



Event Coordinator Use Only:

Venue:	Paid:
Booth(s):	Days:
Early Load-In:	

2024 Christmas Chaos Vendor Application Form

Opening date for Applications is April 15, 2024 Please complete the Application Form in full.

Your Name: _____

Business Name: _____

Mailing Address: _____

City: _____ **Postal Code:** _____ **Phone** _____

Email: _____ **Date of Birth:** (required for registration system) _____

Returning Vendor from 2023 **Yes** **No** **Venue:** _____ **Table #:** _____

**Christmas Chaos 2024
November 14 - 17**

I would like to attend:

4 Days
Thursday - Sunday

2 Days
Thursday - Friday

2 Days
Saturday - Sunday

Early Bird Load-in:
Nov 13, 4 - 7 pm
\$30 Fee

2024 Price List & Venue Preference

Please indicate your preferred Venue location in order of preference (1,2,3). (note: not guaranteed - please see Vendor Information Guide for details).

Multi Purpose Hall:
Inside Table: \$265/4 days
Wall Corner: \$485/4 Days
Wall Table: \$365/4 Days

Heritage Hall:
\$85/2 Days
\$155/4 Days

Cowichan Suite:
\$205/4 Days
\$110/2 Days

Set up Requirements

Please indicate in the boxes below

8' Table Needed:
Yes / No

Chairs Needed:
0 / 1 / 2

Power Source Needed:
Yes / No

I have a backdrop:
Yes / No

Height

Length

Important Payment Information:

Once your Venue is finalized, we will process your payment for Christmas Chaos.

Payment by credit card, debit, or cash - Reception staff will call you once your venue is finalized to arrange payment.

Payment by cheque - Reception staff will call you once your venue is finalized to arrange payment. Please do not send a cheque until your Venue/total owing has been finalized by our event staff.

Please indicate below which method of payment you will be using.

Method of Payment: Credit Card Debit Cash Cheque

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Product Information

Allowable vs Non-Allowable Items

All product must be handmade, homemade, homegrown or original, unique work and/or design. All items for sale on your table must have been created by you, a friend, or family members. Printed material, including images and writing, must be the artist's or author's own work. Please do not advertise other craft markets at your booth or place promotional materials in other locations around the facility without permission from management.

Please refer to our Vendor Information Guide for more information regarding allowable products and non-allowable products. If you are uncertain about one of your products, please confirm its eligibility with Adrienne Doneley as soon as possible. (Adrienne.Doneley@cverd.bc.ca)

Please list and include photos of all products to be sold so we can ensure they meet our craft fair criteria.

All products must be approved by our staff prior to Christmas Chaos. You may be asked to remove items at your table that have not been pre-approved before the start date if they do not align with our guidelines..