

Minutes of the regular meeting of the Cowichan Lake Recreation Commission held Monday, February 25, 2013 in the Cowichan Lake Sports Multipurpose Room, Lake Cowichan, BC.

**PRESENT:** Members: D. Darling (Chair); I. Morrison (Director Area F); P. Weaver (Director Area I); R. Forrest, (Mayor, Town of Lake Cowichan); B. Peters; E. Fearon; L. Johnson; J. Rowley

**ALSO PRESENT:** L. Blatchford, (Manager, Cowichan Lake Recreation); R. Frost, (West Cowichan Facility Coordinator); J. Wakeham (Manager Facility Fleet and Transit); S. Moss (Manager of Finance); S. Hurcombe (Budget Coordinator – CVRD); R. Piechnik (Recording Secretary); R. Austen (General Manager Parks, Recreation and Culture)

ABSENT: R. Wise

**Meeting called to order at 7:07 p.m.**

It was moved and seconded:

**ADOPTION OF  
AGENDA**

**That the agenda be approved as amended with the addition of CLOSED SESSION – Community Charter Part 4, Division 3, Section 90, Subsection (1) Part (g) – Litigation, during the Budget discussion (R4).**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES**

It was moved and seconded:

**That the minutes of the Cowichan Lake Recreation Commission regular meeting of Thursday, January 24, 2013 be adopted as presented.**

**MOTION CARRIED**

**7:10 p.m.**

**R. Austen entered the meeting.**

**Introductions were done.**

**DELEGATION**

None at this time.

**BUSINESS ARISING  
FROM THE MINUTES**

**BA1: Smoking Policy – update**

**It was moved and seconded:**

That the new smoking policy be implemented to correspond with the end of the 2012/2013 ice season.

**MOTION CARRIED**

Staff also informed the Commission that designated smoking areas have not been chosen at this time and that more information will be presented at a later meeting.

**CORRESPONDENCE**

None at this time.

**REPORTS**

**R1: CVRD Board - Director Morrison and Weaver – No report**

**R2: Town of Lake Cowichan - Mayor Forrest – No report**

**R3: West Cowichan Facility Coordinator - Verbal Report**

- Electric Vehicle Charging Station is ready to go.
- Hosting BC Masters Curling Championships Feb 28 – March 3, 2013. Level three ice technician brought in and he is happy with the ice

**R4: Cowichan Lake Recreation Manager - Report**

- Budget 2013

**RESOLVED INTO  
CLOSED SESSION**

It was moved and seconded:

**That the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90, {Sub (2) (g)}**

**MOTION CARRIED**

**RISE FROM CLOSED  
SESSION**

It was moved and seconded:

**To rise with report and return to regular meeting.**

**MOTION CARRIED**

**CSR1**

It was moved and seconded:

**To add \$12,500 to the operating budget.**

**MOTION CARRIED**

It was moved and seconded:

**That the Cowichan Lake Recreation Commission approve the 2013 budget as presented with the following amendments: increase capital projects by \$250,000; increase transfer from reserve by \$90,000; increase grant revenue by \$160,000; increase operating costs by \$31,159 (includes \$20,000 transfer to reserve, \$12,500 as per closed session report; addition of \$7659 to R&M buildings expenditure and \$10,000 to ice rental revenue); and increase the requisition by an additional \$30,159.**

**MOTION CARRIED**

It was moved and seconded:

**To increase capital by a further \$185,000, increase transfer from reserve by a further \$70,000 and increase grants by a further \$115,000.**

**MOTION CARRIED**

- Unlicensed Alcohol

**It was moved and seconded:**

That if the Liquor Control and Licensing Branch assesses a fine to Cowichan Lake Recreation, because a user group, in contravention of their rental contract and conditions of use, is in possession of unlicensed alcohol within the facility, that the Cowichan Lake Recreation Commission:

1. Directs management to recoup the amount of the fine from the contravening user group.
2. Prohibits use of the facility by that user group, until all fines due to contravention of rental contract and conditions of use, for unlicensed alcohol possession at the facility are paid.

**MOTION CARRIED**

- Verbal report re: BC Masters Curling Championship
- Verbal report re: \$500 Food and Beverage Healthy food and Beverage Sales Revitalization Grant
- Verbal report re: \$3988 BC Hydro grant.

**NEW BUSINESS**

None at this time.

**INFORMATION**

None at this time.

**OLD BUSINESS**

None at this time.

**NEXT MEETING**

Thursday, March 28, 2013 at 7pm in the CLSA Meeting Room.

**MEETING  
ADJOURNED**

**It was moved and seconded:  
To adjourn meeting.**

**MOTION CARRIED**

Meeting adjourned at 9:01 pm.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Recording Secretary

Dated:\_\_\_\_\_