



COWICHAN VALLEY REGIONAL DISTRICT

NOTICE OF SPECIAL BOARD MEETING

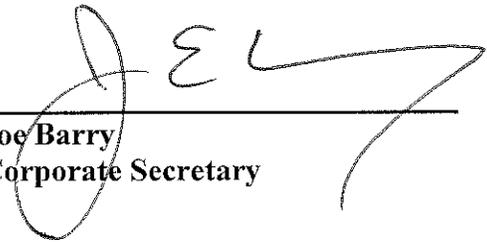
DAY: WEDNESDAY

DATE: AUGUST 25, 2010

**TIME: → SPECIAL SESSION
3:00 PM.**

PLACE: BOARD ROOM

175 INGRAM STREET



Joe Barry
Corporate Secretary



C·V·R·D

SPECIAL BOARD MEETING

WEDNESDAY, AUGUST 25, 2010

3:00 p.m., Board Room, 2nd Floor, 175 INGRAM STREET

AGENDA		PAGES
1.	<u>APPROVAL OF AGENDA:</u>	2
2.	<u>COMMITTEE REPORTS:</u>	
	CR1 Electoral Area Services Committee - Director Harrison Report and Recommendation of Meeting of August 3, 2010	3
	CR2 Cowichan Lake Recreation Commission - Director Morrison Report and Recommendations of Meeting of August 12, 2010	4
	CR3 Transit Committee - Director Giles Report and Recommendations of Meeting of August 3, 2010	5
3.	<u>STAFF REPORTS:</u>	
	SR1 Staff Report from the Manager, Community & Regional Planning Re: Referral of Amendment Bylaw No. 3420 to the ALC	6-7
	SR2 Staff Report from the Manager, Recycling & Waste Management Re: Bio-Diesel Building Upgrades	8-9
4.	<u>BYLAW:</u>	
	B1 "Cowichan Valley Regional District Bylaw No. 3420 - Area H - North Oyster/Diamond Zoning Amendment Bylaw (P-2A Zone), 2010", 1 st and 2 nd reading.	10-11
5.	<u>ADJOURNMENT:</u>	



CR1

**ELECTORAL AREA SERVICES
COMMITTEE REPORT**

OF MEETING HELD AUGUST 3, 2010

DATE: August 18, 2010

To: Chairperson and Directors of the Board

Your Electoral Area Services Committee reports and recommends as follows:

Electoral Area Directors only vote on the following recommendation under Part 26 OR Section 791 of the *Local Government Act*:

10. That Development Variance Permit Application No. 4-A-10DVP by Eric Kuwert for a variance to Section 8.4.A(b)(3) of Zoning Bylaw No. 2000, to decrease the setback to the interior side parcel line from 3.0 metres to 0.2 metres on Lot 5, District Lot 47, Malahat District, Plan 6695 (*PID 005-773-610*), be approved, subject to a legal survey confirming compliance with approved setbacks.

(Recommendation No. 10 was referred back to the Electoral Area Services Committee at Regular Board Meeting of August 11, 2010, under Resolution No. 10-419)



CR2

COWICHAN LAKE RECREATION COMMISSION REPORT
OF MEETING HELD AUGUST 12, 2010

DATE: August 19, 2010

To: Chairperson and Directors of the Board

The Cowichan Lake Recreation Commission reports and recommends as follows:

1. That the current design process for an environmentally friendly parking lot in both the front and back portions of the Cowichan Lake Sports Arena, as part of the Arena project retrofit, be completed and costed to the existing construction project budget;
2. That the environmentally friendly designed parking lot be tendered, constructed, and paid with the existing Arena retrofit project funds, targeting the upper parking/East end of the Arena area only;
3. That the Board make application to the Union of British Columbia Municipalities (UBCM) for 2010-2014 Regionally Significant Gas Tax Funds for the Cowichan Lake Sports Arena environmentally friendly parking lot project, in the amount of \$367,000, when the new round of funding is announced by UBCM;
4. That the Board dedicate 100% of the Gas Tax Funds received from UBCM for the Cowichan Lake Sports Arena parking lot project to the Cowichan Lake Sports Arena project.



CR3

TRANSIT COMMITTEE REPORT

OF MEETING HELD AUGUST 11, 2010

DATE: August 17, 2010

To: Chair and Directors of the Cowichan Valley Regional District

Your Transit Committee reports and recommends as follows:

1. That twenty complimentary monthly passes be provided for the months of August to November, 2010, for the team members participating in the Duncan/Mozambique Canada World Youth Exchange Program, as requested by the City of Duncan.
2. That the issuance of complimentary transit passes for educational, cultural and social requests in 2010 and 2011 be delegated to the Manager of Facilities, Fleet and Transit; and further that the Transit Committee will continue to receive correspondence regarding these requests for their information.
3. That the \$280 direct cost to provide special busing service for the 2010 Special Woodstock event in the Cowichan Valley be waived.



SR1

STAFF REPORT

*SPECIAL BOARD MEETING
OF AUGUST 25, 2010*

DATE: August 17, 2010 FILE NO:
FROM: Mike Tippett, Manager BYLAW NO: 3420
Community & Regional Planning Division
Planning and Development Department
SUBJECT: Referral of Amendment Bylaw No. 3420 to the ALC

Recommendation:

That the proposed amendment to the minimum parcel area provisions of the P-2A Zone, Electoral Area H – North Oyster/Diamond, be also referred to the Agricultural Land Commission.

Purpose:

To approve the referral of Zoning Amendment Bylaw No. 3420 to the ALC.

Financial Implications: NA

Interdepartmental/Agency Implications: NA

Background:

At the August 3, 2010 EASC meeting, the following motion was made and subsequently approved at the August 11th Board meeting:

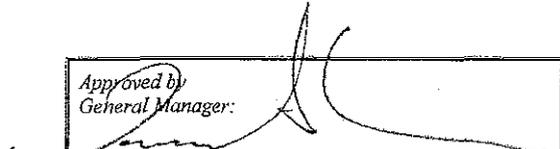
1. That a Zoning Amendment Bylaw be prepared to amend the Electoral Area H – North Oyster/Diamond Zoning Bylaw No. 1020 by amending the minimum parcel area provisions of the P-2A Zone, by lowering the standard to 0.6 hectares for all levels of services.
2. That the Amendment Bylaw be forwarded to the Regional Board for consideration of 1st and 2nd Readings and that a Public Hearing be waived under Section 890(4) of the *Local Government Act*.
3. That the proposed amendment be referred to the Vancouver Island Health Authority and staff contact them in person or by telephone with respect to the proposed amendment.

This amendment should also be referred to the ALC since the 1995 approval was for a lease, not a subdivision.

Submitted by,



Mike Tippett, MCIP
Manager
Community and Regional Planning Division
Planning and Development Department

Approved by General Manager:	
Signature	

/ca



SR2

STAFF REPORT

SPECIAL BOARD MEETING of August 25, 2010

DATE: August 18, 2010

FILE No: 0810-03-BCSWMC

FROM: Bob McDonald, Manager Recycling & Waste Management

SUBJECT: **Alternative Funding for Cowichan Bio-Diesel Cooperative - Gas Tax Project**

Recommendation:

That \$50,000 from the 2010 Solid Waste Budget (Function 520) be reallocated from operations to support the Cowichan Bio-Diesel Cooperative's Bings Creek building upgrade initiative.

Purpose: To outline the potential source of alternate funding for this project.

Financial Implications: As discussed in Background.

Interdepartmental/Agency Implications: Not applicable.

Background:

The Cowichan Bio-Diesel Cooperative (CB-DC) and CVRD have partnered on a project that will see waste vegetable oil collected, processed into bio-diesel and distributed by the CB-DC at the CVRD's Bings Creek Waste Management Complex. This initiative has made use of (2005-2009) Gas Tax funding and was to also involve \$50,000 of (2010-2014) Regionally Significant Gas Tax funds for upgrades to an existing building to be rented by the CB-DC. Such funding is meant to leverage partnership funding for upgrades e.g. wash-down stations, electrical changes, and other processing requirements, to what is essentially a bare building. The connection of water and sewer services to the building will be a separate cost to the CVRD and is expected to be less than \$10,000. These will be permanent leasehold upgrades and services, and permit for future CVRD use.

Discussion:

As minimal contingency funds exist in Function 520, any source of funds would have to come from cancelling of planned initiatives, or out of operational efficiencies. Fortunately, after years of continuing to refine the bulk loading/transfer operation (more tonnes per trailer), Engineering & Environmental Services have managed to further lower the net shipping costs in 2010. Projections indicate these efficiencies being realized in Function 520 can offset the \$60,000 of unanticipated costs during this fiscal year.

Submitted by,

Bob McDonald
Manager, Recycling & Waste Management

Approved by:

Jim Wakeham, Acting General Manager
Engineering and Environmental Services

HH:jlb:jj

Regional Flood Mitigation Plan

- 10-426 It was moved and seconded that funding for the Cowichan - Koksilah River Flood Mitigation Plan be reallocated from the Environmental Policy Division allocation for staffing, the Corporate GHG inventory, and through the General Government Budget (100) to continue with this project.

MOTION CARRIED

CVRD Facilities "Green" Review

- 10-427 It was moved and seconded that the CVRD Facilities "Green" Review project be held in abeyance until Gas Tax funding has been secured.

MOTION CARRIED

Regional Sustainability Plan

- 10-428 It was moved and seconded that the Regional Sustainability Plan project be held in abeyance until Gas Tax funding has been secured.

MOTION CARRIED

Sustainable Economic Development Strategy

- 10-429 It was moved and seconded that the Sustainable Economic Development Strategy be funded through the General Government Budget (100) consultants account which has sufficient funds necessary to continue with this project.

MOTION CARRIED

Cowichan Basin Implementation Plan

- 10-430 It was moved and seconded that the Cowichan Basin Implementation Plan project be held in abeyance until Gas Tax funding has been secured.

MOTION CARRIED

Bio-Diesel Building Upgrades

- 10-431 It was moved and seconded that Bio-Diesel Building Upgrades issue be referred to staff to prepare a report for consideration at the Special Board meeting of August 25, 2010.

MOTION CARRIED

CVRD Greenhouse Gas Plan

- 10-432 It was moved and seconded that the CVRD GHG Plan project be held in abeyance until Gas Tax funding has been secured.

MOTION CARRIED



COWICHAN VALLEY REGIONAL DISTRICT

BYLAW NO. 3420

**A Bylaw for the Purpose of Amending Zoning Bylaw No. 1020
Applicable to Electoral Area H – North Oyster/Diamond**

WHEREAS the *Local Government Act*, hereafter referred to as the "*Act*", as amended, empowers the Regional Board to adopt and amend zoning bylaws;

AND WHEREAS the Regional District has adopted a zoning bylaw for Electoral Area H - North Oyster/Diamond, that being Zoning Bylaw No. 1020;

AND WHEREAS the Regional Board voted on and received the required majority vote of those present and eligible to vote at the meeting at which the vote is taken, as required by the *Act*;

AND WHEREAS after the close of the notification period and with due regard to the public comments received, the Regional Board considers it advisable to amend Zoning Bylaw No. 1020;

NOW THEREFORE the Board of Directors of the Cowichan Valley Regional District, in open meeting assembled, enacts as follows:

1. **CITATION**

This bylaw shall be cited for all purposes as "**Cowichan Valley Regional District Bylaw No. 3420 - Area H - North Oyster/Diamond Zoning Amendment Bylaw (P-2A Zone), 2010**".

2. **AMENDMENTS**

Cowichan Valley Regional District Zoning Bylaw No. 1020, as amended from time to time, is hereby amended in the following manner:

- a) That Section 13.1 of Electoral Area H – North Oyster/Diamond Zoning Bylaw No. 1020 is amended by reducing the minimum parcel size requirements in the P-2A Zone from 0.8 hectares for all levels of service, to 0.6 hectares for all levels of service.

3. **FORCE AND EFFECT**

This bylaw shall take effect upon its adoption by the Regional Board.

READ A FIRST TIME this _____ day of _____, 2010.

READ A SECOND TIME this _____ day of _____, 2010.

READ A THIRD TIME this _____ day of _____, 2010.

ADOPTED this _____ day of _____, 2010.

Chairperson

Corporate Secretary