

Minutes of the regular meeting of the Island Savings Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday, December 12, 2013 at 2:30 p.m.

PRESENT: Councillor A. Siebring
Councillor S. Jackson
Councillor T. Duncan
Councillor J. Woike
Director L. Iannidinardo

ALSO PRESENT: John Elzinga, Manager, Island Savings Centre
Brad Coleman, Coordinator, North/Central Cowichan
Alana Plunet, Recording Secretary

ABSENT: Councillor B. Lines
Director L. Duncan
Kirsten Schrader, Manager, Arts & Culture

**APPROVAL OF
AGENDA
2013--61**

It was moved and seconded to move NB7 Account Write-Off for discussion in Closed Session as CS1; to address NB8 before entering into Closed Session; and to amend the agenda with the inclusion of CS2 Food and Beverage, and that the agenda be approved with amendments.

MOTION CARRIED

**ADOPTION OF
MINUTES
2013-62**

It was moved and seconded that the Regular Minutes of the Island Savings Centre Commission, held September 12, 2013, be adopted.

MOTION CARRIED

**BUSINESS ARISING
BA1**

The most recent proposal with Vancouver Island Health Authority for a primary health care facility in the Aquannis Centre will not be moving forward at this point. Additional community interest has been expressed for use of the facility for the provision of early childhood education with a teaching / learning component.

BA2

A Staff Report of December 9, 2013, requested that a Commission member be designated by January 31, 2014 to sit on a region wide sport tourism committee, to make recommendations on appropriate levels of Sport Tourism for the Cowichan Valley.

Councillor Woike volunteered to represent the Island Savings Centre Commission on a Regional Sport Tourism Sub Committee.

2013-63

It was moved and seconded to appoint Councillor Woike to represent the Island Saving Centre Commission on the Sport Tourism Committee.

MOTION CARRIED

CORRESPONDENCE No correspondence

INFORMATION

STAFF DEPARTMENT REPORTS

SR1 B. Coleman, Facility Coordinator, reported on construction progress of the loading dock; the switch over in janitorial contract to ACME; and new technology being used in Zamboni ice cleans. Four stream recycle bins will be implemented in the new year.

SR2 J. Elzinga, Island Savings Centre Manager reported for K. Schrader, Arts and Culture Manager on meetings held recently with local Arts and Culture organizations for their input into the creation of a Regional Arts & Culture structure for the CVRD.

A joint bid committee for the Sport Tourism event Under 18 Female Hockey Championships has delayed the submitting a bid for a year, in order to apply with a much stronger bid for the event in 2016.

UNFINISHED BUSINESS No unfinished business

NEW BUSINESS

NB1 The Island Savings Centre, worked alongside the Cowichan Valley Capitals to assist Ecole Mt. Prevost with their on-line campaign through Aviva Insurance to vote for a community playground project.

NB2 The Island Savings Centre has available for public use three AEDs with two others at close proximity belonging to the Cowichan Valley Capitals and the Cowichan Aquatic Centre. Staff requested the Heart and Stroke Foundation donate a fourth AED to the Centre. With that request unlikely to be granted, staff recommend additional signage for the three existing AEDs.

2013-64 **It was moved and seconded that the Island Savings Centre re-request a donation for an AED from the Heart and Stroke Foundation and that if denied, a fourth AED be purchased.**

MOTION CARRIED

Councillor Siebring and Director Iannidinaro cast opposing votes.

NB3 A Memorial Policy has been suggested to create consistency among recreation centres. As the Parks and Trails Division is currently developing a policy to address Memorials, it was suggested that the City of Duncan's Memorial Policy be passed on to the Parks Division Manager for consideration and policy review.

NB4 Commission direction was requested on whether to accept an offer of a memorial bench before a Memorial Policy has been resolved. It was suggested that an additional AED could be suggested to the

family with an identifying memorial plaque rather than have staff accept the memorial bench.

NB5

A proposal has been made to Cowichan Secondary School and the Cowichan Aquatic Centre to share in the expense of extending the parking lot adjacent to the skate park to create additional parking, for a total approximate expense of \$15,000.

2013-65

It was moved and seconded that the Island Savings Centre contribute one third of the cost of extending the gravel parking lot adjacent to the skate park to a maximum of \$5000 of the estimated \$15,000 cost, with the expense within the 2014 operating budget.

MOTION CARRIED

It was suggested that parking bumpers be built into the new parking lot.

NB6

The Island Savings Centre has received a new logo and standard guidelines. External signage will be provided by the Island Savings Credit Union in 2014, with minimal cost for internal signage provided by the Island Savings Centre.

NB8

Voting in the 2014 Election of Officers will be suspended until the February meeting, as some Commission members will be sending their alternates to attend the January 9, 2014 meeting.

**RESOLVE INTO
CLOSED SESSION
2013-66
3:40 p.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Section Part 4, Division 3, Section 90, Subsections (1) (j) Protection of Privacy; (1) (k) Negotiations.

MOTION CARRIED

**RISE FROM CLOSED
SESSION
2013-70
4:00 p.m.**

It was moved and seconded that the Commission rise without report.

MOTION CARRIED

**ADJOURNMENT
2013-71
4:01 p.m.**

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

Chair

Recording Secretary

Dated: