

Minutes of the regular meeting of the Board of the Cowichan Centre Commission held in the Centre Board Room, 2687 James Street, Duncan, on Thursday, February 14, 2008 at 3:00 pm.

PRESENT: Councillors J. Winfrey, G. Seymour, Director M. Tansley

ALSO

PRESENT: W. Jones, Administrator, CVRD
R. Austen, General Manager
A. Plunet, Recording Secretary

Feb. 13/08 E-Mail from City of Duncan appointed Councillor Jackson by Council to Cowichan Centre Commission until March 31/08.

**ACCEPTANCE
OF AGENDA**

In the absence of a quorum, the Meeting agenda items were discussed as information items.

**ACCEPTANCE
OF MINUTES**

In the absence of a quorum, the January 10, 2008 Regular Minutes of the Cowichan Centre Commission were accepted by consensus.

**YOUTH
OUTREACH
PROGRAM
REPORT**

Feb. 7 Incident Reports described actions taken by Centre staff to deflect altercations between gang members and individual youth at the Cowichan Centre.

Jan 23/08 Citizen article that the Girls On The Move program offered at the Cowichan Centre, will now also be running in the Chemainus Community School, and will introduce sports and activities to girls who might not ordinarily get a chance to try out, such as Tae Kwon Do, volleyball, basketball, curling, rugby, synchronized swimming and lacrosse.

- Notes for the Commission on the Youth Outreach Program, reported the following:

The Chemainus YAK now meet at Chemainus Secondary School, and are planning a Youth Movie Night at the Legion for March 7/08. A Drop-in Zone is offered at the Chemainus Neighbourhood House.

Breakout Recreation in Crofton began on Tuesday evenings; a meeting was held with Ernie Mansuetti, Dist. of North Cowichan, to discuss future programs and building connection with the community.

The Duncan Breakout Recreation is attended by approximately 22 regular youth, ages 12 to 19. The CC YAK is developing Youth Empowerment Day; preparing Valentine's Day for Youth Corner; and supporting other Cowichan Valley Youth Groups. Youth Corner has approximately 23 regular youth attending throughout each session, and will be partnering with Cowichan Tribes and the House of Friendship in a Gang Prevention Program beginning March/April.

Leah Rogerson, Youth Outreach Programmer, will be attending an Inclusive Leadership course with the Intercultural Society from Feb. 21 to Feb. 25, with four youth from the CC YAK. Denise Begely will be attending a Crisis Prevention Training Course in Vancouver April 1 to 4, and upon completion of the course, will train Cowichan Centre staff.

A brief discussion took place identifying problems and looking for solutions related to the recent gang presence at the Cowichan Centre. Centre Staff also noted that recently, local area Drop-in Shelters have been delivering vanloads of people from the overnight shelters and delivering them to the Centre's Main Lobby in the early morning hours.

The General Manager was asked to write a report detailing the time and effort spent by Centre staff on a daily basis, dealing with the homeless at the Centre.

**BUSINESS
ARISING OUT
OF MINUTES**

- BA1** - Letter dated Feb. 1, 2008 from John Furlong, C.E.O., Vancouver Organizing Committee for the 2010 Olympic and Paralympic Winter Games (VANOC) to Island Coastal Economic Trust as a Support Letter for Funding of the World U-17 Hockey Challenge.
- World U-17
Hockey Challenge**

**COMMUNI-
CATIONS**

- C1** - E-Mail dated Jan. 21/08 from Diana & Michael to T. Hamilton, Theatre Manager thanked her for offering their son Michael, the opportunity to video and co-produce a local Cowichan Valley Teen Show for presentation on a FAM Tour in Beijing with the Canadian Government.
- (08-21-01)**
- C2** - Letter dated Feb. 5/08 from S. Greenaway, Cowichan Valley Arts Council to Cowichan Centre thanked the Commission for its ongoing support and sponsorship.
- (08-05-02)**
- C3** - Letter dated Feb. 7/08 to W. Jones, CVRD from M. Ruttan, District of North Cowichan advised that North Cowichan Council passed a resolution at its February 6, 2008 Regular Council Meeting to terminate the November 17, 1980 Aquannis Centre Agreement for the management and operation of the Aquannis Centre, effective September 15, 2008.
- (08-07-02)**
- C4** - Letter dated Feb. 11/08 from R. Austen thanked the Cowichan Valley Jr. A Hockey Club for having members of the Centre Commission as guests during the Feb. 10/08 Capitals Hockey game against the Westside Warriors.
- (08-11-02)**

INFORMATION

- IN1** - Jan. 30/08 Citizen article “Hockey Day comes to Cowichan” and News Release “Hockey Day in Canada featured Cowichan Valley Capitals and “The Big Stick”, with Duncan being one of seven locations selected across Canada to be featured during CBC’s eighth annual Hockey Day in Canada broadcast.
- IN2** - Cowichan Centre Special Events List February – April, 2008
- IN3** - Cowichan Centre Staff Social Wellness Committee listed a variety of activities offered to staff and their families for 2008.
- IN4** - Preliminary Layout of the New Pool Design and the Cowichan Centre East Parking Lot

- IN5 - 2005 – 2007 Aquannis Centre Lesson Registration and Monthly Public Swim Purchase Statistics by CVRD Areas showed that participant usage from all electoral areas remained relatively unchanged throughout the years.
- IN6 - Feb. 13/08 News Leader article “Hockey day glare dazzles Valley” covered the Cowichan Valley’s response to the national CBC television network’s eight annual “Hockey Day in Canada” broadcast, with live cut in coverage of events taking place throughout the day at the Cowichan Arena.

REPORTS

Revenue/Expense Summary

Cowichan Centre/Aquannis Centre 2007 Year End (Dec. 31/07)

The General Manager reported as follows:

Overall, the 2007 year was a great success, with all Departments doing well, keeping expenses under control. 2007 generated a \$212,561 surplus in Actual, and Sales of Service attained a net gain from 2006 of 28%, or \$468,853.

Community Recreation, Dept. 421, generated a surplus of \$24,975, a net gain over projection of \$11,112. The Arena, showed expenses on budget (with Gas Tax Grant included). The Multi Purpose Hall, Dept. 424, showed an increase in Sales of Service for Programs and Rentals, and Total Expenses kept in check. Food & Beverage, Dept. 425, showed a deficit of \$21,779, largely due to high costs of labour. The Theatre, Dept. 426, showed a \$9,606 net gain Actual Year End Surplus over projection; The Library, Dept. 427, remained on budget, with a small operating deficit. The Heritage Hall, Dept. 428, showed a stronger year-end actual surplus over what was projected.

Capital Projects and Centre Reserve Fund

Cowichan Centre 2008 Annual Budget: Capital Projects and Centre Reserve Fund

It was recommended that as directed by the Cowichan Centre Commission, by resolution at the November 8, 2007 Commission Meeting, whereby any actual surplus in excess of the projected Cowichan Centre 2007 Annual Budget’s year end surplus be transferred to the following:

\$8000 to Dept. 423 Arena capital account in the Cowichan Centre 2008 Annual Budget for the purchase of a replacement skate sharpening machine; \$6,100 to Dept. 421 Community Recreation equipment supplies account in the 2008 Annual Budget for the purchase of 135 replacement chairs; and \$36,000 be taken from the Cowichan Centre's 2007 Annual Budget actual surplus and placed in the Cowichan Centre Reserve Fund to establish a revised Reserve Fund Total of \$253,525.

Discussion ensued. In the absence of a quorum, it was agreed that this recommendation be referred to CVRD Administration and Finances for action.

**NEW
BUSINESS**

Motion that the meeting be closed to the public in accordance with the Community Charter Section Part 4, Division 3, Section 90, subsections as noted in accordance with each agenda item.

As there was no quorum, it was not possible to support a motion to close the meeting to the public and hence, the Closed Session was cancelled.

ADJOURNMENT

The meeting was adjourned at 5:10 pm.

Next regular Cowichan Centre Commission Meeting to be held Thursday, March 13, 2008, 3:00 pm in the Centre Board Room.

Certified Correct:

Chairperson

Secretary

Dated: _____