

Minutes of the Emergency Preparedness Committee Meeting held in the Regional District Board Room, 175 Ingram Street, Duncan BC on Tuesday, January 22, 2013 at 3:30 pm.

PRESENT: Chair M. Marcotte
Vice Chair Director G. Giles
Director R. Hutchins
Director L. Iannidinardo
Director P. Kent
Director T. McGonigle
Director I. Morrison
Director P. Weaver

ALSO PRESENT: Warren Jones, Corporate Administrative Officer
Sybille Sanderson, A/General Manager, Public Safety
Bonnie Walsh, Recording Secretary

ABSENT: Director Ruth Hartmann
Director Jon Lefebure

APPROVAL OF AGENDA:

It was moved and seconded that the agenda be amended with the addition of the following item as the first order of business:

NB1 Committee Meeting Time; and

that the agenda, as amended, be approved.

MOTION CARRIED

NEW BUSINESS:

NB1 It was the consensus of the members that the committee meeting start time for all future meetings be changed to 3:00 p.m.

ADOPTION OF MINUTES:

As this was the inaugural meeting of the committee there were no minutes to be adopted.

REPORTS:

R1 Sybille Sanderson, A/General Manager, Public Safety provided a presentation on Emergency Management Roles and Responsibilities.

Director Giles and Director McGonigle departed the meeting at 5:01
Mr. Jones departed the meeting at 5:05

R2 Report from Sybille Sanderson A/General Manager, Public Safety Department re: Terms of Reference was considered.

It was moved and seconded that the Emergency Preparedness Committee Terms of Reference "To advise on a wide range of issues and activities to ensure the ability of the corporation, municipalities and communities to prevent, prepare, respond and recover effectively to emergencies and disasters, both natural and man-made", be approved.

MOTION CARRIED

R3

Report from Kathleen Harrison, Legislative Services Coordinator, Corporate Services re: North Oyster Volunteer Fire Department Commission Amendment Bylaw No. 3676 was considered.

It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3676 - North Oyster Volunteer Fire Department Commission Amendment Bylaw, 2013" be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

ADJOURNMENT:

5:12 pm

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting was adjourned at 5:12 pm.

Chair

Recording Secretary

Dated: _____