

Minutes of the regular meeting of the Cowichan Lake Recreation Commission held Thursday, June 27, 2013 in the Cowichan Lake Sports Arena Curling Lounge, Lake Cowichan, BC.

PRESENT: D. Darling (Chair); R. Forrest, (Mayor, Town of Lake Cowichan); I. Morrison (Director Area F); P. Weaver (Director Area I); E. Fearon; L. Johnson; R. Wise; J. Rowley

ABSENT: B. Peters

ALSO PRESENT: L. Blatchford, (Manager, Cowichan Lake Recreation); R. Frost, (West Cowichan Facility Coordinator); R. Piechnik (Recording Secretary) J. Cummings (Programmer, Cowichan Lake Recreation); J. Elzinga (Manager, Island Savings Centre)

Meeting called to order at 7:01 p.m.

ADOPTION OF AGENDA

It was moved and seconded:

That the agenda be approved as amended with the addition of R2 Staff Update; NB1 Lake Days Staff Report; Information Events List.

MOTION CARRIED

ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Cowichan Lake Recreation Commission regular meeting of Thursday, May 23, 2013 be adopted as presented.

MOTION CARRIED

DELEGATION

D1 - J. Elzinga - Power Point presentation - Big Events, Sports Tourism.

- What's the economic spin-off?
- What sports to grow?
- Is Sports Tourism a viable thing to pursue?

Will contact the Commission in September and request 2 volunteers to sit on a committee for further discussion on growing Sports Tourism in the Cowichan Valley Region.

J. Elzinga left the meeting at 7:47pm.

D2 - Honeymoon Bay Society - D. Orman. No show.

BUSINESS ARISING FROM THE MINUTES

BA1: Staff Report - Budget Information – Budget information will be presented at the July Commission meeting in order to explain what each line and category represents and to differentiate between accounts which the Commission and staff are already provided with the sum totals and the accounts which the Commission can direct staff to change in order to plan for future needs.

Chair gave 5 minute break.

BA2: Staff Report - New Smoking Policy

Based on recent information from the Town of Lake Cowichan, further direction on implementation of the new smoking policy was sought by staff.

It was moved and seconded:

That the Commission Chair and appropriate CVRD staff representation attend a Town of Lake Cowichan Council meeting to share, for clarification, the view of the CVRD regarding the smoking policy that is being implemented and that following that meeting, signage and policy go into effect.

MOTION CARRIED

CORRESPONDENCE

None at this time.

REPORTS

R1 - J. Cummings - Programmer's Report - Power Point presentation.

- Physical Literacy and the importance of understanding the value of recreation in a community.
- Update of current strategies to bring awareness of what recreation services are available to the community.

J. Cummings left the meeting at 8:28pm.

R2: West Cowichan Facility Coordinator - Verbal Report:

- **Propane heaters:** CVRD Senior Environmental Energy Analyst - Kuan Jian Foo, through a report to Rob Frost, West Cowichan Facility Coordinator and Linda Blatchford, Manager, Cowichan Lake Recreation, recommended that the propane fired stand heaters be considered for removal to reduce energy consumption and greenhouse emissions from the operation of the Cowichan Lake Sports Arena. The report was shared with the Commission.

It was moved and seconded:

That the propane heaters in the arena be removed.

MOTION CARRIED

- **Heating system:** RFP closed. Successful bid is \$171,000. Contract has been awarded and the project is going ahead.
- **Youbou boiler shed:** P.O has been written and the asbestos removal project going ahead.
- **Honeymoon Bay rainwater containment and dispersal:** Currently completing the design phase.
- **Staff updates.** Announcement of new Ice Maker II – Tony Croteau

R3: Cowichan Lake Recreation Manager - Written reports:
• **Honeymoon Bay Community Society Annual Review:**

It was moved and seconded:

That the Cowichan Lake Recreation Commission waives the rental fees for Honeymoon Bay Hall use (September 1, 2013 - August 31, 2014) by the Honeymoon Bay Community Society for the following:

- **Monthly board Meetings**
- **Walking Club**
- **Pie Baking**
- **Up to 12 Community Events per calendar year**
- **Monthly Movie Nights**

And that staff review, with the Chairperson of the Honeymoon Bay Community Society, the current hall conditions of use policy, key use policy, equipment use information and the requirement for third party liability insurance as per CVRD policy. And furthermore that staff bring this request back to the Commission for review prior to the 2014-2015 hall rental season.

MOTION CARRIED

- **Cowichan Lake Recreation and Facilities Work Plan Review:**
Staff reports from Recreation and Facilities staff were presented outlining high, medium and low priorities for 2013.
- **Hall and Room Rental Fees and Charges:**

It was moved and seconded:

1. **That the Commission approves a 7% increase in hall/room rental rates for the 2013/2014 season effective September 1, 2013.**
2. **That the Commission approves of adding applicable taxes and then rounding the figure to the nearest dollar.**

MOTION CARRIED

- Lake Cowichan District Minor Hockey numbers are up. They have asked to host 5 tournaments and 2 jamborees in the upcoming hockey season.

R4 - CVRD Board - Directors Morrison and Weaver - Verbal Report:

- After a recent Bing Creek asbestos incident, CVRD is looking into a safer way to dispose of asbestos related waste.
- Statement of Financial Information (SOFI) report has been released and is online for your information.
- HBCS providing a Sea Container unit for ESS totes.

- Automated curbside rollout – delayed to September
- Biodiesel pump station system is opened for CVRD vehicles at Bing Creek. Public sales coming in future.
- The length of time that water is being held back in Cowichan Lake has been extended from July 9th to the end of July. This means more water on lakefront properties. Director Weaver reported there has been community concern raised about erosion and loss of beachfront due to this extension.

R5 - Town Of Lake Cowichan - Mayor Forrest - Verbal Report:

- Roundabout work in town is underway.
- Considering another alternative for health care in Lake Cowichan. There is an opportunity to discuss the concern for the need of health care in the community with VIHA (Vancouver Island Health Association) on July 10, 2013 in the Multipurpose Room of the Cowichan Lake Sports Arena at 6pm - 8pm. Looking at a Multi-integrated health care team. Possibly make Lake Cowichan the pilot project for VIHA.

NEW BUSINESS

NB1: Lake Days Dance 2013 - Staff Report: 100% of the 2013 costs were recovered as well as a net profit of \$3785. Discussion on surveillance cameras for next year.

INFORMATION

Cowichan Valley Citizen article Wed. June 19, 2013 and a current copy of the Events List were shared with the Commission.

OLD BUSINESS

None at this time.

QUESTION PERIOD

None at this time.

NEXT MEETING DATE

Thursday, July 25, 2013 at 7pm in the CLSA Meeting Room.

MEETING ADJOURNED

It was moved and seconded:

To adjourn meeting.

MOTION CARRIED

Meeting adjourned at 9:40 pm.

Chairperson

Recording Secretary

Dated:_____