

Minutes of the regular meeting of the Engineering Services Committee held in the Boardroom, 175 Ingram Street, Duncan, on October 8, 2008 at 4:00 p.m.

PRESENT: Director Peake, Acting Chair
Directors Allan, Cossey, Dorey, Duncan, Giles,
Hartmann, Hodson, Kent, Peake, Tansley and
Alternate Director Harrison

ABSENT: Directors Hutchins, Lefebure, Marcotte, Walker

ALSO

PRESENT: Warren Jones, Administrator
Brian Dennison, Manager, Engineering Services
Dave Leitch, AScT., Manager, Utilities
Bob McDonald, Manager, SW & Environment
Joanne Bath, Recording Secretary

**APPROVAL
OF AGENDA**

In the absence of both the Chair and Vice-chair, Brian Dennison called the meeting to order inviting nominations for Chair. Director Peake was elected by acclamation.

It was moved and seconded that the agenda be approved as presented.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the August 13, 2008 regular Engineering Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

No business arising

DELEGATIONS

Glen Smith and Ron Cooke, Vancouver Island Health Authority, introduced the new 4.3.2.1. Drinking Water Treatment for Surface Policy.

This new policy targets water systems, which draw on surface water, have 500 or more users and also any new systems, regardless of size. The major one for the Cowichan Valley Regional District is the Shawnigan Lake North Water System. The 4.3.2.1 surface water treatment specifications are:

4 – refers to "4 log" inactivation of viruses

3 – refers to "3-log" removal or inactivation of protozoa (the two most common are Giardia and cryptosporidium).

- 2 – refers to minimum of two treatment processes for all surface water or unprotected groundwater.
- 1 – refers to maintaining a turbidity of less than 1 NTU.

The Vancouver Island Health Authority is looking for a timeline from the Regional District as to when the new policy requirements can be in place for the Shawnigan Lake North Water System. Permit amendments will be required by the end of February 2009.

Brian Dennison advised that a study has already been undertaken on treatment options for the Shawnigan Lake North system.

REPORTS

R1

A staff report was considered regarding the Mesachie Lake Sewer System and the Saltair Water Distribution System Upgrade Projects.

It was moved and seconded that it be recommended to the Board that the following projects be submitted for funding under the Canada-British Columbia Building Canada Fund – Communities Component:

- 1. Mesachie Lake Sewer System Upgrade**
- 2. Saltair Water Distribution System Upgrade Project**

MOTION CARRIED

R2

A staff report was considered providing utility management bylaw amendments.

It was moved and seconded that it be recommended that CVRD Board Resolution Nos. 08-543-7-1, 7-3 and 7-4 be rescinded and that the following amendment bylaws be forwarded to the Board for consideration of three readings and adoption:

- 1. "CVRD Bylaw 3218 – Cobble Hill Sewer System Management Amendment Bylaw, 2008" be forwarded to the Board for three readings and adoption.**
- 2. "CVRD Bylaw 3219 – Lambourn Estates Sewer System Management Amendment Bylaw, 2008" be forwarded to the Board for three readings and adoption.**
- 3. "CVRD Bylaw 3220 – Lambourn Estates Water System Management Amendment Bylaw, 2008" be forwarded to the Board for three readings and adoption.**

MOTION CARRIED

R3

A staff report was considered regarding withdrawal of funds from the Sentinel Ridge Streetlighting Reserve Fund.

It was moved and seconded that it be recommended that after staff have exhausted all avenues of collecting funds for repairs of a light standard from the resident responsible for its damage, a reserve fund expenditure bylaw be prepared for withdrawal of the balance of funds from the Sentinel Ridge Street Lighting reserve fund for repairs of the light standard, and further that the bylaw be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R4 The Committee were asked for direction to staff regarding a free-tipping request from Good Neighbours Thrift Shop.

Discussion took place regarding the three options presented by staff.

It was moved and seconded that, as the Good Neighbours Thrift Shop is no longer a "non-profit" operation, no further free tipping privileges will be allowed.

MOTION CARRIED

R5 A staff report was considered regarding extending the Shawnigan Beach Estates Sewer System service area to include one lot.

It was moved and seconded that it be recommended that a bylaw be prepared to extend the Shawnigan Beach Estates Sewer System service area to include a CVRD "tot lot", described as Lot A, Plan VIP82395, Section 3, Range 2, Shawnigan District.

MOTION CARRIED

R6 A staff report was considered regarding an amendment to the Solid Waste Management Charges and Regulations Bylaw.

It was moved and seconded that CVRD Bylaw No. 3206 – Solid Waste Management Charges and Regulations Amendment Bylaw, 2008 be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R7 A staff report was considered regarding a proposal from Royal Island Developments regarding the Lambourn Utilities Upgrade Agreement.

R7

It was moved and seconded that it be recommended that the CVRD agree to the proposal from John Alexander, dated September 30, 2008, on behalf of Royal Island Developments to provide the remaining commitment on the part of 0740081 BC Ltd. of approximately \$227,000 in exchange for the rights for sewer and water servicing that 0740081 BC Ltd. hold, should they fail to fulfill their contractual obligations.

And further that the CVRD Chair and Corporate Secretary be authorized to sign the resulting agreement.

MOTION CARRIED

R8

A staff report was considered introducing the "Feasibility Study for Youbou Central Sewer System" report, prepared by Stantec Consulting.

It was moved and seconded that it be recommended that the Board accept the "Cowichan Valley Regional District Feasibility Study for Youbou Central Sewer System - Final Report", prepared by Stantec Consulting Ltd., dated April 2008.

MOTION CARRIED

NEW BUSINESS

There was no new business.

**RESOLVE INTO
CLOSED SESSION
5:28 p.m.**

It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Sections 90 (1) (g).

MOTION CARRIED

**RISE FROM
CLOSED SESSION
5:36 p.m.**

It was moved and seconded that the Committee rise without report.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 5:37 p.m.

Chair

Recording Secretary

Dated: _____