



**C·V·R·D**

**REGIONAL SERVICES COMMITTEE**

**WEDNESDAY, JULY 28, 2010**

**6:00 P.M. / BOARD ROOM**

**175 INGRAM STREET**

<b>AGENDA</b>		<b>PAGES</b>
<b>1.</b>	<b><u>APPROVAL OF AGENDA:</u></b>	1-2
<b>2.</b>	<b><u>ADOPTION OF MINUTES:</u></b>	
	2M1 Adoption of Minutes of Regular Meeting of Regional Services Committee held June 23, 2010	3-6
<b>3.</b>	<b><u>BUSINESS ARISING FROM THE MINUTES:</u></b>	
<b>4.</b>	<b><u>CLOSED SESSION:</u></b>	
	4CSM1 Adoption of Minutes of Closed Session Meeting of Regional Services Committee held November 26, 2008	7-8
	4CSM2 Adoption of Minutes of Closed Session Meeting of Regional Services Committee held July 22, 2009	9
	4CSM3 Adoption of Minutes of Closed Session Meeting of Regional Services Committee held October 28, 2009	10
	4CSSR1 Regional Objectives {Sub (1) (1)}	11-29
<b>5.</b>	<b><u>ADJOURNMENT:</u></b>	

The next Regional Services Committee meeting is scheduled for Wednesday, August 25, 2010 at 6:00 p.m. in the Board Room, at the CVRD office, 175 Ingram Street, Duncan, BC.

**DISTRIBUTION:**

**Regional Services Committee**

Director P. Kent, Chair  
 Director R. Hutchins, Vice-Chair  
 Director K. Cossey  
 Director M. Dorey  
 Director L. Duncan  
 Director G. Giles  
 Director B. Harrison  
 Director D. Haywood

Director T. Walker  
 Director L. Iannidinardo  
 Director K. Kuhn  
 Director M. Marcotte  
 Director T. McGonigle  
 Director I. Morrison  
 Director G. Seymour

**Cowichan Valley Regional District**

Warren Jones, Administrator

Joe Barry, Corporate Secretary

Mark Kueber, General Manager, Corporate Services

(Agenda Cover Only):

Ron Austen, General Manager, Parks, Recreation & Culture

Tom Anderson, General Manager, Planning & Development

Brian Dennison, General Manager, Engineering & Environmental Services

Dan Derby, General Manager, Public Safety

Sharon Moss, Manager, Finance

Jacob Ellis, Manager, Corporate Planning

Kate McIntosh, Manager, Human Resources

Bob McDonald, Manager, Recycling & Waste Management

Geoff Millar, Manager, Economic Development

Brian Farquhar, Manager, Parks & Trails

Kate Miller, Manager, Regional Environmental Policy

Minutes of the Regular meeting of the Regional Services Committee held in the Board Room, 175 Ingram Street, Duncan, BC, on Wednesday, June 23, 2010 at 6:18 pm.

**PRESENT:** Chair P. Kent  
Directors K. Cossey, L. Duncan, M. Dorey, K. Kuhn,  
G. Giles, R. Hutchins, L. Iannidinardo, D. Haywood,  
M. Marcotte, I. Morrison, T. McGonigle, G. Seymour and  
T. Walker  
Alternate Director R. Burgess

**ABSENT:** Director Brian Harrison

**ALSO**

**PRESENT:** Warren Jones, Administrator  
Joe Barry, Corporate Secretary  
Ron Austen, General Manager, Parks, Recreation and  
Culture  
Tom Anderson, General Manager, Planning and  
Development  
Brian Dennison, General Manager, Engineering and  
Environmental Services  
Brian Farquhar, Manager, Parks and Trails  
Sharon Moss, Manager, Finance  
Kate Miller, Manager, Regional Environmental Policy  
Jacob Ellis, Manager, Corporate Planning  
Dominique Beesley, Recording Secretary

**APPROVAL OF  
AGENDA**

**It was moved and seconded that the agenda be approved.**

**MOTION CARRIED**

**AWARD OF  
MERIT**

On behalf of the Consulting Engineers of BC, the General Manager, Engineering and Environmental Services presented their Award of Merit to the CVRD for the Lower Cowichan / Koksilah Integrated Flood Management Plan Final Report. Mr. Dennison thanked Northwest Hydraulic Consultants and Kate Miller, Manager, Regional Environmental policy for their work on the Report.

**ADOPTION OF  
MINUTES**

**2M1**

**It was moved and seconded that the minutes of the Regular meeting of Regional Services Committee, held May 26, 2010, be adopted.**

**MOTION CARRIED**

**BUSINESS  
ARISING OUT  
OF MNUTES**

*Employee Recognition*

Director Cossey felt that the Committee should use its discretion when showing appreciation towards individual employees' work in that personnel matters fall under the purview of management and records are kept on file in this regard. It is not the Board's role he noted to commend each employee, who does outstanding work, at public meetings.

**DELEGATIONS**

**4D1**

Dr. Lorna Medd, Medical Health Officer representing Vancouver Island Health Authority, provided a presentation and answered questions of the Committee on harm reduction.

**6:46 pm**

Director Morrison left the Board Room at 6:46 pm.

**It was moved and seconded that the information regarding Vancouver Island Health Authority's harm reduction initiatives, as presented by Dr. Lorna Medd, Medical Health Officer, be received.**

**MOTION CARRIED**

**6:48 pm**

Director Morrison returned to the Board Room at 6:48 pm.

**STAFF REPORTS**

**5SR1**

Staff Report from the Manager, Parks and Trails dated June 17, 2010, regarding Kinsol Trestle Revitalization grant funding status update, was received.

**5SR2(a)**

Staff Report from the Manager, Regional Environmental Policy, dated June 8, 2010, regarding 2010 State of the Environment Report, was considered.

**It was moved and seconded that the 2010 State of the Environment Report be received.**

**MOTION CARRIED**

**5SR2(b)**

Roger Wiles and Chris Wood, members, CVRD Environment Commission provided a presentation and answered questions on the State of the Environment Report's findings.

**5SR3**

Staff Report from the Administrator dated June 11, 2010 regarding an Environmental Lens implementation update, was considered:

**It was moved and seconded that it be recommended to the Board that**

the following six actions be initiated as the first phase of the establishment of the CVRD's Environmental Lens process:

1. Implement a sustainability checklist review system for new development applications;
2. Implement the Cowichan Regional Area Agricultural Plan;
3. Develop a plan to ensure that the CVRD complies with the BC Climate Action Charter by the year 2012;
4. Develop and implement a green subdivision servicing bylaw;
5. Develop a green team corporate employee engagement plan; and
6. Establish an eco depot in south Cowichan to promote recycling and responsible waste management.

**MOTION CARRIED**

7:43 pm Director Cossey left the Board Room at 7:43 pm.

**It was moved and seconded that it be recommended to the Board that a regional sustainability planning process be initiated as the first phase of the establishment of the CVRD's Environmental Lens process.**

**MOTION CARRIED**

5SR4 Staff Report from the Administrator dated June 11, 2010, regarding Cowichan Watershed Board, was considered.

7:48 pm Director Cossey returned to the Board Room at 7:48 pm.

**It was moved and seconded that it be recommended to the Board that four (4) workshops, to be hosted by the CVRD, at a total cost of \$20,000 (Gas Tax funds previously allocated) in support of Cowichan Watershed Board initiatives be approved.**

**MOTION CARRIED**

5SR5 Staff Report from the Manager, Finance, dated June 11, 2010, regarding a liability claims update, was received.

8:00 pm Director Dorey left the Board Room at 8:00 pm.

5SR6 Staff Report from the Manager, Finance, dated June 11, 2010, regarding the fall Security Issuing Bylaw, was considered.

**It was moved and seconded that "Cowichan Valley Regional District Bylaw No. 3400 – Security Issuing (Loan Authorization Bylaw No.**

2902, Loan Authorization Bylaw No. 2973, Loan Authorization Bylaw No. 3062, Loan Authorization Bylaw No. 3062, and Loan Authorization Bylaw No. 3277) Bylaw, 2010" be forwarded to the Board for consideration of first three readings and adoption.

**MOTION CARRIED**

**8:02 pm** Director Dorey returned to the Board Room at 8:02 pm.

**5SR7** Staff Report from the Manager, Corporate Planning dated June 10, 2010, regarding Cowichan Sportsplex Funding, was considered.

**It was moved and seconded that a poll be conducted to determine which CVRD member municipalities and electoral areas are interested in participating in a new service to requisition a maximum \$100,000 per annum to assist with funding the Cowichan Sportsplex.**

**MOTION CARRIED**

It was the consensus of the Committee that the municipalities and electoral areas be requested to respond to the poll by July 2, 2010.

**5SR8** Staff Report from the Administrator dated May 21, 2010, regarding regional recreation, was considered.

**It was moved and seconded that the Regional/Sub-Regional (yellow) Funding Model be updated with 2010 budget figures; and that the updated funding model be placed on a future Regional Services Committee agenda.**

**MOTION CARRIED**

**ADJOURNMENT** **8:48 pm** It was moved and seconded that the Regional Services Committee meeting adjourn.

**MOTION CARRIED**

The meeting adjourned at 8:48 pm.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Recording Secretary

Dated: \_\_\_\_\_