

Minutes of the Regular meeting of the Board of the Cowichan Valley Regional District held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, February 10, 2010 at 6:06 pm.

PRESENT: Chair G. Giles,
Directors K. Cossey, M. Dorey, L. Duncan,
B. Harrison, D. Haywood, L. Iannidinardo,
P. Kent, K. Kuhn, M. Marcotte,
T. McGonigle, I. Morrison, G. Seymour,
T. Walker, and Alternate Director S. Arnett

ALSO PRESENT: Warren Jones, Administrator
Joe Barry, Corporate Secretary
Dan Derby, General Manager, Public Safety

ABSENT: Director R. Hutchins

APPROVAL OF AGENDA

10-054

It was moved and seconded that the agenda be amended with the addition of New Business items:

**NB1 Commission Appointments - Electoral Area A - Mill Bay/
Malahat Parks and Recreation Commission**

**NB2 "CVRD Bylaw No. 3354 - Area E - Cowichan Koksilah Official
Community Plan Amendment Bylaw (Area E OCP
Maintenance Bylaw), 2010", 1st and 2nd reading**

**NB3 "Cowichan Valley Regional District Bylaw No. 3355 - Electoral
Area E - Cowichan Station/Sahtlam/Glenora Zoning Amend-
ment Bylaw (Area E Zoning Maintenance bylaw), 2010", 1st
and 2nd reading**

**NB4 "Cowichan Valley Regional District Bylaw No. 3356
Subdivision for a Relative Amendment Bylaw (Area E and G
Deletion), 2010", 1st and 2nd reading**

**NB5 "CVRD Bylaw No. 3357 - Development Application
Procedures and Fees Amendment Bylaw (Agricultural
Protection Permits), 2010", 1st and 2nd reading**

**NB6 "CVRD Bylaw No. 3358 - Dogwood Ridge Water System
Capital Reserve Fund Establishment Bylaw, 2010", 1st, 2nd, 3rd
reading and adoption**

NBCSCR1 Land Acquisition {Sub (1) (e)}

and that the agenda, as amended, be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES**

**10-055 It was moved and seconded that the minutes of the January 6, 2010
Special Board meeting be adopted.**

MOTION CARRIED

**10-056 It was moved and seconded that the minutes of the January 13, 2010
Regular Board meeting be adopted.**

MOTION CARRIED

**BUSINESS ARISING
FROM MINUTES**

There was no business arising.

DELEGATIONS

**D1 Candace Spilsbury, Flood Recovery Director representing the Community
Disaster Multi-agency Recovery Pilot Project provided a review of the
various volunteer efforts that were provided to assist those individuals and
families impacted by the flooding that occurred in November of 2009.**

**D2 Inspector Kevin Hewco, Officer in Charge, North Cowichan/Duncan
RCMP, provided a brief introduction for Sgt. R.E. (Rob) Webb,
Detachment Commander for the Shawnigan Lake Detachment and Sgt.
Dave Voller, Detachment Commander for the Cowichan Lake
Detachment and a summation of the lake patrols project. Sgts. Webb and
Voller each provided an overview and review of the 2009 Lake Patrols
and plans for the 2010 boating season in their respective catchment areas.**

REPORT OF CHAIRPERSON

**RC1 Chair Giles also advised that she has made the following appointments to
the Community Safety Advisory Committee for a term to expire
November 30, 2010.**

Community Safety Advisory Committee

District of North Cowichan
City of Duncan
Southern Sector
Western Sector

Councillor John Koury
Councillor Joe Thorne
Michelle Bell
Bruce Ingram

| | |
|--|-------------------|
| Cowichan Women Against Violence Society Safer Futures Program | Theresa Gerritsen |
| Cowichan Independent Living | Jim Harnden |
| RCMP | Kevin Day |
| Cowichan Valley School District No. 79 | Candace Spilsbury |
| Social Planning Cowichan | Michelle Nowzek |

CORRESPONDENCE

C1 Correspondence from Christine Fagan, Executive Director, Cowichan Intercultural Society dated January 12, 2010 re: Cowichan Region's Action Plan for Welcoming and Inclusive Communities and Workplaces was considered.

10-057 It was moved and seconded that the "Action Plan for Welcoming and Inclusive Communities and Workplaces" be referred to staff for review.

MOTION CARRIED

INFORMATION There were no information items.

COMMITTEE REPORTS

CR1 The report and recommendations from the Regional Services Committee meeting held January 27, 2010 listing four items, were considered.

10-058 It was moved and seconded:

1. That the Finance Division be authorized to proceed with the interim borrowing through the Municipal Finance Authority in an amount not to exceed \$9,000,000 for operational purposes only and that "CVRD Bylaw No. 3345 - Cowichan Valley Regional District Revenue Anticipation Borrowing Bylaw, 2010" be forwarded to the Board for consideration of three readings and adoption.
2. That "Cowichan Valley Regional District Bylaw No. 3346 - Security Issuing (Loan Authorization Bylaw No. 3391) Bylaw, 2010" be considered for three readings and adoption.
3. That "Cowichan Valley Regional District Bylaw No. 3347 - Security Issuing (Loan Authorization bylaw No. 3019, Loan Authorization Bylaw No. 3197, Loan Authorization Bylaw No. 3272, and Loan Authorization Bylaw No. 3278) Bylaw, 2010" be considered for three readings and adoption.

4. 1. That the Audit Service Plan be received and filed.
2. That the Chair and Corporate Secretary be authorized to sign the Engagement Letter with the Auditors for the 2009 audit.

MOTION CARRIED

CR2

The report and recommendations from the Electoral Area Services Committee meeting held January 19, 2010 listing five items were considered.

10-059

It was moved and seconded:

1. That the Regional District provide the following in support of the Cowichan Estuary Environmental Management Plan:
 - meeting space and administrative support for coordinating agendas, taking and distributing minutes;
 - existing representative, Mike Tippet, Manager, Community and Regional Planning, is designated to sit on the CEEMP Committee;
 - \$5,000 to be allocated from a Regional Budget to the Community Planning Budget (325) to compensate for the cost of administrative support for this support.

MOTION CARRIED

10-060

It was moved and seconded:

2. That Application No. 5-A-08RS (Mill Bay Marina Residences Ltd.) to permit full-time occupancy of Block C, Sections 1 and 2, Range 9, Shawnigan District, Plan 1720, except part in Plans 29781 and 30142 through a zoning amendment, be denied and that the appropriate refund be given to the applicants in accordance with the provisions of CVRD Development Applications Procedures and Fees Bylaw No. 3275.
3. That Application No. 2-G-09DP be approved, and that a Development Permit be issued to Dennis and Leigh Ahola for Lot 3, District Lot 34, Oyster District, Plan 18197, subject to the following:
 - Development to be in substantial compliance with D & L Ahola Residence Renovations and Additions Landscape Plan, revised version dated December 15, 2009, and;
 - Development must comply with the recommendations noted in Lewkowich Engineering Associates Ltd. report, dated January 7, 2010.

4. 1. That staff be directed to prepare OCP and Zoning amendment bylaws for Application No. 2-G-08RS (Parkinson) that would permit one new lot and that the bylaws be forwarded to the Board for consideration of 1st and 2nd readings.
2. That a public hearing be scheduled following submission of a draft covenant by the applicants committing to dedication of a 3 metre wide trail corridor along the north property boundary at time of subdivision; and that Directors Dorey, Marcotte and Iannidinardo be delegated to the hearing.
3. That application referrals to the Ministry of Transportation and Infrastructure, the Vancouver Island Health Authority, the Ministry of Community Services, and the CVRD's Parks, Recreation and Culture Department and Engineering and Environmental Services Department be accepted.
4. That costs to remove the northern arm of the Parkinson's treatment field, as per estimate of \$5,000 by Rivela Contracting of Parksville BC, be covered by the CVRD; and further that at the time of trail construction, a cost-sharing arrangement between the CVRD and the landowner for fencing of the trail boundary be discussed.

MOTION CARRIED

7:07 pm Director Cossey declared a conflict of interest because he would be viewing this recommendation from his employer's perspective, and left the Board Room at 7:07 pm.

10-061 It was moved and seconded:

5. That the consultation strategy as set out the Staff Report dated January 13, 2010, from Mike Tippet, Manager, regarding Bamberton OCP and Zoning Amendment Application No. 4-A-06RS be approved and that staff proceed with consultations accordingly.

MOTION CARRIED

7:08 pm Director Cossey returned to the Board Room at 7:08 pm.

CR2 The report and recommendations from the Electoral Area Services Committee meeting held February 2, 2010 listing 22 items were considered.

10-062

It was moved and seconded:

1. That the Cowichan Valley Trap and Skeet Club Shoot Schedule for 2010 be approved.
2. That grant applications be submitted for funding to prepare Fuel Management Prescriptions and to implement Community Operational Fuel Treatment Program prescriptions at five (5) Electoral Area Community Parks: Marble Bay Park (Area I), Silvermine Trail (Area B), Quarry Nature Park (Area C), Bright Angel Park (Area E) and Mill Bay Nature Park (Area A).
3. That the Board Chair and Corporate Secretary be authorized to sign the necessary documents related to execution of a license agreement with the Shawnigan - Cobble Hill Farmers' Institute and Agricultural Society (SCHFI) permitting the CVRD to construct and maintain a public footpath, gates, landscaping and ornamental fencing on a portion of the SCHFI's property located adjacent Memorial Park in Cobble Hill, legally described as Lots A and 6 of Block 25, Section 12, Range 6, Shawnigan District, Plan 1809.
4. That the Board move forward with the "2010-2011 Projects" as listed on Page 3 of the staff report dated January 26, 2010, by Jacob Ellis, Manager, Corporate Planning, regarding "Gas Tax" Community Works Fund Extension 2010-2014, and at some time in the future that staff come back to the EASC with further consideration for the Future Priorities as listed on Page 3 of that staff report.
5. That the Satellite Park System Upgrade (\$50,000 required to complete the project) be added into the 2010-2011 Projects List with adjustment made accordingly to the Future Priorities.
6. That the CVRD release Covenant FB252670 (2390 Mill Bay Road – May/Wilkinson) which has Funds Held in Trust with the CVRD, in the amount of \$5,000.
7. That the booking fee waiver request from the Cowichan Valley Metis Group for use of the two group shelters and a portion of the field area for the proposed Metis Cultural Camp at Bright Angel Park tentatively scheduled for May 2-7, 2010, be approved.
8. That the Board Chair and Corporate Secretary be authorized to execute an updated lease agreement with the Cowichan Bay Waterworks District which provides for mutually agreeable terms and conditions pertaining to the Regional District's leasing of those lands owned by the Waterworks District encompassing

Coverdale Watson Park (PID 009-550-798), to address issues pertaining to liability and indemnification, insurance coverage provisions and use of the lands for community park purposes, and that the term of the updated lease remain consistent with the current lease (99 year term).

9. That the resignation of Danica Rice from the Area D Parks and Recreation Commission be accepted and that a letter of appreciation be forwarded to Ms. Rice.
10. That an amendment bylaw be prepared for the South Cowichan Parks Service Bylaw No. 2232 that would increase the requisition limit by up to 25 percent and that the Amendment Bylaw be forwarded to the Board for consideration of approval.
12. That a Grant-in-Aid request (Electoral Area A – Mill Bay/Malahat) in the amount of \$1,500. be given to Frances Kelsey Secondary School to aid with financial assistance to three (\$500. each) Grade 12 students for post secondary education including trades.
13. That a Grant-in-Aid request (Electoral Area B – Shawnigan Lake) in the amount of \$1,500. be given to Cowichan Secondary School to assist two (\$750. each) students with their post secondary choices.
14. That a Grant-in-Aid request (Electoral Area C – Cobble Hill) in the amount of \$1,000. be given to Frances Kelsey Secondary School to provide assistance to a student continuing on with his/her education.
15. That a Grant-in-Aid request (Electoral Area B – Shawnigan Lake) in the amount of \$1,500. be given to Cowichan Family Caregivers Support Society to assist with the objectives of this Society's work.
16. That a Grant-in-Aid request (Electoral Area D – Cowichan Bay) in the amount of \$1,000. be given to Cowichan Secondary School to assist one student with their post secondary education.
17. That a Grant-in-Aid request (Electoral Area D – Cowichan Bay) in the amount of \$1,000. be given to Frances Kelsey Secondary School to provide assistance to a student continuing on with his/her education.

MOTION CARRIED

10-063

It was moved and seconded:

11. That up to three (3) Directors be authorized to attend the Building Sustainable Communities Conference in Kelowna from November 16-18, 2010.

MOTION CARRIED

10-064

It was moved and seconded:

18. That Application No. 6-A-09DP/VAR by Susan Repath for a variance to Section 8.4(b)(3) of Zoning Bylaw No. 2000, to decrease the side interior parcel line setback for an accessory building from 3 metres (9.8 feet) to 1.37 metres (4.5 feet) at 2598 Melfort Place, Lot C, District Lot 18, Malahat District, Plan VIP53396 (*PID 017-568-048*) be approved, subject to the applicant providing a survey confirming compliance with the approved setback.
19. That Application No. 2-D-09DP be approved, and that a development permit be issued to Te-zen Liu of 0786355 BC Ltd, for Lot 1, Section 13, Range 7, Quamichan District, Plan 2298, Except Part in Plans 40941 and 1036 RW, to permit the enclosure of the existing carport and modification to exterior signage, subject to:
- The proposed enclosure of the carport must be in substantial compliance with the attached image labelled “Proposed Addition”.
 - The exterior signage on the site must be in substantial compliance with the attached plans labelled “Signage Specifications” pages 1-4, which indicates the removal of twelve (12) fascia signs and one (1) freestanding sign, the modification of six (6) fascia signs and two (2) free standing signs, and finally, that five (5) fascia signs and three (3) free standing sign will remain.
22. That the CVRD forward a letter to the appropriate Provincial agencies and Stz’uminus (Chemainus) First Nations objecting to the proposal that Lot 109 be added to the Stz’uminus woodlot, on the following grounds:
- the subject land is the watershed for the drinking water supply for a dense subdivision and other surrounding properties with historical and continuing water supply and water quality problems;
 - the lands in question provide important groundwater recharge for all of the surrounding areas;
 - the surrounding areas have historical problems with drainage; even small scale logging on the steep slopes of the subject property will result in drainage problems for the surrounding properties;
 - the subject property is an environmentally sensitive area which contains important habitat for both plants and animals;

- the only access to and from the subject property through this dense subdivision; loaded logging trucks travelling through this dense subdivision with inadequate roads, no sidewalks and no street lighting will cause safety problems for the residents and in particular for the children who must walk to the nearby elementary school;
- as the subdivision directly abuts the subject property, noise and dust from the logging and logging trucks will impact the quality of life for the surrounding residents;
- there is an historical and ongoing use of the property for a variety of passive recreational uses;
- the CVRD and the Area H Parks Commission is on record as having expressed interest in obtaining Lot 109 as parkland and has engaged the province & treaty negotiators in discussions regarding the possibility of acquiring this land; these discussions were never concluded.

MOTION CARRIED

10-065

It was moved and seconded:

- 20. That the draft amendment bylaws for Application 3-D-08RS (Parhar) be forwarded to the Regional Board for consideration of first and second reading; that a Public Hearing be arranged and that Directors Iannidinardo, Duncan and Giles be named as delegates to the public hearing; AND FURTHER that the application referrals to the Ministry of Transportation and Infrastructure, Ministry of Community and Rural Development, Agricultural Land Commission, Duncan Volunteer Fire Department, City of Duncan and Cowichan Tribes be accepted.**

MOTION CARRIED

10-066

It was moved and seconded:

- 21. 1. That the draft amendment bylaw to amend the Cowichan Koksilah Official Community Plan regarding agricultural protection, and amendment bylaw to amend the Electoral Area E Zoning Bylaw with respect to suite regulations, Section 946 regulation, “no subdivision” covenant requirements, interpretation of regulations for split-zoned lands, Industrial 1 Zone changes, screening regulations, and regulations related to Streamside Protection and Enhancement Areas, be forwarded to the Regional Board for consideration of 1st and 2nd readings; and further that a public hearing be scheduled with Directors Duncan, Iannidinardo and Giles as delegates of the Board.**

2. That the draft Subdivision for a Relative Amendment Bylaw eliminating Area E and G from the ambit of Bylaw 1741 be forwarded to the Regional Board for consideration of 1st and 2nd readings;
3. That the draft Development Applications Procedures and Fees amendment bylaw to add Agricultural Protection Development Permit Areas to the list of applications that staff may issue permits for be forwarded to the Regional Board for consideration of 1st and 2nd readings.

MOTION CARRIED

CR3

The report and recommendations from the Engineering & Environmental Services Committee meeting held January 27, 2010 listing five items, were considered.

10-067

It was moved and seconded:

1. That " CVRD Bylaw No. 3351 – Arbutus Ridge Drainage System Management Amendment Bylaw, 2010" be forwarded to the Board for three readings and adoption.
2. That "CVRD Bylaw No. 3352 – Dogwood Ridge Water System Management Amendment Bylaw, 2010" be forwarded to the Board for three readings and adoption.
3. That the Board approve the removal, at the developers' expense, of “no-build” covenants on six of thirty lots within the Lambourn Estates Sewer and Water Systems Service Area; two in the Hiles development and four in the Royal Island development. All of the remaining 24 lots in the two developments will retain their “no-build” covenants.
4. 1. That the Board accept the Utility Transfer Agreement between the CVRD and James and Karen Taggart for CVRD takeover of the Brulette Place sewer system in Electoral Area A, and further that the Chair and Corporate Secretary be authorized to sign the Utility Transfer Agreement.
2. That the following bylaws be forwarded to the Board for consideration of three readings and adoption:
 - .1 CVRD Bylaw No. 3340 - Brulette Place Sewer System Management Bylaw, 2010
 - .2 CVRD bylaw No. 3341 - Brulette Place Sewer Capital Reserve Bylaw, 2010
 - .3 CVRD Bylaw No. 3342 - Brulette Place Sewer Parcel Tax Bylaw, 2010.

MOTION CARRIED

10-068

It was moved and seconded:

5. That staff proceed with the steps to establish a regional environmental initiatives function with sufficient flexibility for a variety of environmental initiatives; and further that this function include the costs currently attributable to the Environmental Policy Division.

MOTION CARRIED

10-069

It was moved and seconded:

6. 1. That the *Certificate of Sufficiency*, confirming that a sufficient petition, requesting inclusion into the Shawnigan Lake North Water System Service Area, be received.
2. That the boundaries of the Shawnigan Lake North Water System Service Area be amended to include:
"PID 009-481-079, District Lot 16, Shawnigan District"
"PID 009-255-702, Lot 1, Blk. 33 Shawnigan Suburban Lots, Shawnigan District Plan 218A"
"PID 009-255-753, Lot 2, Blk. 33 Shawnigan Suburban Lots, Shawnigan District Plan 218A".
3. That "CVRD Bylaw No. 1911 – Shawnigan Lake North Water System Establishment Bylaw, 1999", be amended to include:
"PID 009-481-079, District Lot 16, Shawnigan District"
"PID 009-255-702, Lot 1, Blk. 33 Shawnigan Suburban Lots, Shawnigan District Plan 218A"
"PID 009-255-753, Lot 2, Blk. 33 Shawnigan Suburban Lots, Shawnigan District Plan 218A",

and that the amended bylaw be forwarded to the Board for consideration of three readings and adoption.

7. 1. That "CVRD Bylaw No. 3344 - Shawnigan Creek Drainage System Service Establishment Bylaw, 2010", be forwarded to the Board for consideration of three readings and, following provincial approval, be adopted.
2. That it be recommended to the Board that voter approval for the adoption of "CVRD Bylaw No. 3344- Shawnigan Creek Drainage System Service Establishment Bylaw, 2010", be obtained through an Alternative Approval Process.

MOTION CARRIED

CR4

The report and recommendation from the Kerry Park Recreation Commission meeting held January 26, 2010 listing one item was considered.

10-070 It was moved and seconded that the Cowichan Valley Regional District Board support the grant application to the Celebrate Canada Committee for British Columbia c/o Canadian Heritage for funds to host the Canada Day Celebration in the South Cowichan Area.

MOTION CARRIED

CR5 The report and recommendations from the Cowichan Lake Recreation Commission meeting held January 28, 2010 listing two recommendations was considered.

10-071 It was moved and seconded:

- 1. That the Cowichan Valley Regional District Board support the grant application to the Celebrate Canada Committee for British Columbia c/o Canadian Heritage for funds to host a Canada Day Celebration in the Cowichan Lake area.**
- 2. 1. That the CVRD Board authorize the renewal of the agreement between the Town of Lake Cowichan and the CVRD whereby the Cowichan Lake Recreation Commission, through its staff, will book the Town-owned Little League and Centennial Park ball fields**
- 2. That the Chair and Corporate Secretary be authorized to sign the Ball Field Renewal Agreement on behalf of the CVRD to complete this renewal process.**

MOTION CARRIED

CR6 The report and recommendation from the Community Safety Advisory Committee meeting held November 19, 2009 listing one item was considered.

10-072 It was moved and seconded that the *Community Safety Advisory Committee Terms of Reference Section 2. Composition* be amended by adding the words "Community Policing" under the heading *Community Group*.

MOTION CARRIED

CR7 The report and recommendation from the Environment Commission meeting held January 14, 2010 listing one item was considered.

10-073 It was moved and seconded that the CVRD Board adopt the Cowichan Food Charter.

Opposed: Director Marcotte

MOTION CARRIED

STAFF REPORTS

SR1 The Staff Report from the General Manager, Public Safety dated January 20, 2010 re: Personal Income Tax Relief for Volunteer Fire Services Personnel was considered.

10-074 It was moved and seconded that the CVRD Board support personal income tax relief for volunteer fire services personnel as outlined in the draft letter prepared by Harold Tulk, Chair, Canadian Association of Fire Chief's Government Relations Committee.

MOTION CARRIED

BYLAWS

B1 It was moved and seconded that "Cowichan Valley Regional District
10-075 Bylaw No. 3305 - Arbutus Ridge Water System Management Bylaw, 2009", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

B1 It was moved and seconded that "Cowichan Valley Regional District
10-076 Bylaw No. 3305 - Arbutus Ridge Water System Management Bylaw, 2009", be adopted.

MOTION CARRIED

B2 It was moved and seconded that "Cowichan Valley Regional District
10-077 Bylaw No. 3306 - Arbutus Ridge Sewer System Management Bylaw, 2009", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

B2 It was moved and seconded that "Cowichan Valley Regional District
10-078 Bylaw No. 3306 - Arbutus Ridge Sewer System Management Bylaw, 2009", be adopted.

MOTION CARRIED

B3 It was moved and seconded that "Cowichan Valley Regional District
10-079 Bylaw No. 3307 - Arbutus Ridge Drainage System Management Bylaw, 2009", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

B3 It was moved and seconded that "Cowichan Valley Regional District
10-080 Bylaw No. 3307 - Arbutus Ridge Drainage System Management Bylaw, 2009", be adopted.

MOTION CARRIED

**B4
10-081** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3308 - Arbutus Ridge Water System Capital Reserve Fund Establishment Bylaw, 2009", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B4
10-082** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3308 - Arbutus Ridge Water System Capital Reserve Fund Establishment Bylaw, 2009", be adopted.

MOTION CARRIED

**B5
10-083** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3310 - Arbutus Ridge Sewer System Capital Reserve Fund Establishment Bylaw, 2009", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B5
10-084** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3310 - Arbutus Ridge Sewer System Capital Reserve Fund Establishment Bylaw, 2009", be adopted.

MOTION CARRIED

**B6
10-085** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3340 - Brulette Place Sewer System Management Bylaw, 2010", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B6
10-086** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3340 - Brulette Place Sewer System Management Bylaw, 2010", be adopted.

MOTION CARRIED

**B7
10-087** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3341 - Brulette Place Sewer System Capital Reserve Fund Establishment Bylaw, 2010", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B7
10-088** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3341 - Brulette Place Sewer System Capital Reserve Fund Establishment Bylaw, 2010", be adopted.

MOTION CARRIED

**B8
10-089** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3342 - Brulette Place Sewer System Parcel Tax Roll Bylaw, 2010", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B8
10-090** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3342 - Brulette Place Sewer System Parcel Tax Roll Bylaw, 2010", be adopted.

MOTION CARRIED

**B9
10-091** It was moved and seconded that "CVRD Bylaw No. 3344 - Shawnigan Creek Drainage System Service Establishment Bylaw, 2010", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B10
10-092** It was moved and seconded that "CVRD Bylaw No. 3345 - Cowichan Valley Regional District Revenue Anticipation Borrowing Bylaw, 2010", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B10
10-093** It was moved and seconded that "CVRD Bylaw No. 3345 - Cowichan Valley Regional District Revenue Anticipation Borrowing Bylaw, 2010", be adopted.

MOTION CARRIED

**B11
10-094** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3346 - Security Issuing (Loan Authorization Bylaw No. 3391) Bylaw, 2010", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B11
10-095** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3346 - Security Issuing (Loan Authorization Bylaw No. 3391) Bylaw, 2010", be adopted.

MOTION CARRIED

**B12
10-096** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3347 - Security Issuing (Loan Authorization Bylaw No. 3019, Loan Authorization Bylaw No. 3197, Loan Authorization Bylaw No. 3272, and Loan Authorization Bylaw No. 3278) Bylaw, 2010", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B12
10-097** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3347 - Security Issuing (Loan Authorization Bylaw No. 3019, Loan Authorization Bylaw No. 3197, Loan Authorization Bylaw No. 3272, and Loan Authorization Bylaw No. 3278) Bylaw, 2010", be adopted.

MOTION CARRIED

**B13
10-098** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3351 - Arbutus Ridge Drainage System Management Amendment Bylaw, 2010", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B13
10-099** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3351 - Arbutus Ridge Drainage System Management Amendment Bylaw, 2010", be adopted.

MOTION CARRIED

**B14
10-100** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3352 - Dogwood Ridge Water System Management Amendment Bylaw, 2010", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B14
10-101** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3352 - Dogwood Ridge Water System Management Amendment Bylaw, 2010", be adopted.

MOTION CARRIED

**B15
10-102** It was moved and seconded that "CVRD Bylaw No. 3353 - Shawnigan lake North Water System Service Amendment Bylaw, 2010", be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**B16
10-103** It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 2981 - Area F - Cowichan Lake South/Skutz Falls Zoning Amendment Bylaw (CVRD for Ministry of Environment), 2009", be granted 1st and 2nd reading.

MOTION CARRIED

**B17
10-104** It was moved and seconded that "CVRD Bylaw No. 3324 - Area D - Cowichan Bay Official Settlement Plan Amendment Bylaw (Parhar), 2010", be granted 1st and 2nd reading.

MOTION CARRIED

**B18
10-105** It was moved and seconded that "CVRD Bylaw No. 3325 - Area D - Cowichan Bay Zoning Amendment Bylaw (Parhar), 2010", be granted 1st and 2nd reading.

MOTION CARRIED

RESOLUTIONS

**RES 1
10-106** **It was moved and seconded that the following appointments to the Electoral Area F - Cowichan Lake South/Skutz Falls Advisory Planning Commission be approved:**

Term to expire November 30, 2010:

**Joe Allan
Dave Anderson
Phil Archbold
Shirley Burden
Peter Devana
David Lowther
Joan McKenzie
Brian Peters**

MOTION CARRIED

**RES2
10-107** **It was moved and seconded that the following appointments to the Electoral Area G - Saltair/Gulf Islands Advisory Planning Commission be approved:**

Term to expire November 30, 2011:

**Ruth Blake
Ted Brown
Gary Dykema
Karen Porter
David Thomas**

MOTION CARRIED

**RES3
10-108** **It was moved and seconded that the following appointment to the Electoral Area D - Cowichan Bay Advisory Planning Commission be approved:**

Term to expire November 30, 2011:

Robert M. Stitt

MOTION CARRIED

**RES4
10-109** **It was moved and seconded that the following appointments to the Electoral Area F - Cowichan Lake South/Skutz Falls Parks and Recreation Commission be approved:**

Term to expire December 31, 2011:

**Elected
David Lowther
Shirley Burden
Sharon Wilcox**

Term to expire December 31, 2010:

Appointed

Dave Darling

Peter Van Buiten

Carolyn LeBlanc

MOTION CARRIED

**RES5
10-110**

It was moved and seconded that the following appointments to the Electoral Area E - Cowichan Station/Sahtlam/Glenora Parks and Recreation Commission be approved:

Term to expire November 30, 2010:

Elected

Irene Evans

Phil Gates

Howard Heyd

Frank McCorkell

Paul Slade

Term to expire November 30, 2010:

Appointed

Mike Lees

John Ramsey

Ron Smith

Larry Whetstone

MOTION CARRIED

**UNFINISHED
BUSINESS**

No unfinished business

**NOTICES OF
MOTION**

No notices of motion

NEW BUSINESS

**NB1
10-111**

It was moved and seconded that the following appointments to the Electoral Area A - Mill Bay/Malahat Parks and Recreation Commission be approved:

Term to expire December 31, 2011:

Elected

David Gall

Kim Harrison

June Laraman

Ron Parsons

Joan Pope

Term to expire December 31, 2011:

Appointed

Charlie Boas

Al Brown

Greg Farley

Cathy Leslie

Clyde Ogilvie

MOTION CARRIED

**NB2
10-112**

It was moved and seconded that "CVRD Bylaw No. 3354 - area E - Cowichan Koksilah Official Community Plan Amendment Bylaw (area E OCP Maintenance Bylaw), 2010" be granted 1st and 2nd reading.

MOTION CARRIED

**NB3
10-113**

It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3355 - Electoral Area E - Cowichan Station/Sahtlam/Glenora Zoning Amendment Bylaw (Area E Zoning Maintenance Bylaw), 2010", be granted 1st and 2nd reading.

MOTION CARRIED

**NB4
10-114**

It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3356 Subdivision for a Relative Amendment Bylaw (Area E and G Deletion), 2010", be granted 1st and 2nd reading.

MOTION CARRIED

**NB5
10-115**

It was moved and seconded that "CVRD Bylaw No. 3357 - Development Application Procedures and Fees Amendment Bylaw (Agricultural Protection Permits), 2010", be granted 1st and 2nd reading.

MOTION CARRIED

**NB6
10-116**

It was moved and seconded that "CVRD Bylaw No. 3358 - Dogwood Ridge Water System Capital Reserve Fund Establishment Bylaw, 2010', be granted 1st, 2nd and 3rd reading.

MOTION CARRIED

**NB6
10-117**

It was moved and seconded that "CVRD Bylaw No. 3358 - Dogwood Ridge Water System Capital Reserve Fund Establishment Bylaw, 2010', be adopted.

MOTION CARRIED

**RESOLVING INTO
CLOSED SESSION**

10-118
7:52 pm **It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter Part 4, Division 3, Section 90, Subsection (1) (e)} and FOIPOP - Disclosure Harmful to Business Interests of Third Party Section 21 (1).**

MOTION CARRIED

7:52 pm Directors Walker and Haywood left the meeting at 7:52 pm.

**RISE FROM
CLOSED SESSION**

10-124
8:10 pm **It was moved and seconded that the Board rise without report and return to the Regular portion of the meeting.**

MOTION CARRIED

ADJOURNMENT

10-125
8:10pm **It was moved and seconded that the Regular Board meeting be adjourned.**

MOTION CARRIED

The meeting adjourned at 8:10 pm

Certified Correct:

Chairperson

Corporate Secretary

Dated: _____