

Minutes of the Area E Parks and Recreation Commission Meeting of June 7,
2011 held at the Glenora Community Hall

Present: Frank McCorkell, Chairman, John Ramsey, Irene Evans, Howard Heyd, Larry Whetstone, Mike Lees, Paul Slade, Ron Smith

Call to Order: The meeting was called to order at 7:00 p.m.

Minutes: The minutes of the May 3rd, 2011 meeting were distributed prior to the meeting and were reviewed and accepted by the Commission.

Business Arising:

1. **Cowichan River Crossing Study:** The Commission reviewed the memorandum from Brian Farquhar, Manager, parks and Trails Division and after a general discussion it was decided that the memorandum would be further reviewed at the next meeting or when Director Duncan is available.

2. **Glenora Trails Head Park Entrance Sign:** The Commission discussed the sign's overall design including the picture in the centre. Everyone was quite pleased with the new sign.

3. **Glenora Trails Head Park Cookhouse:** Frank McCorkell told the Commission that the design was being prepared and the construction contract should be let shortly. It is hoped that the cookhouse will be built early this summer and be ready for the Community Parks Celebration event in August.

4. **Broombusters:** The memorandum prepared by Ron Smith on the Broombusters organization, which are located in the Errington/Parksville area, was reviewed by the Commission. Their web site was also provided should a Scotch Broom "pulling" event be undertaken in the Cowichan Valley or our electoral area.

New Business

1. **Busy Place Creek Trail:** Frank McCorkell brought the Commission up-to-date on the trail project.

2. **Summer Student Staff:** The students have been engaged in many of our parks including the Glenora Trails Head Park, Keating Park, the small Eagle Heights Park, Fairbridge Park and Jack Fleetwood Park where they constructed a new fence adjacent a steep bank along the Koksilah River. They also were at the Sunrise Park and cleaned up a small slide area.

3. **August 28th Community parks Celebration:** This is still planned and Commission members will assist in hosting the event.

Minutes of the Area E Parks and Recreation Commission Meeting of June 7, 2011 continued

4. **Wake Lake Improvements:** The Chairman reported that there was concern about the frogs at the Lake and that parks staff did an on-site recently. The Commission would like to meet with staff to see what could be undertaken at the lake later this year. Mike Lees reported that large boulders were placed at the entrance so cars can't get into the area.

5. **September 8th Sahtlam Community Meeting:** Paul Slade and Mike Lees proposed that the Commission and Parks Dept. develop a hand out to be sent to all homeowners in the Sahtlam area prior to the September 8th community meeting. They suggested a number of questions to be asked of the community with respect to establishing new parks and trails in the area. It was suggested that the brochure be sent out in advance of the meeting and possibly a second follow-up notice be sent out just prior to the meeting. It was also suggested there should be some maps showing the new subdivisions and other relevant parks and planning information available for the meeting. The Commission also suggested that it would be helpful if we knew the age groups of children, and possibly entire population in the community in advance of the meeting.

Other Business

1. Howard Heyd wished to know if the new park benches have been made and Paul Slade said he would phone to see if they were ready.

2. The Commission was concerned about the noise that will occur because of the new skeet shooting facility at the gun club adjacent to the Glenora Trails Head Park. They wanted to know if this was allowed. The Chairman said he would discuss this with the CVRD.

3. Parks Brochure for the Glenora Trails Head Park was discussed and the Chairman said the CVRD Parks Dept. would provide the Commission with a general outline for our next meeting.

3. Mike Lees suggested that there was a need to update the community sign that is at the Fire Hall bus stop. This would included a re-writing of the information with more emphasis on the E&N railway (at present most is about the CN line which did not run through the Sahtlam/Paldi communities), and include some photos of the Hillcrest and Paldi sawmills and communities. It was proposed this work be done later this year so the final sign could be made and put on an aluminum backing in 2012.

4. Mike Lees also mentioned that the Tansor Service station indicated that they have had to close their washrooms since they were being inundated by users of the Trans Canada Trail. Their washrooms are on a septic tank/field system and cannot accommodate trail users and he suggested that there is an immediate need for washroom facilities constructed at key locations along the trail. Mike also indicated that more and more garbage is showing up along the trail and some garbage cans are needed.

Minutes of the Area E Parks and Recreation Commission Meeting of June 7, 2011 continued

5. The Commission would appreciate an update on John's Road/Granite Road project for the July meeting.

Next Meeting

The next meeting will be on Tuesday July 5th at Glenora at 7:00 p.m.

Adjournment

The meeting adjourned at 8:00 p.m.