

Minutes of the meeting of the Cowichan Lake Recreation Commission held at the Lower Centennial Hall, Thursday March 26, 2009. Called to order at 7:02 p.m.

PRESENT: Members: B. Peters (acting chairperson), D. Darling, R. Wise, B. Day (alternate representative Town of Lake Cowichan), C. Bath, D. Orman (Area F Director Alternate), K. Kuhn

ABSENT: S. McFarlane, L. Olson, R. Forrest, I. Morrison

ALSO PRESENT:

J. Elzinga, Manager, Island Savings Centre; R. Austen, General Manager Parks, Recreation and Culture; R. Frost, West Cowichan Facility Coordinator; L. Backlund, Manager, Cowichan Lake Recreation and G. Patten, (Chair, Honeymoon Bay Community Society).

**ADOPTION OF
AGENDA**

It was moved and seconded:

That the agenda be approved with the following additions: Rocky Wise under BA2 and Staff Report, Regional Recreation Update (Warren Jones) under New Business – NB4.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded:

That the minutes of the February 19, 2009 Cowichan Lake Recreation Commission meeting be approved as presented.

MOTION CARRIED

**BUSINESS ARISING
FROM THE
MINUTES**

BA 1: Arena Renovation Project:

- Building Canada Fund Communities Component Grant Application: J. Elzinga informed the Commission that on their behalf, he has applied for just over 5 million dollars from the Building Canada Fund.
- TimberWest Donation: B. Peters read a letter that J. Elzinga received from Sue Handel, Communications Coordinator Timber West Forest Corp. This letter was written to confirm TimberWest Forest Corp.'s donation of logs in support of planned renovations to the Lake Cowichan Ice Arena. They will be donating three truck loads of logs (estimated total 120 – 125

cubic meters). Letter has been received and filed. Staff to send a thank you letter to TimberWest.

- Request for Qualifications for Construction Management Review of Proposals: J. Elzinga gave a review of the Construction Management RFQ submissions. J. Elzinga explained the grading process used to create the evaluation chart of Construction Management Firms.

It was moved and seconded:

To accept the proposals from Task, Venture Pacific/N. Wallace & Company, Unitech and Ventana and move onto the second step of the RFP process.

MOTION CARRIED

BA2 – Honeymoon Bay Community Hall Use:

- Area F Director Alternate, Dick Orman declared a potential conflict of interest because he is also the Vice Chair of the Honeymoon Bay Community Society. Dick Orman left the meeting.
- The Manager discussed a staff report presented to Commission Members. G. Patten, chair of the Honeymoon Bay Community Society spoke on behalf of the Society.

It was moved and seconded:

That the Commission accept the recommendation made by staff to waive the rental fees for Honeymoon Bay Community Society for the following:

- **Computer Program/Coffee Club**
- **Monthly Board Meetings**
- **Monthly Movie Nights**
- **10 Community Events per calendar year**

Noting that should the computer program cease to exist, hall use for the Computer Program/Coffee Club would be cancelled.

Also noting that staff will write a letter to Honeymoon Bay Community Society informing them of the Commission's decision and reviewing with them our current policies around hall conditions of use, key use, equipment use and requirement for third party liability insurance as per CVRD policy.

Also noting that the Commission would like this decision reviewed annually.

MOTION CARRIED

Area F. Alternate Director Dick Orman returned to the meeting.

CORRESPONDENCE

R. Wise brought up some maintenance concerns with the Honeymoon Bay Community Hall. R. Frost, West Cowichan Facility Coordinator, acknowledged these concerns and gave an update on where these maintenance items were at in the course of being fixed.

C1 – Spirit of BC Ladysmith Community Committee.

The Manager discussed an open letter to Spirit of BC Committees Province Wide that was received from the Ladysmith Spirit of BC Committee. B. Day will take this letter forward to Town Council.

C2 – Clean Streets Challenge: The Manager brought forward a copy of a media release sent by J. Fernandez, Chief Administrator for the Town of Lake Cowichan, regarding a challenge to “Pitch-In” and cleanup our town on Sunday April 26, 2009. The Manager explained that this is in conjunction with Pitch-In Canada Week which is April 20 – 26th and explained that Cowichan Lake Recreation has participated in this event for many years and encouraged Commission Members to take part.

NEW BUSINESS

NB1 – Olympic Torch Relay Committee: The Manager and J. Elzinga gave the Commission a quick overview about the Olympic Torch Relay which will be passing through Duncan (as a Celebration Community) and Lake Cowichan (as a Route Community) on October 31st. The Manager has been asked to sit on a steering committee that has been formed to ensure the success of the Olympic Torch Relay in Lake Cowichan.

NB2 – GamesTown 2010 Competition: The Manager told the Commission the exciting news about J. Elzinga entering our Spirit of Cowichan Days (held May 1st, 2008) and the official launch of the Spirit Pole (which travelled the province before coming back to Duncan last summer for the North American Indigenous Games) into the GamesTown 2010 Competition. J. Elzinga’s story has already won 2 free tickets to the 2010 Olympics and will be entered into the draw for the gold, silver and bronze awards where the winners will receive \$100,000, \$50,000 and \$25,000 respectively to put toward upgrading a local sports, fitness or healthy living facility.

NB3 – CVRD Bid Proposal – 2015 Winter Games: R. Austen discussed the report that J. Elzinga wrote after attending a recent 2015 Canada Winter Games Bid Application Information Forum. The project and the cost associated with such a project are both too big to allow CVRD staff to pursue this bid process at this time. R. Austen mentioned that staff will be encouraged to look at other opportunities

that may come along in the future.

NB4 – Staff Report – Regional Recreation Update: The Manager handed out a staff report containing a Regional Recreation Update from W. Jones. Recreation Commissions were offered the opportunity to hear the presentation and ask questions. The Commission has invited J. Ellis to do this at the next Commission Meeting April 23rd.

**MANAGER'S
REPORT**

The Manager gave a quick overview of the following:

- Overnight Camping – letter requesting use for events April 1st through to October 2009 has been sent to Town Council.
- Arena Ice coming out May 11th, Curling Ice coming out now.
- Best Ever Under 17 District Camp in Arena March 17th – 29th.
- Commission Orientation Manuals were handed out to Commission Members.

NEXT MEETING

April 23, 2009 in the Curling Lounge, Cowichan Lake

Meeting adjourned at 8:38 p.m.