

Development Permit Application Checklist

DPA 8 - Protection of Farming

NOTE: The following checklist outlines the requirements for a complete submission for all applications. Please ensure you have included all “Must Have Items” to avoid any delays with the processing of your application. Please note that further submission materials listed in the “Staff May Also Request” section may be required during the application process. Incomplete applications will not be accepted.

Must Have Items:

- Complete Application Form**
The ‘Development Application Form’ must be fully completed and signed.
- Detailed Site Plan**
Residential buildings must be located away from lands designated agriculture, while maintaining setbacks.
- Development Permit Area (DPA) Guideline Assessment**
Confirmation of compliance with applicable DPA guidelines.
- Landscape Plan**
Ensure development and formal approval of a buffer maintenance plan by a qualified professional with experience in developing landscape maintenance plans. Buffers should exist between non-agricultural uses and agricultural lands. Plan should also identify how to manage invasive species and retain existing native vegetation.
- Site Disclosure Statement**
The Province of BC requires all development permits to include a completed Site Disclosure Statement.
- State of Title**
A current State of Title (dated within the last 30 days) including a copy of charges (e.g. covenants) if applicable.

Staff May Also Request:

- BC Company Search**
If the subject parcel is owned by a company and not an individual owner, a BC company search will be required.
- Plan of Proposed Subdivision**
Design subdivisions on lands adjacent to lands designated for agricultural use to minimize potential conflicts between agricultural and non-agricultural uses.
- Section 219 Covenant**
Required on all newly created lots partially or entirely within the DPA. The covenant will specify impacts are to be expected due to the proximity of farm operations, including but not limited to odour, noise and lighting.