

Minutes of the meeting of the Cowichan Lake Recreation Commission held at the Cowichan Lake Curling Lounge, Thursday September 18, 2008. Called to order at 7:40 p.m.

PRESENT: Chairperson S. McFarlane
Members D. Darling, R. Wise, L. Olson,
B. Hodson, R. Wear

ALSO J. Elzinga, Manager, Cowichan Lake Recreation
PRESENT:

**ADOPTION OF
AGENDA**

It was moved and seconded:

That the agenda as amended by the additions of Referendum Information Meetings, and Revised Budget Process, be approved.

MOTION CARRIED

**ADOPTION OF
MINUTES**

It was moved and seconded:

That the minutes of the August 28, 2008 Cowichan Lake Recreation Commission meeting be approved.

MOTION CARRIED

**BUSINESS ARISING
FROM THE
MINUTES**

Renovation Project.

The Manager outlined the progress of the arena renovation communications since the last Cowichan Lake Recreation Commission meeting:

1. CEI Architects have revised the drawings to match the components agreed to by the Commission. There was some concern over the configuration, especially not having the entire second floor of the new addition enclosed. The drawings are still at the conceptual level, and the configuration can still be changed if the referendum is successful.
2. The Commission reviewed the Frequently Asked Questions document, and discussed the presentation to the Chamber of Commerce that occurred on September 17. Although both the document and presentation were good, some improvements were recommended, including to:

- a. Have statistics on economic impact of events
 - b. Discuss more that the facility is a focal point of the community
 - c. Emphasize that the complex is the Emergency Reception Centre for the area, and the new addition will be to the highest level of seismic upgrades
 - d. Emphasize all of the programs of Cowichan Lake Recreation.
 - e. Propose to recreational property owners that this facility is necessary for the community, and although they may not take advantage of the facility, they still use services of the community.
 - f. Discuss that this renovation is one-third the cost of a new facility.
 - g. Be prepared to discuss the figures for what the tax implications would be for businesses as well as residential.
 - h. Include testimonials from business owners.
3. The Manager informed the Commission that Pat Hrushowy has agreed to provide communications support by the creation of a brochure to be mailed out to the residents of Area F, Area I, and the Town of Lake Cowichan.
4. The Commission discussed upcoming presentations:
- a. Honeymoon Bay Fire Dept, Mesachie Lake Fire Dept, Lake Cowichan Fire Dept (confirmed for September 29), Youbou Fire Dept.
 - b. Lake Cowichan Seniors Centre
 - c. Lake Cowichan Ratepayers Association
 - d. Lions Club
 - e. Kinsmen Club
 - f. Parent Advisory Councils
 - g. Display table at Village Market (confirmed for October 25, November 1, November 8)

The Commission requested the Manager keep track of the number of groups and people that received the presentation.

The Manager was also requested to create both a powerpoint and a banner for the presentations.

CORRESPONDENCE

Chamber of Commerce request for free rental for All Candidate meetings. The Commission stressed that this request is an exception to the standing policy of rental reduction requests being referred to the area directors and the Town of Lake Cowichan.

It was moved and seconded:

That the request for free rental for the listed All Candidates meetings be approved.

MOTION CARRIED

NEW BUSINESS

Centennial Hall. The Manager discussed that it has come to management's attention within the past week that the six structural posts in the lower community hall are two inches out of plumb. A structural engineer has provided a report on immediate remedial action. The cost of the report and the remedial action has been authorized by the Town of Lake Cowichan administrator. Shoring posts as recommended are to be installed on September 19, 2008.

Budget Process. The Manager outlined the change in budget process. The Manager would not be requesting the commission provide direction on the traditional five budget questions. Instead, management would be providing budget recommendations by October 31 to the Treasurer for review.

**MANAGER'S
REPORT**

The Manager discussed the upcoming Great Lake Walk.

NEXT MEETING

Thursday, October 16, 2008.