

Minutes of a Meeting of the Community Safety Advisory Committee held in CVRD Committee Room #2, 175 Ingram Street, Duncan, on Tuesday, September 12<sup>th</sup>, 2006 at 5:00 p.m.

**PRESENT:** Director Phil Kent, Chairperson  
Director Gerry Giles  
Michelle Bell, Southern Sector Representative  
Jan Christenson, Town of Ladysmith Councillor  
Kathryn Dale, Community Options Society  
Sandra Goth, Cowichan Family Life  
Melissa Hailey, Municipality of North Cowichan Councillor <5:30>  
Jim Harnden, disAbility Resource Centre  
Candace Spilsbury, Social Planning Cowichan  
James Stiles, Staff Sergeant, RCMP

**REGRETS:** Carol Blatchford, Cowichan Lake Community Services  
Eden Haythornthwaite, School District 79  
Sharon Jackson, Duncan Councillor

**ALSO PRESENT** Terri Dame, Safer Futures  
Saila Hull, CVRD Special Projects Coordinator  
Bonnie Walsh, CVRD Recording Secretary  
Nancy Hamilton, Cowichan Centre Delegate  
Christy Thompson, VIHA Delegate  
Sherry Saunderson, Kuper Island Project Delegate  
Carmen George, Kuper Island Project Delegate  
<5:35>

Director Kent introduced and welcomed our newest committee member, Staff Sergeant James Stiles followed by introductions around the table of both committee members and delegates.

## **AGENDA**

**It was moved and seconded that the order of business be altered to allow the delegations and Items NB5 and NB6 to precede any other business, and that the agenda, as amended, be approved.**

**MOTION CARRIED**

## **ADOPTION OF MINUTES**

**It was moved and seconded that the minutes of the June 6<sup>th</sup>, 2006, meeting be adopted.**

**MOTION CARRIED**

**NEW BUSINESS****NB6**

**UBCM Community Health Promotion Grant.** Ms. Hull gave a brief overview of the initiative. Director Kent noted that the City of Duncan had chosen to support the Community Kitchen project and he then invited the delegates to make their presentations.

Delegations were heard from Nancy Hamilton & Christy Thompson for the “Kids Can Cook” project, Candace Spilsbury for Social Planning Cowichan and Terri Dame for Safer Futures.

**5:30 p.m.**

Councillor Hailey arrived.

Delegations concluded with Sherry Saunderson and Carmen George for the “Healthy Smiles Happy Futures” Kuper Island Project.

The delegates (including Candace Spilsbury and Terri Dame) departed the meeting to allow the remaining members to discuss the proposals. Kathryn Dale advised that she had a perceived conflict and she would refrain from discussing or taking part in the vote.

**It was moved and seconded that the proposal put forth by Sherry Saunderson entitled “Healthy Smiles, Happy Futures” as the UBCM Community Health Promotion Grant initiative for the Cowichan Valley Regional District be endorsed by the Board.**

**MOTION CARRIED**

**6:00 p.m.**

Candace Spilsbury and Terri Dame returned and Sandra Goth departed.

**NB5**

**BC Ministry of Health Call for Pilot Communities.** Saila Hull reviewed her staff report on the BC Ministry of Health’s Call for Pilot Communities and asked the committee to determine if this was something the CVRD should consider pursuing. It was agreed that prior to the Committee considering the document, Area Directors for Areas A, F and I should be asked if they are interested in considering this project for their area. As the deadline is September 28<sup>th</sup>, Ms. Hull will canvas the three directors by e-mail and report to the next committee meeting.

**BUSINESS  
ARISING FROM  
THE MINUTES**

- BA1**                      **Draft Terms of Reference (TOR).** The Board approved the terms of reference and copies were included in this meeting's agenda for members' binders.
- BA2**                      **Institution of Distribution List.** The Recording Secretary reported that the three politicians had replied to her e-mail. All three wish to be included on a distribution list that would forward any items of interest.
- BA3**                      **MOU.** Terri Dame reported on the history of this item and advised that she is drafting an MOU that will be presented at the October meeting.
- BA4**                      **Community Health and Safety Action Plan.** Director Kent advised that he would complete a more thorough review of the action plan and report on his recommendation as to the first building block to be considered by the Committee.

**INFORMATION**                      Items IN1, 2 and 3 were provided to members for information only.

**NEW BUSINESS**

- NB1**                      **Panhandling Issues.** Director Kent advised that due to complaints becoming more intense, Duncan City Council referred this item to the CSAC for its input. Various members spoke to the problem and its related impacts. A suggestion to invite panhandlers to meet with businesses and others to address the problem was made. Terri Dame advised that with the assistance of Jim Harnden and Kathryn Dale she would prepare a brief for the Committee.
- NB2**                      **Orientation of new members.** Deferred to October meeting.
- NB3**                      **Vibrant Communities Workshop.** Saila Hull and Terri Dame discussed the workshop. Terri advised that the dates for the workshop are to be November 2<sup>nd</sup> and 3<sup>rd</sup>. November 2<sup>nd</sup> is Social Planning's "state of the Community Workshop" and November 3<sup>rd</sup> is Safer Future's workshop about Safe and Healthy Communities (Vibrant Communities). The workshop is targeted towards decision makers working from complex issues to complex solutions. The agenda has not been completed. Terri received feedback from the committee as to what they hope to receive from participating in the workshop
- NB4**                      **CSAC Budget.** Saila Hull advised she discussed the budget with

the CVRD Administrator and that the possibility of a CSAC budget of \$2500 will be considered in the general administration budget in the Fall.

**NEXT MEETING**

The next meeting will be held Tuesday, October 3<sup>rd</sup> at 5:00 p.m. in CVRD Committee Room #2.

**ADJOURNMENT**

**6:45 p.m.**

**It was moved and seconded that the Community Safety Advisory Committee meeting be adjourned.**

**MOTION CARRIED**

The meeting adjourned at 6:45 p.m.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_