

Minutes of the regular meeting of the Island Savings Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday, October 8, 2009 at 2:30 pm.

**PRESENT:** Councillors Jesse Winfrey, T. Duncan, G. Seymour, A. Siebring, D. Haywood, Alternate Director L. Heinio

**ALSO**

**PRESENT:** Ron Austen, General Manager, Parks, Recreation and Culture, CVRD  
J. Elzinga, Manager, ISC  
D. Weibelzahl, Acting Manager, Arts & Culture, CVRD  
B. Coleman, Operations Coordinator, CVRD  
D. Begley, Youth Outreach Programmer  
A. Plunet, Recording Secretary

**APPROVAL OF  
AGENDA  
09- 70**

**It was moved and seconded that the agenda be approved with amendments and changes in order as presented.**

**MOTION CARRIED**

**ADOPTION OF  
MINUTES  
09-71**

**It was moved and seconded that the minutes of the October 8/09 Regular Meeting of the Island Savings Centre Commission be approved.**

**MOTION CARRIED**

**DELEGATION**

Robert Poole representing ION Solutions Inc., demonstrated a digital program designed to assist the Island Savings Centre with directional signage. This low cost environmentally friendly communications tool is designed to inform visitors attending current events about upcoming events, and to inform and direct patrons of services offered at the Centre.

The proposal suggested up to 4 High Definition LCD displays, mounted in strategically placed areas such as the Arena, main lobby stairwell, elevator, and Ticket Centre, to offer maximum assistance to the public in areas drawing high traffic. Signage would be provided through content sponsorships, at no cost to the CVRD, and all displays would be supplied and maintained by ION Solutions.

The ensuing discussion questioned the number of screens required to offer assistance without compromising an uncluttered lobby. Commission members supported the idea as a worthwhile cause, and directed Island Savings Centre staff to explore the product for future recommendation.

**YOUTH  
OUTREACH  
REPORT**

Programmer D. Begley stated:

Moving the Youth Drop-In Program from the Maple Room to the space previously used as the Aquannis Centre weight room has caused great excitement with the youth. Window coverings will be a priority purchase for the high visibility area, as possible taunting or harassment from the outside could become a cause for concern.

Existing programs are up and running, with an interest among inter-agencies regarding sharing program development. Denise stated that connecting with agencies such as the House of Friendship and Cowichan Tribes helps to prevent competition of programs, and determines who will provide which service.

**OPERATION  
REPORT**

B. Coleman stated:

Purchasing a zamboni of the same make and model as used by the Cowichan Lake Arena will be an asset should maintenance on the zambonies require an exchange of parts. The new zamboni will be ordered in the near future, to allow for the wait time of approximately one year for delivery from the date of order.

Phase II of the Hydro energy saving lighting project has begun in the old Aquannis Centre space. Patching of the parking lot will commence the week of October 12/09.

**ARTS &  
CULTURE  
REPORT**

D. Weibelzahl stated:

The fall season is in full swing, with some shows on target or selling better than others. Comparison among other venues has shown similar results due to current economics. An increase in Rehearsal Hall rentals is partly due to lack of rental space availability throughout the School District. On line sales will be implemented shortly.

Staff are researching several options to replace the aging sound system, which has reached the end of its life expectancy. Rate and technical comparisons are currently being evaluated by staff.

The Arts and Culture Manager requested direction from the Commission in regards to the information gathering Survey initiated earlier in the year. As all members should have access to the questionnaire, members of the Commission directed staff to distribute the survey to contributing members of the Commission who were not present when the survey was first given out.

**BUSINESS  
ARISING FROM  
THE MINUTES**

Olympic Torch  
Relay

Approximately 25 people meet regularly as a task force to address the Olympic Torch Relay's rapidly changing protocol as regulated through VANOC. Details of the planned events for both the Route Communities and the Celebration Community can be found on [www.spirit.cowichan.net](http://www.spirit.cowichan.net).

Liquor License

Application for licensing in the Cowichan Arena was received by the Liquor Control and Licensing Branch on September 18/09 and referred to the CVRD Board for consideration. Questions remain as to whether the public has been suitably notified as to potential noise impact.

To comply with the Licensing Regulation, a sign will be posted and advertisement taken out in local newspapers to provide local businesses and residents in close radiance reasonable notice of the application. The application will be reviewed by the Liquor Control and Licensing Branch after the sign has been posted for 30 days.

**NEW BUSINESS**

License of  
Occupation

License of Occupation has been granted to the CVRD by the Municipality of North Cowichan from October 15, 2009 to October 15, 2014, for use of the front of the Aquannis Centre. Once approved by the Island Savings Centre Commission, the License of Occupation will be referred to the CVRD for adoption.

**09-72**

**It was moved and seconded that the Island Savings Centre Commission approve as distributed the signing of the License of Occupation for the front of the Aquannis Centre.**

**MOTION CARRIED**

Staff Retirement

On Nov. 30/09, long term employee Jim Weicker will move on from his position as Sports and Events Coordinator at the ISC after 29 dedicated years of service. At his departure, duties within his position will be redistributed between Events/Food and Beverage Services, and Facility Bookings.

It was suggested that Mr. Weicker be invited to attend the November 12/09 ISC Commission meeting for a presentation prior to his retirement.

Lease Renewal

Carlson's School of Dance has renewed their lease of the ISC Dance Studio from September 1, 2009 to June 30, 2012 at an annual rate increase of 3.5% over the previous year's rate.

Cowichan Place  
Update

Construction has begun on the new Vancouver Island University traffic roundabout, with an estimated completion date of November 30/09. To create the roundabout, an estimated 160 parking spaces will be removed from the existing ISC parking lots.

**REPORTS**

No reports.

**ADJOURNMENT  
09-73**

**It was moved and seconded that the Regular meeting of the Island Savings Centre Commission adjourn.**

**MOTION CARRIED**

**The meeting was adjourned at 4:13 pm**

The next regular Island Savings Centre Commission Meeting will be held November 12, 2009, at 2:30 pm, or at the call of the Chair.

Certified Correct:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Dated: