

Minutes of the regular meeting of the Engineering & Environmental Services Committee held in the CVRD Boardroom, 175 Ingram Street, Duncan, on March 24, 2010 at 3:30 p.m.

PRESENT: Director Cossey, Chair
Directors Dorey , Giles, Harrison, Haywood,
Iannidinardo, Kent, Morrison and Alternate Director
Marshall

ABSENT: Directors Duncan, Kuhn and Marcotte

ALSO Warren Jones, CAO, CVRD (3:50 p.m.)

PRESENT: B. Dennison, P. Eng., General Manager, E & E
B. McDonald, Manager, Recycling & Waste Management
J. Bath, Recording Secretary

**APPROVAL
OF AGENDA**

Item R8 was moved forward to the beginning of the meeting

Item NB1 - Climate Action Charter Commitments was added under New Business .

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the February 24, 2010 regular Engineering & Environmental Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

No business arising

DELEGATIONS

No delegations

REPORTS

R8

Staff report regarding Curbside Collection contract extensions.

It was moved and seconded that the Cowichan Valley Regional District enter into sole source Curbside Collection contract extensions for the period of June 1, 2010 to May 31, 2011.

MOTION CARRIED

R1 Staff report providing "CVRD Bylaw No. 3360 - Cowichan Valley Regional District Garbage and/or Recyclable Materials Collection Amendment Bylaw, 2010".

It was moved and seconded that "CVRD Bylaw No. 3360, Cowichan Valley Regional District Garbage and/or Recyclable Materials Collection Amendment Bylaw, 2010" be forwarded to the Board for three readings and adoption.

MOTION CARRIED

R2 Staff report providing management bylaw amendments for Arbutus Ridge Water and Sewer and Dogwood Ridge Water Systems.

It was moved and seconded:

- 1. That "CVRD Bylaw No. 3368 – Arbutus Ridge Water System Management Amendment Bylaw, 2010 be forwarded to the Board for three readings and adoption.**
- 2. That "CVRD Bylaw No. 3369 – Arbutus Ridge Sewer System Management Amendment Bylaw, 2010 be forwarded to the Board for three readings and adoption.**
- 3. That "CVRD Bylaw No. 3370 – Dogwood Ridge Water System Management Amendment Bylaw, 2010" be forwarded to the Board for three readings and adoption.**

MOTION CARRIED

R3 Staff report regarding application for an infrastructure planning grant for a Honeymoon Bay Micro Hydro Energy Recovery Program.

It was moved and seconded that it be recommended to the Board that the CVRD support application of an infrastructure planning grant for a Honeymoon Bay Micro Hydro Energy Recovery Program to be funded to a maximum cost of \$15,000, with \$5,000 from the CVRD Electoral Area Feasibility Study Function and \$10,000 through a Provincial Feasibility Study Grant; and that, upon completion of a successful business plan, an energy recovery service area for this utility be created.

MOTION CARRIED

R4 Staff report providing the 2008 Annual Progress Report for Recycling and Waste Management.

It was moved and seconded that the 2008 Annual Progress Report for Recycling and Waste Management be received and filed.

MOTION CARRIED

R5 Staff report regarding Recycling Depot Service Contract Extensions.

It was moved and seconded that the Cowichan Valley Regional District enter into sole source recycling depot servicing contract extensions, as negotiated, for the period of June 1, 2010 to December 31, 2010.

MOTION CARRIED

R6 Staff report regarding installation of a Critical Streetlight in Electoral Area B.

Staff were asked to inquire if BC Hydro has energy efficient lighting available for installation of critical streetlights.

It was moved and seconded that a *critical location* streetlight be installed at the corner of Gregory Road and McKean Road in Electoral Area B – Shawnigan Lake, as requested in a petition from local residents.

MOTION CARRIED

R7 Staff report bringing forward an Establishment Bylaw for the Douglas Hill Water System.

It was moved and seconded that it be recommended to the Board:

- 1. That the *Certificate of Sufficiency*, confirming that sufficient petitions requesting establishment of a Water System Service Area and authorizing the borrowing of up to \$150,000.00, be received.**
- 2. That Service Establishment and Loan Authorization bylaws for the Douglas Hill Water System Service Area be prepared.**
- 3. That, following adoption of the Service Establishment and Loan Authorization Bylaws, a Capital Reserve Fund Establishment Bylaw, a Parcel Tax Roll Bylaw and a Management Bylaw be prepared for the Douglas Hill Water System, and that these bylaws be forwarded to the Board for consideration of three readings and adoption.**

4. That Staff be authorized to negotiate the transfer of assets agreement with the current owner of the system.
5. That the service area residents be given the option of paying their portion of the borrowing cost up front.

MOTION CARRIED

R9

Staff report regarding release of building covenant – Lambourn Estates.

It was moved and seconded that the Board approve the removal of the “no-build” covenant on Lot 7 and add a covenant restricting “use” and “no-build” for Lot 11 within the Hiles Subdivision of the Lambourn Estates Sewer and Water Systems Service Areas. Six lots of ten in the development will retain their “no-build” covenants.

MOTION CARRIED

R10

Staff report introducing "CVRD Bylaw No. 3366 – Cowichan Bay Sewer System Management Amendment Bylaw, 2010".

It was moved and seconded that "CVRD Bylaw No. 3366 – Cowichan Bay Sewer System Management Amendment Bylaw" be forwarded to the Board for three readings and adoption.

MOTION CARRIED

NEW BUSINESS

NB1

Director Morrison requested a staff report from the Engineering and Environmental Services Department regarding the CVRD's commitments under the Climate Action Charter and whether we will be able to meet those commitments.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:40 p.m.

Chair

Recording Secretary

Dated: _____