

Minutes of the regular meeting of the Board of the Island Savings Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday, September 18, 2008 at 3:30 pm.

PRESENT: Councillors J. Winfrey, G. Seymour, A. Murray,
K. Newcomb

ALSO

PRESENT: J. Dias, Administrator, Dist. Of North Cowichan
R. Austen, General Manager, Island Savings Centre
A. Plunet, Recording Secretary

**APPROVAL OF
AGENDA
08-25**

It was moved and seconded that the agenda be approved with changes in order as presented.

MOTION CARRIED

**ADOPTION OF
MINUTES
08-26**

It was moved and seconded that the May 22, 2008 Regular Minutes of the Island Savings Centre Commission be approved.

MOTION CARRIED

**YOUTH
OUTREACH
PROGRAM**

Leah Rogerson and Denise Begley reported on past summer events for the youth: participation during the North American Indigenous Games; assisting with both indoor and outdoor camp programs; and attending specific out- trips. A van was purchased as a result of the Peninsula Coop's donation of \$10,000.00, and a new pool table was acquired through a donation from NAIG.

14 candidates have successfully received training through the Leaders in Training program. Community Kitchens now offers a full registered program to the youth, expanding the program to provide options to youth in the community Alternate Schools. Citing staffing concerns, plans are being made to hire additional staff, using existing budgeted funds, which will allow staff more time to develop programs through community outreach.

L. Rogerson and D. Begley left the meeting at 3:50 pm.

DELEGATION -

July 23/08 Letter from Dist. of N. Cowichan stated the Council resolution at the July 16/08 Regular Meeting to re-hire Stantec Architecture Ltd. to complete the decommissioning study of the Aquannis Centre for an amount not to exceed \$55,000.

Aug. 19, 2008 Memorandum from City of Duncan attached resolutions adopted by City Council at the Aug. 11/08 Closed Meeting to support the decision to re-hire Stantec Architecture Ltd. to complete the decommissioning study of the Aquannis Centre for an amount not to exceed \$55,000.

D1

Reporting on the Cowichan Centre Aquannis Indoor Pool Conversion Project, Mark Brown of Stantec Architecture Ltd., offered three general themes, or Options, to consider in the Decommissioning project:

Option #1: A minimum investment by “securing” the space, and holding it effectively unoccupied pending future demand and funding availability.

Approximate cost: \$1 Million

Approximate revenue: None

Option #2: Construct “shell space” for a third party operator to complete and operate, with minimum services available.

Approximate cost: \$2 Million

Approximate revenues: \$80,000. annually

Option #3: Construct completed recreation area space as an indoor multi purpose space, designed to a 10+ year service life. This space would be directly operated by the Island Savings Centre.

Approximate cost: \$2.5 Million

Approximate revenue: \$150,000. annually, but with flexibility and greater possible return.

J. Dias left the meeting at 4:45 pm.

Discussion ensued. The possibility of a Green Option was discussed for Option #2 or #3, in which a heat reservoir for the Centre’s hot water is created using the pool tank for heat storage to salvage lost heat in the ice making process of the Arena.

Staff was instructed to research Funding available for energy saving initiatives, which if available, could be incorporated with Option #2 or #3.

Mr. Brown left the meeting at 5:00 pm.

**BUSINESS
ARISING FROM
THE MINUTES
BA1**

Cowichan Place Proposal

June 19/08 News Release from School District 79, the Municipality of North Cowichan and the City of Duncan, announced the purchase of approximately 13 acres of land adjacent to Island Savings Centre for the future development of new school facilities to replace Cowichan Secondary School.

Letter dated August 21/08 from J. Dias, CAO, Dist. of North Cowichan, discussed terms of the Framework Agreement between School District No. 79; Vancouver Island University; Dist. of North Cowichan; City of Duncan and the CVRD, relating to Cowichan Place Reciprocal Parking.

It was moved and seconded that further discussion on the Reciprocal Parking Agreement be moved to Closed Session.

MOTION WITHDRAWN

08-27

It was moved and seconded that all information pertaining to Cowichan Place Reciprocal Parking be received and filed for information.

MOTION CARRIED

BA2

Island Savings Centre Naming Rights

Letter dated Aug. 13/08 from R. Austen to the Dist. of North Cowichan and City of Duncan, sent as a precursor to the official signing of the CVRD / Island Savings Credit Union Island Savings Centre Naming Rights Agreement, for formal agreement by Council resolution to Clause 5.1 regarding exclusive naming rights.

Letter dated Sep. 5/08 from J. Dias, Dist. of North Cowichan advised the Island Savings Centre Commission that Municipal

Council has no objections to Clause 5.1 in the Cowichan Valley Regional District/Island Savings Credit Union's "Centre Naming Rights Agreement".

**COMMUNI-
CATIONS**

C1

May 28/08 letter from the City of Duncan to Island Savings Centre Commission stated Council's resolution at the May 26/08 Council meeting to adopt 2008 Junior Council resolutions to support development of a youth oriented centre and to recommend relocation and refurbishment of the World's Largest Hockey Stick, and that the resolutions be forwarded to the Centre Commission for its consideration.

C2

June 18/08 letter from Cowichan Secondary School thanked Centre staff for a successful Athletic Banquet.

C3

July 14/08 letter from J. Riley, complemented staff for exemplary service throughout a health seminar at the Cowichan Theatre.

C4

Thank-you card on behalf of the Cowichan 2008 North American Indigenous Games Society.

C5

June /08 letter from T. Hollett, Cowichan Valley Capitals requested delegation status during the next regularly scheduled Commission meeting.

INFORMATION

IN1

Citizen newspaper Editorial July 9/08 gave update on Island Savings Centre building exterior upgrade.

IN2

June 25/08 list of Capital Projects approved, with 100% funding via short-term loan.

IN3

Island Savings Centre Operations Dept. 2007 Chiller Upgrade Project Data Report.

IN4

May 14/08 letter from Guinness World Records in Recognition of the Centre's World's Largest Hockey Stick and Puck.

IN5

ISC Special Events list Sept.13 to November 29/ 08.

STAFF REPORT

SR1

Staff Report from the General Manager, Island Savings Centre Re: Results of July 16/08 Centre Commission Email Poll to ratify a Vehicle Lease from Maxwell International School, effective Sept. 11/08 for the Youth Outreach Program.

08-28

It was moved and seconded:

- 1. That Island Savings Centre takes over a vehicle lease from Maxwell International School with Jenner Chevrolet, effective September 11, 2008 for the balance of the term of seven (7) months plus an option to purchase a 2004 GMC Savana van required for the Island Savings Centre Youth Outreach Program needs. The monthly fee is \$427.12 plus taxes and the buy-out option is \$13,200. plus taxes. The monthly fee will be funded from the 422 budget.**
- 2. That the Board Chair and Corporate Secretary be authorized to sign the financial agreement for the transfer of the lease.**

MOTION CARRIED

SR2

Staff Report from the General Manager, Island Savings Centre to ratify results of Centre Commission Email Poll August 25/08 regarding the Arena four sided score clock proposal.

August 25/08 Letter of Understanding to Cowichan Valley Capitals Jr. A Hockey Club confirmed the agreement between ISCC and CVSI to purchase a new score clock for the Cowichan Arena.

08-29

It was moved and seconded:

That the Island Savings Centre Commission commit up to \$40,000. to the Cowichan Arena 2009 Annual Budget for the purchase of a new Centre Ice Score Clock and that the Cowichan Valley Capitals Jr. A Hockey Club be reimbursed in early 2009 for the said amount for their advance purchase of the Score Clock in August 2008.

MOTION CARRIED

August 28/08 Letter of Understanding to Cowichan Valley Sports Inc. confirmed the agreement made between ISCC and CVSI to construct a 350 sq. ft. store front office space in the Island Savings Centre, to be located next to the Arena/Multi Purpose Hall east side entrance to the Centre.

**RESOLVE INTO
CLOSED
SESSION
08-30**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Section Part 4, Division 3, Section 90, Subsection (1) (k).

MOTION CARRIED

**RISE FROM
CLOSED
SESSION
08-36
6:00 pm**

It was moved and seconded that the Board rise without Report and return to the Regular portion of the meeting.

MOTION CARRIED

**ADJOURNMENT
08-37**

It was moved and seconded that the Regular meeting of the Island Savings Centre Commission adjourn.

MOTION CARRIED

The meeting was adjourned at 6:07 pm.

Next regular Island Savings Centre Commission Meeting to be held October 16, 2008, or at the call of the Chair.

Certified Correct:

Chairperson

Secretary

Dated: