



COWICHAN LAKE RECREATION COMMISSION MEETING
Thursday, December 19, 2013 7:00 p.m.
Cowichan Lake Sports Arena Curling Lounge, Lake Cowichan, BC

APPROVAL OF AGENDA

APPROVAL OF MINUTES OF: Meeting held on November 28, 2013

DELEGATION: D1: none at this time

BUSINESS ARISING FROM THE MINUTES:

- BA1: Display Cases
- BA2: Commission Appointments 2014
- BA3: Commission appointment to the Sports Tourism Committee
- BA4: Heaters

CORRESPONDENCE:

- C1: LCDMHA request
- C2: Letter to Laurie Johnson from Roxanne Garnett

REPORTS:

- R1 – West Cowichan Facility Coordinator – Verbal Report
- R2 – Cowichan Lake Recreation Manager
- R3 - CVRD Board– Directors Morrison and Weaver – Verbal Report
- R4 – Town of Lake Cowichan – Mayor Forrest – Verbal Report

NEW BUSINESS:

INFORMATION:

OLD BUSINESS:

NEXT MEETING DATE: Thursday January 23, 2014, at 7:00 p.m. in the Curling Lounge.

Minutes of the regular meeting of the Cowichan Lake Recreation Commission held Thursday, November 28, 2013 in the Cowichan Lake Sports Arena Meeting Room, Lake Cowichan, BC.

PRESENT: Members: D. Darling (Chairman); I. Morrison (Director Area F); P. Weaver (Director Area I); R. Wise; E. Fearon; J. Rowley; B. Day (alternate to Mayor Forrest, Town of Lake Cowichan).

ABSENT: R. Forrest, (Mayor, Town of Lake Cowichan); L. Johnson; B. Peters; R. Frost, (West Cowichan Facility Coordinator)

ALSO PRESENT: L. Blatchford, (Manager, Cowichan Lake Recreation); R. Austen (General Manager - Parks, Recreation and Culture - CVRD); R. Piechnik (Recording Secretary)

Meeting called to order at 7:00 p.m.

**ADOPTION OF
AGENDA**

It was moved and seconded:

That the agenda be approved as amended with the addition of windows, Centennial Hall and BC Hydro rates to R1; Chamber of Commerce newsletter to R2 as well as OB3: Heat and NB1: Display Cases.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded:

That the minutes of the Cowichan Lake Recreation Commission regular meeting of Thursday, September 26, 2013 be adopted as presented.

MOTION CARRIED

DELEGATION

None at this time.

**BUSINESS ARISING
FROM THE MINUTES**

BA1: Left over wood from arena renovation project - Verbal Report

Wood is still at Bing's Creek.

CORRESPONDENCE

None at this time.

REPORTS

R1: West Cowichan Facility Coordinator - Verbal Report

- Hall heating systems - Substantially completed.
- Youbou boiler Shed – asbestos abatement and landscaping complete.
- Honeymoon Bay rainwater containment and dispersal - CLR participation portion complete. CVRD parks to do some landscaping in 2014.
- Janitorial RFP - ACME awarded a 3-year contract for CVRD
- Windows at Centennial Hall - complete next week
- BC Hydro rates: BC Hydro rates will increase 9% effective in spring of 2014. This may affect 2014 budget figures already submitted.

R2: Cowichan Lake Recreation Manager - Verbal Report

- Christmas Dinner Meeting - December 19, 2013 at 6 pm in the Curling Lounge.
- GLW Society - The GLW Society voted to dissolve the society.
- Christmas Craft Fair - Forty-two tables have been reserved.
- Curl BC Women's Open Event #1, Nov 15 - 17, 2013. CLR hosted the play downs for 6 teams, 3 of which moved onto the provincials. Staff shared newspaper article.
- International Tankard Mar 7 - 9, 2014 – CLR with Cowichan Rocks Curling Club will be hosting this event.
- Bantam Hockey Tournament Nov 22 - 24, 2013.
- CVMHA - cancellation policy - staff report reviewed.

It was moved and seconded:

That the Cowichan Lake Recreation Commission waives the cancellation policy for Cowichan Valley Minor Hockey (CVMHA) for Saturday, November 9, 2013 from 1 pm - 2:30 pm.

MOTION CARRIED

- Winter Wonderland Carnival, Dec 23, 2013
- New Year's Eve Dance, Dec 31, 2013
- Programmer Position has been posted.
- Winter Playbook – out in mailboxes by Dec. 11, 2013
- CLASS upgrades – online registration should be up and running by March of 2014. Some staff have also received SIRE Agenda On-The-Go training.
- Permanent Extension of Liquor Primary Liquor License #163104 - Staff is looking into the addition of more green line areas in the Cowichan Lake Sports Arena.
- Chamber of Commerce Newsletter shared with Commission members.

R3: CVRD Board - Directors Morrison and Weaver - Verbal Report

- I. Morrison recently attended a conference in Kelowna that was full of good information.
- Salmon Safe Communities for BC
- P. Weaver - truck wash will be installed in Youbou. Still in discussion over permits and location. Installation will possibly start in December.

R4: Town Of Lake Cowichan – Councilor Day - Verbal Report

- Public Meeting - Nov 25, 2013
- Water meters - Billing will commence in 2014.
- Derelict buildings
- Minor Baseball upgrades - volunteer work for the batting cage was

recognized.

- Health Care, Choose Cowichan Lake - VIHA is now called Island Health. Kaatza Health Clinic will have 2.7 new full time positions creating a primary health care team in future. There will be a Community Health Care Fair in Centennial Hall on March 1, 2014.

ACTION: Inform staff of the possible leak in one of the men's washroom facilities in Centennial Hall.

NEW BUSINESS

NB1: Display Cases

A question was raised about the installation of display cases in the arena area to display the photos and trophies of past athletes' achievements.

ACTION: Director Weaver will talk to the Heritage Committee to see if there is any interest in becoming involved with a project for the displaying of past sports achievements and Staff will discuss a design for display cases and report back with an approximate cost.

INFORMATION

None at this time.

OLD BUSINESS

Chair granted permission to add item OB4: Advertising.

OB1: Sports Tourism - Verbal Update

Report from J. Elzinga received and read aloud by staff. The Regional Sport Tourism Committee is requesting Commission members to consider having one member sit on the committee to represent Cowichan Lake Recreation Commission. The Commission decided to table the decision until January's meeting after the Commission appointments for 2014 are complete. Deadline for this appointment is January 31, 2014.

OB2: Commission appointments - Verbal Report

There will be a Board meeting, Dec 11, 2013 and Commission appointments will be decided.

R. Austen announced his retirement date to the Commission as January 28, 2014. He expressed his pleasure with the commitment of this Commission noting that as volunteers, they are here for the right reasons. Chairperson Darling thanked R. Austen for being helpful and supportive in finding alternative ways to approach things.

OB3: Heat

Discussion on multiple complaints of no heat in place of propane heaters.

ACTION: Staff will explore the possibility of non-petroleum based heaters and whether sound from Arena can be piped through speakers

in the heated seating area.

OB4: Advertising Tournaments - Arena Sign Board

Staff accommodates non Cowichan Lake Recreation advertising requests on the sign board for tournaments, community activities and events when able to do so.

QUESTION PERIOD

None at this time.

**NEXT MEETING
DATE**

Thursday, December 19, 2013 at 6 pm in the CLSA Curling Lounge.

**MEETING
ADJOURNED**

It was moved and seconded:

To adjourn meeting.

MOTION CARRIED

Meeting adjourned at 8:31 pm.

Chairperson

Recording Secretary

Dated: _____

Roxanne Garnett
PO Box 1410
Lk Cowichan, BC V0R 2G0

Dear Cowichan Lake Recreation Commission

I am writing on behalf of the Lake Cowichan Minor Hockey Association. We are requesting approval for a sponsorship board that can be hung in the Cowichan Lake sports arena.

This board will have the names of people and or businesses that have contributed to the whole association. They will be listed as bronze, silver or gold sponsors depending on their contribution.

If approved, we can collaborate and would love your input on the design.

If you have any questions please contact me at 250-749-3776 or at roxanne1@shaw.ca

Thank you
Roxanne Garnett
Lake Cowichan Minor Hockey Association

Dear Laurie

I am writing to you in regards to find out if there is a way to grow the fitness and well being programs offered at the community hall.

I myself am very interested in attending a few of the classes, but find that with kids, work and life that I, with the current way it is set up, for me to get in more than once a week would have to purchase more than one punch card in order to attend a variety of classes. Example. I like zumba and yoga, but would have to purchase more than one punch card. I understand that the people that run the classes are contracted out, but if we offered more classes at a variety of times and could only purchase one punch card to utilize them it may attract more clientele.

Not an expert by any means at this, but could still offer a cheaper punch card for those that just want to attend just yoga, or zumba or what ever else.

Also, with the soon to be closure of Track Fitness, where do the men go, or the women who like to pump a little iron. I would really like to see a smaller version of what Duncan has at their facility. Ladysmiths set up is awesome, with gym, and classes. I realize this won't happen over night and that it actually may require infrastructure to build what I think is very much needed in town.

With out getting of topic, but with closure of schools we have a lot of families moving to town because of our cheaper realstate, but that are working and taking there kids to school in Duncan. Once they are they are shopping, and joing activities their that we do not offer. I think our own local community has a great opportunity here. I hope we can get something that can accommodate the whole community.

Thank you
Roxanne Garnett