

AMENDED on May 11<sup>th</sup>, 2015 MINUTES OF ELECTORAL AREA "G"

(SALTAIR/GULF ISLANDS)

PARKS COMMISSION

**DATE:** April 7/15

**TIME:** 7:00pm

**MINUTES** of the electoral Area "G" Parks Commission meeting held on the above noted date and time at 3850 South Oyster School Rd. Saltair Community Building

**PRESENT:**

**Chairman:** Tim Godau

**Secretary:** Amanda Redpath (Minute taker for today's meeting), Jackie Rieck

**Members:** Paul Bottomley, Harry Brunt, Kelly Schellenberg, and Glen Hammond

**Guests:** Sheila Macauly, Val & Jack Oulette, Donna Dorey, Cheryl Brown, Debbie Neil

**Director:** Mel Dorey

**ABSENT:**

David Key

**APPROVAL OF THE AGENDA AND ACCEPTANCE OF PREVIOUS MINUTES:** Secretary Rieck read aloud March 2015 minutes then motion to approve and seconded to move forward.

**1. DIRECTOR'S REPORT:**

Saltair Community Centre community is working on bylaws and the application for official name of the community centre.

Collaborating with Bernie Jones as previous Saltair resident and Kathleen Sheppard from Cowichan Social Planning.

Also formed a Water Committee has been formed to ensure the security of a safe Saltair water supply in a partnership with the town of Ladysmith. It will be similar to the previous Water Board for Saltair.

There was a meeting last week with Stuart Johnson from Ministry of Transportation to address concerns of water flow and road ways that require repairs. Cost analysis corner of Oyster Way Rd and Olsen Road - discussion of clearing vegetation to improve visibility. He did recognize safety concerns of narrow road on Olsen Rd and is addressing this issue. Another focus area is Clifcoe and Olsen - looked at creating a swale near the main ditch. Crosswalk near Byron's also addressed.

## **2. CVRD UPDATE:**

Tim Godau updated that he received letter from Dan Brown re: design and cost estimates of building a trail between Saltair Community Center and Centennial Park. This will likely be in 2016 budget. Parkinson's Trail will be 2015.

Paul Bottomley asked if we have an agreement with Highways to access to the Parkinson's Trail for the road allowance.

## **3. SALTAIR COMMUNITY CENTER:**

David Key made the railings for the entrance of building.

Ceiling tiles drooping in some areas and local church willing to donate scaffolding that could be used to assist in repairs such as this.

Society working toward running the building.

Next meeting Monday April 13/15 at 7pm.

Society looking for community members to get involved!

#### **4. CENTENNIAL PARK:**

**First Motion:**

**Motion to repair fence at south side of athletic/bark mulch trail (noted in previous meeting). This opening in the fence leads into private property, potential liability issues.**

**Motion Carried**

**Second Motion:**

**Motion to repair fencing in areas shared by west side of Saltair Community Center /private property and southern area of property identified to place gate and connect trail around Ball Park. Paul Bottomley willing to be contact and provide guidance for estimate/repair.**

**Motion Carried**

Easter Update – Tim Godau, Mel Dorey and Donna Dorey reported it went well. Bouncy Castle, outdoor games.

Tim Godau suggested acknowledging Judy Latimer for many previous years of service. Amanda Redpath advised approximately 40 years of service. Harry Brunt did acknowledge basket and thank you card was sent out in the past for this purpose.

#### **5. DIANA, PRINCESS OF WALES WILDERNESS PARK:**

CVRD did have concern with screws in some of the trees and this has an impact and creates liability concerns. Wood carvings and signs will be removed by CVRD.

Discussion of lease to access trail lands around marsh area.

**Motion to investigate lease agreement options with current property owner of east side of Kess Trail.**

**Motion Carried One against.**

Benches placed in park by donation. Need to be secured.

Mel Dorey and Tim Godau with Ryan Dias from CVRD walked through trail. Came up with 4 recommendations:

- Two culverts be replaced at either side of Marsh on north side as original has collapsed and been worn
- Survey area impacted by flooding and monitor for years ahead
- Plant Cedar trees in impacted area. David Key has trees from Mesachie Lake and can be planted in the fall when it is more optimal
- Brian Farquhar will speak to property owners in affected area to determine how flooding occurred and ensure safe flow of water, with report back to the CVRD Electoral Services Committee and the Saltair Parks and Recreation Committee.

Community guests asking about assurances that this flooding will not occur again and the investigation of this issue.

Ryan Dias will monitor over the years to ensure drainage remains. CVRD now leading the process so Tim suggested directing any further questions directly to them as the Parks and Rec Committee is no longer involved in this matter.

Can the public attend Electoral Meetings? Yes. Public cannot speak during the meetings but can observe. April 21/15 is the next meeting and agenda posted on CVRD website if community would like to review topics for discussion.

Community member requested fees to repair damages not come from taxes of community. This committee cannot speak to this recommendation. Water and soil testing also recommended.

## **6. PARKINSON TRAIL:**

Initiating process on this trail but likely in 2016 Budget for implementation. Notification will be sent out to affected neighbours. Mike Miller primary contact. Request of update from Ministry of Transportation that authority has been given to build this trail.

#### **7. STOCKING CREEK PARK:**

Installation of boxed steps near Huckleberry Trail by summer students. Director Dorey also requested railings along box steps.

Tree was cleared that had fallen across safety fence near falls. Fence also repaired.

Tree cleared on Timmer trail as well.

Dan Brown confirmed that stair nosing will be added to stocking creek falls stairs for safety.

Kelly Schellenberg and Jackie Rieck meeting in trail to clean off signage and Director Dorey encouraged people to photograph flora and fauna.

Plexi Glass stolen and trim vandalized from bulletin board near bridge.

#### **8. BEACH ACCESS:**

Tim Godau read out letter from Lynn Smith as per her request to outline concerns of erosion and damages to beach access at the Seaside Development Apr3/15. CVRD already aware and not prepared to take on this property without addressing these concerns.

Concern of Japanese Knotweed/Invasive Species near Skinner Road beach access.

**Motion to be assessed by CVRD before it goes into full bloom.**

**Motion carried**

#### **SALTAIR BALL LEAGUE:**

Request for reminder to League of appropriate supervision of children using the playground during League play and Amanda Redpath agreed to bring forward as a League Executive Member.

Amanda Redpath seeking support/suggestions in contacting Ryan Dias as the League would like to make payment and move forward in planning for the 2015 Ball League. It was suggested to go into CVRD directly with cheque and ask to meet with him as the fiscal period is a busy time.

Shelter booked July 5/15. Frostbreaker Tournament May 1-3/15, Year End Tournament July 24-26/15.

Harry Brunt requested confirmation that the League may have a key to concession, bollards and gates for ball access and Amanda Redpath agreed to follow up with other Executive and report back.

#### **9. LADYSMITH PARKS & RECREATION:**

Glen Hammond provided updates – most of meeting content was on Dog Park.

Frank Jameson Center addressing policies about allowing public access for showers as well.

#### **UNFINISHED BUSINESS:**

No updates.

#### **NEW BUSINESS:**

Palm Trees - Director Dorey fertilized local Palm trees. 2 others available with potential identified areas to plant.

Water Board roof leaking, causing damage. Scheduled for demolition so area needs to be cleared and stored at SCC. Volunteers coordinated for Sunday April 12/15 at 10am.

**NEXT MEETING:** May 11, 2015

**ADJOURNMENT:** Meeting adjourned at 8:58pm

