

Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on July 22, 2009 at 3:30 p.m.

PRESENT: Director Haywood, Acting Chair
Directors Duncan, Giles, Harrison, Iannidinardo, Kent
(4:00 p.m.) Kuhn, Morrison, and Alternate Director
Dietrich

ABSENT: Directors Cossey and Dorey,

ALSO

PRESENT: B. Dennison, P. Eng., General Manager, E & E
D. Leitch, AScT., Manager, Water Management
B. McDonald, Manager, Recycling & Waste Management
K. Miller, Manager, Regional Environmental Policy
J. Bath, Recording Secretary

**APPROVAL
OF AGENDA**

It was moved and seconded that the agenda be approved as presented.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the June 24, 2009 regular Engineering & Environmental Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS
ARISING OUT OF
MINUTES**

It was moved and seconded that staff provide the Committee with a report reviewing the CVRD's policy regarding utility connection fees.

MOTION CARRIED

DELEGATIONS

No delegations

REPORTS

R1

A staff report was considered regarding Arbutus Ridge Water and Sewer System Service Establishment and Loan Authorization Bylaws.

It was moved and seconded:

- 1. That "CVRD Bylaw No. 3286 – Arbutus Ridge Water System Service Establishment Bylaw, 2009", be forwarded to the Board for consideration of three readings and, following provincial approval, be adopted.**

2. That "CVRD Bylaw No. 3287 – Arbutus Ridge Water System Loan Authorization Bylaw, 2009", be forwarded to the Board for consideration of three readings and, following provincial approval, be adopted.
3. That "CVRD Bylaw No. 3288 – Arbutus Ridge Sewer System Service Establishment Bylaw, 2009", be forwarded to the Board for consideration of three readings and, following provincial approval, be adopted.
4. That "CVRD Bylaw No. 3289 – Arbutus Ridge Sewer System Loan Authorization Bylaw, 2009", be forwarded to the Board for consideration of three readings and, following provincial approval, be adopted.
5. That it be recommended to the Board that, following adoption of Bylaw Nos. 3286, 3287, 3288 and 3289, the necessary Asset Transfer Agreements be prepared and the Chair and Corporate Secretary be authorized to sign the agreements.

MOTION CARRIED

R2

A staff report was considered regarding Arbutus Ridge Drainage System Service Establishment Bylaw.

It was moved and seconded that "CVRD Bylaw No. 3290 – Arbutus Ridge Drainage System Service Establishment Bylaw, 2009", be forwarded to the Board for three readings and, following provincial approval, be adopted.

MOTION CARRIED

R3

A staff report was considered regarding Dogwood Ridge Water System Service Establishment and Loan Authorization Bylaws.

It was moved and seconded:

1. That "CVRD Bylaw No. 3280 – Dogwood Ridge Water System Service Establishment Bylaw, 2009", be forwarded to the Board for consideration of three readings and, following provincial approval, be adopted.
2. That "CVRD Bylaw No. 3281 – Dogwood Ridge Water System Loan Authorization Bylaw, 2009", be forwarded to the Board for consideration of three readings and, following provincial approval, be adopted.
3. That it be recommended to the Board that, following adoption of Bylaw Nos. 3280 and 3281, the necessary Asset Transfer Agreement be prepared and the Chair and Corporate Secretary be authorized to sign the agreement.

MOTION CARRIED

R4 A staff report was provided presenting a boundary extension amendment bylaw for Cowichan Bay Sewer System.

It was moved and seconded that "CVRD Bylaw No. 3291 – Cowichan Bay Sewer Service Amendment Bylaw, 2009" be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R5 A staff report was considered presenting “CVRD Bylaw No. 2020 - Landclearing Management Regulation Bylaw, 2009”.

Staff were asked to commence enforcing this Bylaw as soon as it is adopted and not wait until the Spring of 2010 as discussed in the staff report.

It was moved and seconded that "CVRD Bylaw No. 2020 – Landclearing Management Regulation Bylaw, 2009" be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R6 A staff report was received providing an update on Watershed Protection Issues.

Director Giles asked that the Environment Commission be activated to move forward with the plan to protect surface and groundwater sources in Electoral Areas A, B, C and D. Discussion took place regarding other groups and Electoral Areas wishing to be included.

INFORMATION ONLY

R7 A staff report was considered regarding establishment of a service area for Brulette Place Sewer System, Mill Bay.

It was moved and seconded that it be recommended to the Board that:

- 1. That the *Certificate of Sufficiency*, confirming that sufficient petitions requesting establishment of a Sewer System Service Area and authorizing the borrowing of up to \$265,000.00, be received.**
- 2. That Service Establishment and Loan Authorization bylaws be prepared and forwarded to the Board for consideration of three readings, and following provincial approval, adoption.**

3. That, following adoption of the service establishment and loan authorization bylaws, a Capital Reserve Fund Establishment Bylaw and a Parcel Tax Roll Bylaw be prepared for the Brulette Place Sewer System and further that these bylaws forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

NEW BUSINESS There was no new business.

**RESOLVE INTO
IN CAMERA
4:45 p.m.** It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Sections 90 (1) (e).

MOTION CARRIED

**RISE FROM
IN CAMERA
5:36 p.m.** It was moved and seconded that the Committee rise without report.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:40 p.m.

Chair

Recording Secretary

Dated: _____