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| **DATE:** | 2022-06-24 |
| **TIME:** |  |
| MINUTES of the Select Electoral Area. Advisory Planning Commission held on the above-noted date and time *(location where meeting occurred)*. |
| **PRESENT:** | Chair: |   |
| Vice Chair: |   |
| Secretary: |   |
| Members: |   |
|  |
| **ALSO PRESENT:** | Director: |  |
| Guests: |  |
|  |  |
| **ABSENT:** |   |
|  |  |
| **APPROVAL OF AGENDA:** |
|  |  |
|  |  |
| **ACCEPTANCE OF MINUTES:** |
|  |  |
| **ORDER OF BUSINESS:** |
|  | 1. Referral Item

**MOTION:**It was Moved and Seconded that it be recommended that *(referral item/application no.)* be (approved/denied).**MOTION CARRIED**1. Referral Item

**MOTION:**It was Moved and Seconded that it be recommended that the following be considered with respect to *(name the item/matter)** XXXX
* XXXX
* XXXX

**MOTION CARRIED**1. Election of Chair/Vice-Chair/Secretary

**MOTION:**It was Moved and Seconded that *(Name)* be appointed to the role of Advisory Planning Commission *(position).***MOTION CARRIED** |
| **ADJOURNMENT** |  |
|  | **MOTION:**It was Moved and Seconded that the meeting be adjourned at XXXX pm |
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|  |  |  |
| Secretary |  | Chair |