

Minutes of the Kinsol Trestle Revitalization Committee Meeting held on Tuesday, June 8, 2010, at 3:00 p.m. in the Regional District Board Room, 175 Ingram Street, Duncan, BC

PRESENT

Director Gerry Giles, Chair
Director Dave Haywood
Director Brian Harrison
Director Mel Dorey

Absent: Director Phil Kent
Director Ken Cossey

CVRD STAFF

Brian Farquhar, Manager, Parks and Trails Division
Warren Jones, Administrator
Brian Dennison, General Manager, Engineering and Environmental Services
Norm Olive, Manager Capital Project Management
Mary Anne McAdam, Recording Secretary

**APPROVAL OF
AGENDA**

It was Moved and Seconded
That the agenda be approved as presented.

MOTION CARRIED

M1 – MINUTES

It was Moved and Seconded
That the Minutes of the Kinsol Trestle Revitalization Committee Meeting of March 9, 2010, be accepted.

MOTION CARRIED

DELEGATIONS

**D1 – Kinsol
Fundraising Campaign**

Verbal campaign progress report by Signy Madden and John Kaye of Clayton Consulting regarding the Kinsol Trestle Fundraising Campaign.

Last November it was reported that \$650,000 was left to fundraise to meet the targeted goal. In May of this year the campaign suffered a setback when Western Forest Products (WFP) advised that they would not be able to follow through with their original commitment that was valued at \$250,000. Since November, public donations have reached \$27,332. This leaves an adjusted campaign target of \$740,000 to raise by the end of 2010. Communications efforts continue to inform the public about the Kinsol rehabilitation project and encourage their support of the campaign. Clayton Consulting will continue to sustain relationships with potential donors throughout the remainder of the campaign.

STAFF REPORTS

**SR1 – Kinsol Trestle
Fundraising Fund
Update**

Staff Report from Brian Farquhar, Parks and Trails Manager, regarding Cowichan Foundation Kinsol Trestle fundraising campaign update.

It was Moved and Seconded
That this report be received for information purposes.

MOTION CARRIED

**SR2 – Hiring of a
Timber Conservation
Specialist**

Staff report from Norm Olive, Manager, Capital Projects Management, regarding Timber Conservation Specialist contract award.

It was Moved and Seconded

That a maximum \$100,000 contract be issued to MacDonald and Lawrence Timber Framing for the advance purchasing of materials and supplies required for the historic Kinsol Trestle timber rehabilitation work, on the condition this contract be included as part of the Guaranteed Maximum Price (GMP) for the Phase II timber rehabilitation work on the project.

MOTION CARRIED

**SR3 – Progress Report
and Design Criteria**

Staff report from Norm Olive, Manager, Capital Projects Management, providing a progress report and design criteria.

It was Moved and Seconded

That this report be received for information purposes.

MOTION CARRIED

**SR4 – Kinsol Trestle
General Contractor**

Staff report from Norm Olive, Manager, Capital Projects Management, regarding Kinsol Trestle General Contractor request for qualifications.

INFORMATION

**IN1 – Letter to MoTI
Deputy Minister**

Letter to Ministry of Transportation and Infrastructure Deputy Minister Peter Milburn regarding the Historic Kinsol Trestle Rehabilitation Project.

It was Moved and Seconded

That this letter be received for information purposes

MOTION CARRIED

IN2 – News Article

Cowichan News Leader Pictorial article “Museums bring Kinsol online”.

It was Moved and Seconded

That this article be received for information purposes.

MOTION CARRIED

PUBLIC QUESTIONS

There were no questions from the public.

**RESOLVING INTO
CLOSED SESSION**

It was Moved and Seconded

That the meeting be closed to the public in accordance with the *Community Charter* Part 4, Division 3, Section 90(1), subsections as noted in accordance with each agenda item.

MOTION CARRIED

The Committee moved into Closed Session at 3:58p.m.

**RISE FROM
CLOSED SESSION**

It was Moved and Seconded
That the Committee rise without report and return to the Regular portion of the meeting.

MOTION CARRIED

ADJOURNMENT

It was Moved and Seconded
That the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:00 p.m.

Next meeting to be held Wednesday, June 23, 2010 at 2:45 p.m.

Chair

Recording Secretary