

Minutes of the Electoral Area Services Committee Meeting held on Tuesday, June 16, 2009 at 3:00 pm in the Regional District Board Room, 175 Ingram Street, Duncan, BC.

PRESENT

Director B. Harrison, Chair
Director M. Marcotte
Director L. Iannidinardo
Director G. Giles
Director K. Kuhn
Director K. Cossey
Director I. Morrison
Director M. Dorey
Absent: Director L. Duncan

CVRD STAFF

Tom Anderson, General Manager
Mike Tippett, Manager
Rob Conway, Manager
Rachelle Moreau, Planning Technician
Brian Duncan, Chief Building Inspector
Warren Jones, Administrator
Cathy Allen, Recording Secretary

APPROVAL OF AGENDA

The Chair noted changes to the agenda which included adding four items of New Business.

It was Moved and Seconded
That the agenda, as amended, be accepted.

MOTION CARRIED

M1 - MINUTES

It was Moved and Seconded
That the minutes of the June 2, 2009 EASC meeting be accepted.

MOTION CARRIED

BUSINESS ARISING

There was no business arising.

DELEGATIONS

D1 - Friesen

The delegate (Wayne Friesen) respecting Application No. 2-I-05RS was not present.

It was Moved and Seconded
That application No. 2-I-05RS (Friesen et. al.) on Parcel A (DD72787I) of Section 45, Renfrew District for a new rural residential designation and zone be denied and that a partial refund be given to the applicants in accordance with the CVRD Development Applications Procedures and Fees Bylaw No. 2255.

MOTION CARRIED

D2 - Town

Rachelle Moreau, Planning Technician, presented Application No. 1-B-09DVP by Brian and Betty Town to decrease the front parcel line setback for an accessory building located at 2163 Angus Road.

Brian Town, applicant, was present and he clarified his request to Committee members.

There were no questions from Committee members.

It was Moved and Seconded

That Application No. 1-B-09DVP (Betty and Brian Town) for a variance to Section 8.3(b)(3) of Zoning Bylaw No. 985, by decreasing the setback to a front parcel line for an accessory building from 7.5 metres down to 2.9 metres, on Lot 3, Shawnigan Lake Suburban Lots, Malahat District, Plan VIP13231, be approved subject to receipt of a legal survey showing the proposed setback.

MOTION CARRIED

STAFF REPORTS

**SR1 – Internet
Mapping System**

It was Moved and Seconded

That the CVRD continue with Latitude Geographics Group Ltd. to supply a hosted interactive internet mapping system for publishing CVRD spatial information to the internet.

MOTION CARRIED

**SR2 – Seasonal
Cabins**

It was Moved and Seconded

That the draft Seasonal Cabins Building Regulations Policy be amended by changing the definition that a cabin “is used no more than 180 days per calendar year” to “is used for no more than six months per calendar year”, and that the Seasonal Cabins policy, as amended, be adopted by the Regional Board.

MOTION CARRIED

Note: Director Marcotte arrived to the meeting at this point.

SR3 – Solar Hot Water Systems

It was Moved and Seconded
That the minimum \$55 building permit fee be charged for installation of a solar hot water system in the CVRD provided that a double-walled heat exchanger with leak detection is installed.

MOTION CARRIED

SR4 – Half Cutz Ball Tournament

It was Moved and Seconded
That the request to hold the Half-Cutz softball tournament event at Mesachie Lake Park from July 30-August 2, 2009 be approved subject to the event organizers complying with the following conditions:

- Provision of liability insurance listing the CVRD as an additional insured in the amount no less than \$2 million;
- Written confirmation from event organizers that they understand and acknowledge the current size and layout of the Mesachie Lake Park youth ball field and agree to take full responsibility and liability for any and all incidents that may arise as a result of adult use of this field.
- Preparation of “sandwich boards” advising of errant fly balls to be installed/maintained for the duration of the event in locations around the exterior of the ballpark fence, including but not limited to the commercial store parking lot and the park playground, with such wording and layout to be approved by the CVRD.
- Ensuring event participant compliance with CVRD Park Bylaws, inclusive with respect to campfire ban restrictions and after-hours noise in the park.
- Posting of additional signage regarding campfire ban restrictions that may be in place during the event, inclusive of removal/storage of any fire rings prior to the event;
- Provision of site security to for the duration of the event manage event access to registered participants only, inclusive of licensed security staff on-site from the hours from 8 pm to 4 am during the event to control access and address any after-hours noise issues;
- Posting signage clearing specifying event hours;
- Providing additional port-o-potties at the park for the duration of the event; and
- Providing additional dumpsters for refuse collection/disposal for the duration of the event.

MOTION CARRIED

**SR5 – Area I
Housekeeping**

It was Moved and Seconded

1. That Youbou/Meade Creek Zoning Bylaw No. 2465 be amended as follows:
 - a) Deleting Section 3.4.2(a) and replacing it with the following:
 - (a) *the owner of the parcel agrees to and enters into a restrictive covenant in favour of the CVRD pursuant to Section 219 of the Land Title Act to the effect that the owner removes the existing dwelling or converts it to an accessory building under a Building Permit to the satisfaction of the Building Inspector, prior to the issuance of an occupancy permit;*
 - b) The last sentence of Section 3.10.2 be deleted and replaced with the following:
No individual parcel created pursuant to this regulation shall, following subdivision, be more than 10% smaller than the minimum parcel size of the zone in which it is located.
 - c) Section 3.14 be amended by deleting subsections (c) and (d) and replacing them with the following:
 - (c) *where the parcels involved are all under 10 hectares in area, the resulting parcels may be of any size provided that a required area for a sewage disposal field and reserve field area and a reasonable building envelope are available on each proposed parcel, and that any existing buildings and structures are set back the required minimum distance from proposed lot lines;*
 - (d) *where one or more of the parcels involved are greater than 10 hectares in area, the boundary change shall not result in the reduction of any parcel's area by greater than 20% of its original size.*
 2. That a public hearing be waived pursuant to Section 890(4) of the *Local Government Act* and public notice occur in its place.
 3. That the referral of this application to the Ministry of Transportation, CVRD Engineering and Environmental Services Department, and the Town of Lake Cowichan, be accepted.

MOTION CARRIED

SR6 – Boat Patrols

It was Moved and Seconded

That the issue regarding funding of boat patrols on Shawnigan and Cowichan Lakes be reconsidered.

MOTION CARRIED

Note: Director Dorey arrived to the meeting at this point.

It was Moved and Seconded

That the issue regarding funding of boat patrols on Shawnigan and Cowichan Lakes be referred to an EASC meeting where all electoral area Directors are present.

It was Moved and Seconded

That the CVRD provide funding in the amount of \$13,000 to the RCMP to assist with costs for additional summertime lake patrols, and that the funds be extracted from Bylaw Enforcement Budget Function 328.

MOTION CARRIED

**CORRESPOND-
ENCE**

**CR1 to CR3 – Grants
in Aid**

It was Moved and Seconded

That a grant-in-aid request (Electoral Area D – Cowichan Bay) in the amount of \$250 be given to Cowichan Bay Improvement Association to assist with expenses to repair the Mariner sign at the west entrance to Cowichan Bay Village.

That a grant-in-aid request (Electoral Area D – Cowichan Bay) in the amount of \$1,250 be given to Cowichan Bay Improvement Association to assist with costs to construct and install a Welcome Sign at the east entrance to Cowichan Bay.

That a grant-in-aid request (Electoral Area D – Cowichan Bay) in the amount of \$2,000 be given to Cowichan Community Land Trust Society to assist with costs associated with the Cowichan Eelgrass Stewardship Project.

MOTION CARRIED

PARKS

PK1 to PK4 - Minutes

It was Moved and Seconded

That the following Parks minutes be received and filed:

- Minutes of Area C Parks Commission meeting of April 14, 2009
- Minutes of Area C Parks Commission meeting of May 26, 2009
- Minutes of Area F Parks Commission meeting of May 18, 2009
- Minutes of Area I Parks Commission meeting of May 19, 2009

MOTION CARRIED

INFORMATION

IN1 – Building Report It was Moved and Seconded
That the May 2009 Building Report be received and filed.

MOTION CARRIED

NEW BUSINESS

NB1 – School Closures Director Giles suggested that School District representatives/trustees be invited to attend an upcoming EASC meeting to discuss the issue of school closures. She advised that SD #79 has expressed an interest in discussing the issue with electoral area Directors. Director Marcotte suggested that SD #78 (contact: Donna Allen) also be invited. Director Harrison suggested that a dialogue be created prior to a meeting.

It was resolved that Director Giles would begin the process of inviting School District delegates to a future EASC meeting.

NB2 – UBCM Resolution It was Moved and Seconded
That the following resolution be forwarded to the Board for consideration and submission to UBCM:

WHEREAS Search and Rescue organizations provide essential life and safety services to British Columbia’s residents and visitors through volunteer organizations funded largely by private fundraising, local government grants and other forms of uncertain revenues;

AND WHEREAS the costs of providing search and rescue services are escalating dramatically due to call volumes and equipment costs;

NOW THEREFORE BE IT RESOLVED that the Union of BC Municipalities petition the provincial government to provide a significant level of predictable and sustainable funding to the Province’s Search and Rescue organizations, including provision of adequate liability insurance.

MOTION CARRIED

Note: Director Giles noted that the resolution needs to be forwarded to UBCM prior to June 30th which is before the July 8th Board meeting. The Administrator stated he would see that the resolution is forwarded before June 30th.

NB3 UBCM Resolutions It was Moved and Seconded
That the memo dated June 8, 2009 from UBCM regarding resolutions submission be received and filed.

MOTION CARRIED

NB4 – Bamberton Meeting

Rob Conway provided a verbal report regarding the Public Meeting to be held on June 27th respecting the Bamberton Regional Impact Assessment Final Report. He noted that the paper copy of the report will be available by Thursday and also on the CVRD web site.

NB5 – Pre-Emption Highway Lights

Director Harrison advised of concerns respecting emergency vehicle access to the highway in Mill Bay. He requested Committee support to have the Ministry of Transportation install special pre-emption lights that activate at an intersection when emergency vehicles approach. Director Harrison also stated that he would like fees implemented for future development applications that would provide for funding of these emergency lights where needed.

It was Moved and Seconded

That a letter be forwarded to the Ministry of Transportation requesting that emergency pre-emption lights be installed at two heavy traffic intersections in Mill Bay (new Mill Bay regional gas station intersection; Hutchinson Road intersection); and further that the CVRD pursue implementing additional application fees to cover costs for pre-emption lights for applications that would involve development in areas of heavy traffic intersections.

MOTION CARRIED

NB6 – Spirit Pole

Director Giles advised that the official unveiling by the CVRD Board and the Cowichan Tribes Council of the Spirit Pole is to take place on Sunday, June 21st which is National Aboriginal Day, from noon to 1:00 pm. Director Giles advised that she will clarify this and send out an email to Directors to confirm.

CLOSED SESSION

It was Moved and Seconded

That the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1), subsections as noted in accordance with each agenda item.

MOTION CARRIED

The Committee moved into Closed Session at 4:15 pm.

RISE

The Committee rose without report.

ADJOURNMENT

It was Moved and Seconded
That the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:20 pm.

Chair

Recording Secretary