

Minutes of the regular meeting of the Cowichan Lake Recreation Commission held Thursday, February 27, 2014 in the Cowichan Lake Sports Arena Meeting Room, Lake Cowichan, BC.

PRESENT: Members: D. Darling; R. Forrest, (Mayor, Town of Lake Cowichan); B. Peters; E. Fearon; L. Johnson; J. Rowley; I. Morrison (Director Area F); P. Weaver (Director Area I)

ABSENT: R. Wise

ALSO PRESENT: L. Blatchford, (Manager, Cowichan Lake Recreation); R. Frost, (West Cowichan Facility Coordinator); R. Piechnik (Recording Secretary); S. Moss, (Manager, Financial Services, CVRD); S. Hurcombe, (Budget Coordinator, Corporate Services, CVRD)

Meeting called to order at 7:03 p.m.

ADOPTION OF AGENDA

It was moved and seconded:

That the agenda be approved as amended with the addition of International Tankard and Rave under R2; CPAA under NB1; Floor Honeymoon Bay Hall under NB2.

MOTION CARRIED

ADOPTION OF MINUTES

It was moved and seconded:

That the minutes of the Cowichan Lake Recreation Commission regular meeting of Thursday, January 23, 2014 be adopted as presented.

MOTION CARRIED

BUSINESS ARISING FROM THE MINUTES

BA1: Curling Lounge and Curling Ice Accessibility - Staff Report from R. Frost was presented for information and discussion purposes only.

DELEGATIONS

None at this time.

CORRESPONDENCE

None at this time

INFORMATION

IN1: Program Section Update - Staff report presented by L. Blatchford for information purposes only.

REPORTS

R1: West Cowichan Facility Coordinator - Verbal Report

- Still working on Hall systems. There was a glitch in the internet hookup that is now fixed.
- A one hundred and twenty three page Energy Study has been received. Future recommendations may come out of this report.

R2: Cowichan Lake Recreation Manager:

- Request to Waive Cancellation Policy for Kerry Park Jr. B Team - Staff Report

It was moved and seconded:

That the Cowichan Lake Recreation Commission waives the ice cancellation policy for Kerry Park Islanders Jr. B. Hockey Team for the last two weeks of March 2014 should they reach the third round of playoffs and rent ice from Cowichan Lake Recreation.

MOTION CARRIED

- Temporary Extension of Licensed Areas for Special Events - Staff Report

It was moved and seconded:

1. **To give approval for staff to proceed with the liquor license extension application process for the following:**
 - a. **Extension of liquor primary liquor license #163104 - Curling Lounge, to cover the annual Lake Days Dance to be held Saturday, June 7, 2014 in the Cowichan Lake Sports Arena.**
2. **That the CVRD Board provide no objection should the Liquor Distribution Branch approve the request and takes into account:**
 - **The potential for noise if the application is approved: Noise is kept at a minimum for all events as they are all held in doors. There have been no problems with noise complaints from past events.**
 - **The impact on the community if the application is approved: This is an annual community event that provides community benefit and economic spinoff. There will be security on the premises; event hosts will be in place throughout the facility; a designated driving program will be in place; and the local RCMP will be invited to have a presence at this event.**
 - **Whether the amendment may result in the establishment being operated in a manner that is contrary to its primary purpose: The Cowichan Lake Sports Arena will still be operated as a liquor primary facility for the purposes of this event.**
3. **And further, that the Board Chair and Corporate Secretary be authorized to sign the application on behalf of the CVRD.**

MOTION CARRIED

- Permanent Expansion of Liquor Primary Liquor License #163104 - Cowichan Lake Sport Arena - Staff Report

It was moved and seconded:

That Cowichan Lake Recreation Commission support expansion of the number of current Liquor Primary Liquor License #163104 “green lined areas” to include the curling rink and lower curling viewing area, arena dry floor, warm room, area between arena dry floor and warm room (no bleachers), arena upper warm viewing area, hockey and curling dressing rooms, multipurpose room, playschool extension room, playschool room and meeting room (as per attached floor plans) and has taken into account:

- a. **The potential for noise if the application is approved.**
 - The Cowichan Lake Sports Arena has been in place since 1971 and we are unaware of any complaints from the neighbors regarding noise.
 - The new proposed green lined areas will only be activated on an “as needed” basis in order to enhance the multipurpose use and functionality of various spaces throughout the complex.
 - Business will be as usual.
 - The addition of new “green lined” spaces will mean that we will not have to take out special occasion licenses or apply for annual extensions of our existing license to cover annual events.
- b. **The impact on the community if the application is approved will include:**
 - Less cost to the taxpayers because we will not have to apply annually, at a cost of \$330 per application, to extend the current license to cover the Lake Days Dance or any other community event.
 - The fact that Cowichan Lake Recreation can offer enhanced customer service to better meet the needs of residents of the community who rent spaces in our building for various functions and who typically request bar service in these areas.
 - The fact that Cowichan Lake Recreation staff will experience increased opportunity to host events that will have greater economic spinoff to the community.
- c. **That the views of residents were not gathered because there will be no affect to nearby residents for reasons outlined above.**

MOTION CARRIED

- 2014 Budget - Staff Report

It was moved and seconded:

That the Commission approves the 2014 Cowichan Lake Recreation Budget with a 0% requisition increase which includes the supplemental items as presented and to amend the 5 year plan accordingly.

MOTION CARRIED

- International Tankard - Verbal Report
There will be 24 players from the USA and 24 from Canada curling in a friendly competition at Cowichan Rocks on March 7 - 9, 2014.
- Rave - Verbal Report

In addition:

It was moved and seconded:

That staff do a report on the breakdown of cost versus revenue with regard to the Curling Rink.

MOTION CARRIED

ACTION:

Staff report on Curling Rink cost and revenue.

ACTION:

Staff report at the end of June on statistics of facility usage with the higher profile programs such as Hockey, Curling, Pickleball, etc.

R3: CVRD Board - Director Morrison and Weaver - Verbal Report:

- Director Morrison commented on the overall CVRD 2014 budget as it looks at this time.
- Drainage project at Honeymoon Bay Hall is working well.
- Area F Parks Budget
- Director Weaver gave an update on the current status of the truck wash project.

R4: Town of Lake Cowichan - Mayor Forrest - Verbal Report:

- Town of Lake Cowichan budget will likely see a 3% increase.
- Town Square project.
- Health and Wellness Fair to be held March 1, 2014. Anticipating a good community response.

**UNFINISHED
BUSINESS**

None at this time.

NEW BUSINESS

NB1: CPAA – Director Morrison shared a copy of a letter he received from the Canadian Postmasters and Assistants Association for information purposes only.

NB2: Floor in Honeymoon Bay Hall. An observation that the floor is worn.

ACTION:

Staff will check floor and explore options for repair.

QUESTION PERIOD

None at this time.

CLOSED SESSION

None at this time.

ADJOURNMENT

It was moved and seconded:

To adjourn meeting.

MOTION CARRIED

**MEETING
ADJOURNED**

Meeting adjourned at 8:56 pm.

The next Cowichan Lake Recreation Commission Meeting will be held Thursday, March 27, 2014 at 7pm in the Cowichan Lake Sports Arena Meeting Room, 311 South Shore Road, Lake Cowichan, BC

Chairperson

Recording Secretary

Dated: _____