

Minutes of the regular meeting of the Engineering Services Committee held in the Boardroom, 175 Ingram Street, Duncan, on July 9, 2008 at 4:00 p.m.

PRESENT: Director Walker, Chair
Directors Cossey, Dorey, Duncan, Giles, Hartmann,
Hodson, Kent, Tansley and Alternate Director
Foster

ABSENT: Allan, Hutchins, Lefebure, Marcotte, Peake

ALSO Warren Jones, Administrator
PRESENT: Brian Dennison, Manager, Engineering Services
Dave Leitch, Manager, Utilities
Joanne Bath, Recording Secretary

**APPROVAL
OF AGENDA**

The following items were added to the agenda:

- R5-1
- NB1
- NB2

It was moved and seconded that the agenda be approved as amended.

MOTION CARRIED

**ADOPTION
OF MINUTES**

It was moved and seconded that the minutes of the June 11, 2008 regular Engineering Services Committee meeting be adopted.

MOTION CARRIED

**BUSINESS ARISING
OUT OF MINUTES**

No business arising

DELEGATIONS

No delegations

REPORTS

R1

A staff report was considered providing amendments to CVRD Water System Management bylaws.

An error was noted in paragraph 2, page 2 of Bylaw 1946 – change "un" to "under".

It was moved and seconded that it be recommended that:

1. "CVRD Bylaw 3143 - Saltair Water System Management Amendment Bylaw, 2008" be forwarded to the Board for three readings and adoption.
2. "CVRD Bylaw 3144 - Mesachie Lake Water System Management Amendment Bylaw, 2008" be forwarded to the Board for three readings and adoption.

3. "CVRD Bylaw 3145 - Shawnigan Lake North Water System Management Amendment Bylaw, 2008" be forwarded to the Board for three readings and adoption.
4. "CVRD Bylaw 3146 - Youbou Water System Management Amendment Bylaw, 2008", as amended, be forwarded to the Board for three readings and adoption.
5. "CVRD Bylaw 3148, Kerry Village Water System Management Amendment Bylaw, 2008" be forwarded to the Board for three readings and adoption.
6. "CVRD Bylaw 3149, Fern Ridge Water System Management Amendment Bylaw, 2008" be forwarded to the Board for three readings and adoption.
7. "CVRD Bylaw 3150, Satellite Park Water System Management Amendment Bylaw, 2008" be forwarded to the Board for three readings and adoption.
8. "CVRD Bylaw 3151, Cherry Point Water System Management Amendment Bylaw, 2008" be forwarded to the Board for three readings and adoption.
9. "CVRD Bylaw 3152, Honeymoon Bay Water System Management Amendment Bylaw, 2008" be forwarded to the Board for three readings and adoption.

MOTION CARRIED

R2

A staff report was considered regarding establishment of Bald Mountain drainage and streetlighting service areas.

It was moved and seconded that:

1. The Board receive the *Certificate of Sufficiency*, confirming that the petitions from Merdyn Development Group (Woodland Shores development) and 711933 BC Ltd. requesting establishment of Drainage and Street Lighting service areas in Electoral Area I, for property described as:
 - (PID: 004-267-346)
 - (PID: 018-581-285)
 - (PID: 026-953-374)
 - (PID: 026-953-315)are sufficient, and that service establishment bylaws be prepared and forwarded to the Board for consideration of three readings, and following provincial approval, adoption; and further
2. A Capital Reserve Fund Establishment Bylaw be prepared for the Bald Mountain Drainage System; that an Operational Reserve Fund Establishment Bylaw and a Parcel Tax Roll Bylaw be prepared for the Street Lighting System, and that these bylaws be forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R3

A staff report was considered regarding establishment of Bald Mountain sewer and water service areas.

It was moved and seconded that:

1. The Board receive the *Certificate of Sufficiency*, confirming that the petitions from Merdyn Development Group (Woodland Shores Development) and 711933 BC Ltd., requesting establishment of water and sewer service areas in Electoral Area I for property described as:

- (PID: 004-267-346)
- (PID: 018-581-285)
- (PID: 026-953-315)
- (PID: 026-953-374)

are sufficient; and that service establishment bylaws be prepared and forwarded to the Board for consideration of three readings, and following provincial approval, adoption; and further

2. A Parcel Tax Roll Bylaw and a Capital Reserve Fund Establishment Bylaw for each utility be prepared for the Bald Mountain Water and Sewer Systems and forwarded to the Board for consideration of three readings and adoption.

MOTION CARRIED

R4

A staff report was reviewed regarding revisions to the Lambourn Capital Works Agreement.

It was moved and seconded that the Board rescind the Lambourn Utility Capital Works Agreement that was accepted by the Board on May 14, 2008, and accept the attached revised agreement, as amended, between Double-H Developments, Royal Island Developments, 0740081 BC Ltd. (Wilcuma Lodge), Dennis Williams, and the CVRD, and further that the Board Chair and Corporate Secretary be authorized to sign the agreement.

MOTION CARRIED

R5

A staff report providing the Utility Transfer Assets Agreement between the CVRD and Arbutus Mountain Estates was considered.

It was moved and seconded that the Board accept the Utility Transfer Agreement, as amended, between the CVRD and Arbutus Mountain Estates Ltd. for CVRD takeover of the sewer, water, streetlighting and drainage systems for the Arbutus Mountain Estates modular home development in Shawnigan Lake, and further that the Chair and Corporate Secretary be authorized to sign the Utility Transfer Agreement.

MOTION CARRIED

NEW BUSINESS

NB1 Staff advised that a meeting with the Ministry of Transportation regarding south-end road issues will be convened in September 2008, due to summer vacation schedules.

NB2 It was moved and seconded that the Corporate Secretary and Board Chair be authorized to sign the Statutory Right of Way for Part of Section 6, Range 2, Shawnigan District, except part in Plans VIP77354, VIP81272 and VIP83142 (Lakweb).

MOTION CARRIED

**RESOLVE INTO
IN CAMERA
4:20 p.m.** It was moved and seconded that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, Sections 90 {(1)(g)}

MOTION CARRIED

**RISE FROM
IN CAMERA
4:30 p.m.** It was moved and seconded that the Committee rise without report.

MOTION CARRIED

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

MOTION CARRIED

The meeting adjourned at 4:32 p.m.

Chair

Recording Secretary

Dated: _____