



**DATE:** Thursday October 10, 2019

**TIME:** 19:30 pm

Minutes of Electoral Area E– Cowichan Station, Sahtlam, Glenora – Community Parks Advisory Commission held on the above-noted date and time at: Glenora Community Hall, Glenora Rd.

**PRESENT:** Chair: Greg Shoop  
Vice Chair: Mike Lees  
Secretary: Paul Slade  
Members: Gretchen Hartley,

**ALSO PRESENT:** Director: Absent  
Guests: Frank McCorkel, Ryan Dias

**ABSENT:** *Patty John,*

**ACCEPTANCE OF ADJENDA AS READ: Moved and 2<sup>nd</sup>, carried**

**ACCEPTANCE OF MINUTES**

It was moved and seconded that the minutes of Electoral Area E meeting May 13, 2019 be accepted as read. Carried.

## **ORDER OF BUSINESS**

### 1. Meetings:

**MOTION: That meetings be held at 7:30pm, on the 3<sup>rd</sup> Thursday of each month at alternating locations of: Glenora Hall, Sahtlam Fire Hall, and the Hub in Cowichan Station, depending on availability.**

**MOTION SECONDED: CARRIED**

### 2. Draft Budget

*Ryan Dias (Parks Staff) walked the commission through a draft of the 2020 budget and forecasts to 2024. He indicated the \$4300 shown for washrooms was probably an error; that expenditure on some pathways (e.g. Caromar) was deliberately low; that the department was watching closely the MOTI feasibility project on Gabriolat concerning road-side paths; and reminded members that Director Nicholson had considerable discretion on how monies would be spent in Area E. This led in turn to discussion of monies raised in the community of Sathlam a suggestion by the vice-chair and the following motion:*

**MOTION: That the commission recommend to the Director to use Parks funds to match funds raised by the Cowichan Trap and Skeet Club with the Sahtlam Firehall volunteers, for projects at the Currie Park. Funds to match currently at \$8,400.00.**

**MOTION seconded: CARRIED**

**OTHER BUSINESS**

**Sahtlam Greenway project**

Sahtlam Greenway Trail preparation Volunteer Event scheduled by the CVRD Parks Volunteer Coordinator, For Saturday, Nov. 2nd from 10:00am to 1:00pm. Volunteer rosters to be organised and filled out on line by commission members. Tools will be supplied. More information on signing up forthcoming.

**NEXT MEETING**

November meeting to be scheduled for Thursday Nov.21, at the Glenora Community Hall.

**ADJOURNMENT**

**MOTION:**

It was Moved and Seconded that the meeting be adjourned *at 20:43* :  
CARRIED:

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Secretary

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Chair

20:43