

Minutes of the regular meeting of the Cowichan Lake Recreation Commission held Thursday, December 20, 2012 in the Cowichan Lake Curling Lounge, Lake Cowichan, BC.

PRESENT: Members: D. Darling (Chair); R. Forrest, (Mayor, Town of Lake Cowichan); B. Peters; E. Fearon; L. Johnson; R. Wise; I. Morrison (Director Area F)

ABSENT: P. Weaver (Director Area I); J. Rowley

ALSO PRESENT: L. Blatchford, (Manager, Cowichan Lake Recreation); R. Frost, (West Cowichan Facility Coordinator); R. Austen, (General Manager, Parks, Recreation and Culture, CVRD); R. Piechnik (Recording Secretary)

Meeting called to order at 7:02 p.m.

ADOPTION OF AGENDA

It was moved and seconded:

That the agenda be approved as amended with the addition of Winter Wonderland Carnival; New Year's Eve; Class; Youbou Lanes Marijuana Issue added to R4: Cowichan Lake Recreation Manager - Verbal Report.

ADOPTION OF MINUTES

MOTION CARRIED

It was moved and seconded:

That the minutes of the Cowichan Lake Recreation Commission regular meeting of Thursday, November 22, 2012 be adopted as presented.

MOTION CARRIED

DELEGATION

None at this time.

BUSINESS ARISING FROM THE MINUTES

BA1- Appointed Commission Members Status update: Appointed for another term expiring December 31, 2013 are E. Fearon, L. Johnson, B. Peters; R. Wise; D. Darling, and J. Rowley.

CORRESPONDENCE

C1: Town of Lake Cowichan: Received and acknowledged a Christmas card from the Town of Lake Cowichan to the Cowichan Lake Recreation Commission.

C2: Great Lake Walk Society: A letter requesting a 40% decrease in facility rental fees for 2013 event, was read out by staff.

It was moved and seconded:

To deny the request for a 40% discount this year with the recommendations to:

- Explain the staff and equipment resources already put into the event at no extra charge.
- Encourage them to pursue other possibilities of fund-raising for this event.

- **Send the Commission a financial statement for the 2013 event if they reapply for the 40% discount for 2014.**

MOTION CARRIED

ACTION: Staff will send a letter to Great Lake Walk Society informing of the Commission decision.

There was a recommendation from the Commission to look into the policy surrounding the 40% discount for charitable organizations.

REPORTS

R1: CVRD Board - Director Morrison - Verbal Report: Power Point presentation highlighting what has happened in the region during 2012.

R2: Town of Lake Cowichan - Mayor Forrest - Verbal Report:

- Update on location and cost to people for use of EV Charging Stations.
- Town has met in North Cowichan re 2-tier funding and pool.

R3: West Cowichan Facility Coordinator - Verbal Report

- **Electric Vehicle Charging Station (EVCS)** has been received. EVCS will be operational in mid-January. Provincial signage is still being discussed. Looking at consistency with other stations in charging of parking space time, reservations, etc EVCS will be located behind the arena.
- **Organic Recycling** - Arena will be starting organic recycling in January. Staff will be given an information session on the “how’s” of organic recycling.

Suggestion to have Cowichan Lake Recreation host education sessions for organic collection in our community. Town of Lake Cowichan starting organic collection in 2013.

ACTION: Green Parking Lot event to be looked at in the New Year.

R4: Cowichan Lake Recreation Manager - Verbal Report:

- Health and Safety Kudos - Staff read email from J. Van Horne, Manager, HR re: reduced WorkSafe BC experience rating in 2013.

It was moved and seconded:

That the Commission supports the Application for Canada Day Funding through Celebrate Canada in 2013 and that the CVRD Board Chair and Corporate Secretary be authorized to enter in to funding agreement on behalf of the CVRD.

MOTION CARRIED

- **Survey:** Discussion on partnering with ISC and SCR Recreation to survey general public about services and facilities. There is an approximate estimated overall cost of \$9000 which would be split three ways.

NEW BUSINESS

It was moved and seconded:

To support the idea in principal and to include a regional perspective by including North Cowichan and Ladysmith.

MOTION CARRIED

- **Winter Wonderland Carnival:** Update on preparations for the Annual Winter Wonderland to be held on December 23. A suggestion for snow sculpting was made based on the snow bear sculpted in Saywell Park.
- **New Year’s Dance:** Update. Youbou Hall, December 31.
- **CLASS:** New global data base amalgamation with ISC, SCR. Will go live in January. Online registration will be enabled in April.
- **Youbou Lanes Marijuana Issue:** Clients with medical licenses to do so are smoking marijuana on CVRD property. There is no CVRD policy or other legislation that deals with this issue. Suggestion by RCMP officer K. Mayer to create a bylaw otherwise nothing can be done except making sure they don’t smoke within 3 meters of door, window or air intake.

ACTION: A staff report in January will be presented that includes the smoking policies of other recreation facilities.

Chairperson D. Darling, on behalf of the Commission, thanked the Cowichan Lake Recreation staff for their service. Good job, well done. Also a thank you to all Commission members for their time and effort given to the Cowichan Lake Recreation Commission.

INFORMATION

None at this time.

OLD BUSINESS

None at this time.

QUESTION PERIOD

None at this time.

NEXT MEETING DATE

Thursday, January 24, 2013 at 7pm in the CLSA Meeting Room.

MEETING ADJOURNED

It was moved and seconded:

To adjourn meeting.

MOTION CARRIED

Meeting adjourned at 8:51pm.

NEW BUSINESS

INFORMATION

OLD BUSINESS

QUESTION PERIOD

**NEXT MEETING
DATE**

**MEETING ADJOURNE
D**

Chairperson

Recording Secretary

Dated: _____