

Minutes of the meeting of the Cowichan Lake Recreation Commission held at the Curling Lounge, Thursday October 15, 2009. Called to order at 7:12 p.m.

**PRESENT:** Members: S. McFarlane (Chairperson), L. Olson; K. Kuhn (Area I Director), R. Wise; I. Morrison (Area F Director), C. Bath, R. Forrest (Mayor of Town of Lake Cowichan),

**ABSENT:** D. Darling, B. Peters.

**ALSO PRESENT:**

L. Backlund, Manager, Cowichan Lake Recreation; N. Olive, Capital Works Manager CVRD; R. Frost, West Cowichan Facility Coordinator; M. Van Ek, Venture Pacific Construction Management. R. Bianchini, Venture Pacific Construction Management; J. Elzinga, Manager, Island Savings Centre.

It was moved and seconded:

**ADOPTION OF AGENDA**

**That the agenda be approved with the following additions:**

- **D1-Me'n'You Nites Social Association under Delegations**
- **NB2-Olympic Tickets under New Business**
- **NB3-Mushroom Festival under New Business**
- **NB4-Award under New Business**
- **NB5-Board Report under New Business**

**MOTION CARRIED**

**ADOPTION OF MINUTES**

It was moved and seconded:

**That the minutes of the September 24, 2009, Cowichan Lake Recreation Commission meeting, be approved as presented.**

**MOTION CARRIED**

**DELEGATIONS**

D1: Me'n'You Nites Social Association

K. Swan along with colleagues Rose Davidson, Paster Vickie Marrs and Edith Strocen presented the goals and objectives of a newly formed Social Association in Area I. The name is taken from the idea to unite residents from Meades Creek and Youbou to form better community spirit and a safe, fun, secure place for all ages. K. Swan passed out copies of advertising and a list of 10 events planned for the upcoming season (Sept1, 2009 – August 31, 2010). Me'nYou Nites Social Association is requesting the use of the Youbou Community Hall for these 10 events at no charge.

**BUSINESS ARISING  
FROM THE  
MINUTES**

**BA1: Arena Renovation Project:**

- Building Submission and project upgrade: There was good attendance at the open house held on Oct. 15<sup>th</sup> for local contractors and also at the mandatory site walk for contractors interested in bidding for the demolition phase of this project. The subdivision approval process will move forward once the Town of Lake Cowichan receives a bond for \$330,000 from the CVRD which should happen the week of October 19<sup>th</sup>.
- Cost Update and Construction Tendering: M. Van Ek reported that the bid process has been divided into two areas. 1A – Demolition only which closes Oct. 21<sup>st</sup> and 1B – Substructure/Civil Package which closes Oct. 28<sup>th</sup>. There will be a request to hold bids for 90 days.
- Roof Update: The Commission along with Venture Pacific and CVRD staff discussed the purchasing policy with respect to obtaining quotes on the roof repair portion of the project. A statement will be given to officially cancel anything obtained to date. The option to bid on the roof repair portion of the project will be open to the general public and will be put on BC Bids website. Venture Pacific will go out for information on two different types of roofing materials and will report back at the next meeting.
- Downstream Drainage and Town Meeting: Town of Lake Cowichan is asking for additional costs regarding downstream drainage. Venture Pacific will add this work as an addendum to civil work tender process and will bring information on November 26<sup>th</sup> for approval.
- Grants and Start Construction: **Building Canada Fund** application presented requesting 4.5 million dollars has been denied. **Recreational Infrastructure Canada (RIInC) program** application has not yet been reviewed by a Financial Analyst and it could be at least December before any answer is forthcoming. This is the first of many steps in the process.

It was moved and seconded:

**To start the project as per the construction schedule with  
demolition starting November 4, 2009.**

**MOTION CARRIED**

Note: The Commission Chairperson thanked J. Elzinga for all the work he put into the application process on these two grants.

- Presentation of Architectural details (cut lists): Cut Lists still expected to arrive shortly.
- Donated Wood: N. Olive will confirm requirements for wood from structural engineers.

## CORRESPONDENCE

None at this time

## NEW BUSINESS

- NB1 – Discussion re: Me’n’You Nites Social Association request presented during Delegation section of meeting:

It was moved and seconded:

**That the Commission waives the rental fees for use of the Youbou Community Hall for 10 events to be held between September 1, 2009 and August 31, 2010.**

**Noting that staff will meet with Me’n’You-Nites Social Association to review current policies around hall conditions of use, key use, equipment use and requirement for third party liability insurance as per CVRD policy. Also noting that if there is a chance for a revenue generating rental – staff would request that the Social Association choose another date for their event.**

**The Commission would like this decision reviewed annually.**

## MOTION CARRIED

- NB2 – Olympic Tickets: Mayor Forrest reminded the Commission that J. Elzinga had submitted a story about the Spirit of Cowichan Celebration held May 1, 2008 on the GamesTown 2010 Site. This story won 4 tickets to an Olympic Event (Alpine Skiing/Ladies Giant Slalom) on February 24, 2010 at 10 a.m. The Commission decided to turn these tickets over to the local Olympic Torch Relay Committee so they could run a contest to give them away to the winner.
- NB3 – Salmon and Mushroom Festival: Mayor Forrest asked for clarification regarding this festival and their request to have someone sleep overnight as security to protect historic artifacts that will be on site. L. Backlund confirmed the Métis Tent will be set up on the deck of the Curling Facility and not in the parking lot.
- NB4 – Award: Mayor Forrest – while at the recent UBCM – accepted a Community Recognition Award presented by the

Canadian Wood Council to the Cowichan Valley Regional District for its support of the BC Wood industry and its commitment to use wood in the Cowichan Sports Arena renovation project.

- NB5 – Board Report: Director Morrison reported that at the CVRD Board meeting held Wednesday October 14, 2009, the request to renew the Pepsi contract for one more year; the application to extend the liquor license hours in the Youbou Bowling Alley; the request to enter into a three year contract with a two year renewal option between the CVRD and Super Save Propane enterprises Ltd; and the request to purchase a new Zamboni in 2010 were all approved.

**OLD BUSINESS**

None at this time

**WEST COWICHAN  
FACILITY  
COORDINATOR'S  
REPORT**

None at this time

**MANAGER'S  
REPORT**

- L. Backlund showed the Commission two plaques received from Curl BC and presented to Cowichan Lake Curling Club in appreciation for hosting the 2007 Juvenile Provincial Championships and the 2008 Senior Women's Provincial Championships.

**NEXT MEETING**

**Thursday November 26, 7:00 p.m. Curling Lounge.**

Meeting adjourned at \_\_\_\_\_ p.m. (time not noted)