 and B6
09-083** It was moved and seconded that "CVRD Bylaw No. 3222 - Area B - Shawnigan Lake Zoning Amendment Bylaw (Living Forest Planning Consultants/Elkington Estates), 2008", and "CVRD Bylaw No. 3223 - Area B - Shawnigan Lake Zoning Amendment Bylaw (Living Forest Planning Consultants/Elkington Estates), 2008", be referred to the Electoral Area Services Committee.

MOTION CARRIED

RESOLUTIONS

**RES 1
09-084** It was moved and seconded that the following appointments to the Electoral Area I - Youbou/Meade Creek Advisory Planning Commission Appointments be approved:

Term to expire November 30, 2009:

**Gerald Thom
George deLure
Kim Windecker
Shawn Carlow
Jeffrey Abbott
Erica Griffith
Patricia Weaver**

MOTION CARRIED

**RES 2
09-085**

It was moved and seconded that the following appointment to the Electoral Area H - North Oyster/Diamond Advisory Planning Commission be approved:

Term to expire November 30, 2009:
Beth Cuthbert

MOTION CARRIED

**RES 3
09-086**

It was moved and seconded that the following appointments to the Electoral Area F - Cowichan Lake South/Skutz Falls Parks and Recreation Commission be approved:

Term to expire December 31, 2010:
Elected:
Ron McKenzie
Raymond Wear

Term to expire December 31, 2009:
Appointed:
Mary Lowther
Jacquie Huene

MOTION CARRIED

**RES4
09-087**

It was moved and seconded that the following appointments to the Electoral Area E - Cowichan Station/Sahtlam/Glenora Parks and Recreation Commission be approved:

Term to expire November 30, 2009:
Elected:
Irene Evans
Howard Heyd
Frank McCorkell
Paul Slade
Larry Whetstone

Term to expire November 30, 2009:
Appointed:
Ron Smith
Phil Gates
John Ramsey

MOTION CARRIED

**RES5
09-088**

It was moved and seconded that the following appointments to the Electoral Area G - Saltair/Gulf Islands Parks Commission be approved:

Term to expire December 31, 2009:

Appointed:

Harry Brunt

Glen Hammond

Norm Flinton

Dave Key

MOTION CARRIED

**RES6
09-089**

It was moved and seconded that the following appointments to the Electoral Area G - Saltair/Gulf Islands Advisory Planning Commission Appointments be approved:

Term to expire November 30, 2009:

Ruth Blake

Ted Brown

Gary Dykema

Karen Porter

MOTION CARRIED

**UNFINISHED
BUSINESS**

NEW BUSINESS

NB1

Report and recommendations of the Parks Committee meeting of February 11, 2009 listing one item was considered:

09-090

It was moved and seconded:

- 1. That the application from The Experience Cycling Club to hold a cross-country mountain bike race on designated trails within the Cobble Hill Mountain Recreation Area on Sunday, May 10, 2009 be approved subject to the following conditions:**
 - i. Proof of the \$5,000,000 liability insurance that the company has to cover the event, which also identifies the CVRD as an additional insured,**
 - ii. A damage deposit of \$500 must be provided to the CVRD for confirmation that the company will clean up all garbage and fix any damaged trails on the race route upon completion of the event and that all racers will stay on designated trails identified on CVRD parkland.**

- iii. Confirmations that there will be notices of the event posted along the trail in advance of, and during the day of, the event that will advise other trail users of the race.
- iv. That Alpine Stables be notified, by registered mail at least 30 days in advance, by Experience Cycling Club of the event.
- v. That the port-a-potties for this event be placed in a location as determined by the Cobble Hill Parks and Recreation Commission.

MOTION CARRIED

NB2 Correspondence from the Cowichan Land Trust re: Support for Cowichan Valley Green Mapping Project requesting contribution of CVRD resources and services.

09-091 It was moved and seconded that the CVRD approve the Cowichan Land Trust request dated February 2, 2009 with an in-kind contribution of CVRD resources and services for the Cowichan Valley Green Mapping Project.

MOTION CARRIED

NB3 This item was moved to the Closed Session portion of the meeting at the adoption of the agenda.

NB4 Appointments to the CVRD Economic Development Commission.

09-092 It was moved and seconded that the following appointments to the CVRD's Economic Development Commission be approved:

Term to expire December 31, 2010:

George Robbins

Wade Simmons

Dave Jackson

Dave Johel

MOTION CARRIED

09-093 It was moved and seconded that a procedure be developed whereby consideration of names for appointments to regional commissions be dealt with in Closed Session.

MOTION CARRIED

NB5 Director Marcotte queried the status of her previous motion that staff prepare a report outlining the options for moving forward with a comprehensive and detailed long-range transportation plan that would address current and future needs relating to all forms of transportation for the Island area north of the Malahat. The Administrator advised that he would investigate the matter.

RESOLVING INTO CLOSED SESSION It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90, Subsection (1) (f) and (g) and Subsection (2) (b) be approved.

09-094

MOTION CARRIED

7:49 pm

RISE FROM CLOSED SESSION

It was moved and seconded that the Board rise with report on Item CSNB3.

09- 101

MOTION CARRIED

8:25 pm

09-098

It was moved and seconded that the following appointments to the CVRD Environment Commission be approved:

Term to expire December 31, 2009:

Francis Hugo

Chris Wood

John T. Wilson

Rodger Hunter

Roger Dean Wiles

MOTION CARRIED

09-099

It was moved and seconded that the following appointments to the CVRD Environment Commission be approved:

Term to expire December 31, 2010:

Bruce Sampson

Bruce Fraser

Judy Stafford

Justin Straker

Peter Keber

MOTION CARRIED

ADJOURNMENT

**09-102
8:25 pm**

It was moved and seconded that the Regular Board meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 8:25 pm

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____