

**CVRD Arts and Culture Grant Application: Step 1**

Organization Name:	
Address:	
Website:	
Email & Phone Contact:	
Application Contact:	
Position Title:	
Date of Application:	
Fiscal Year End Date:	
Total Grant Funds Requested:	
Operational or Project Funding:	

**Please answer the following questions. Be concise.**

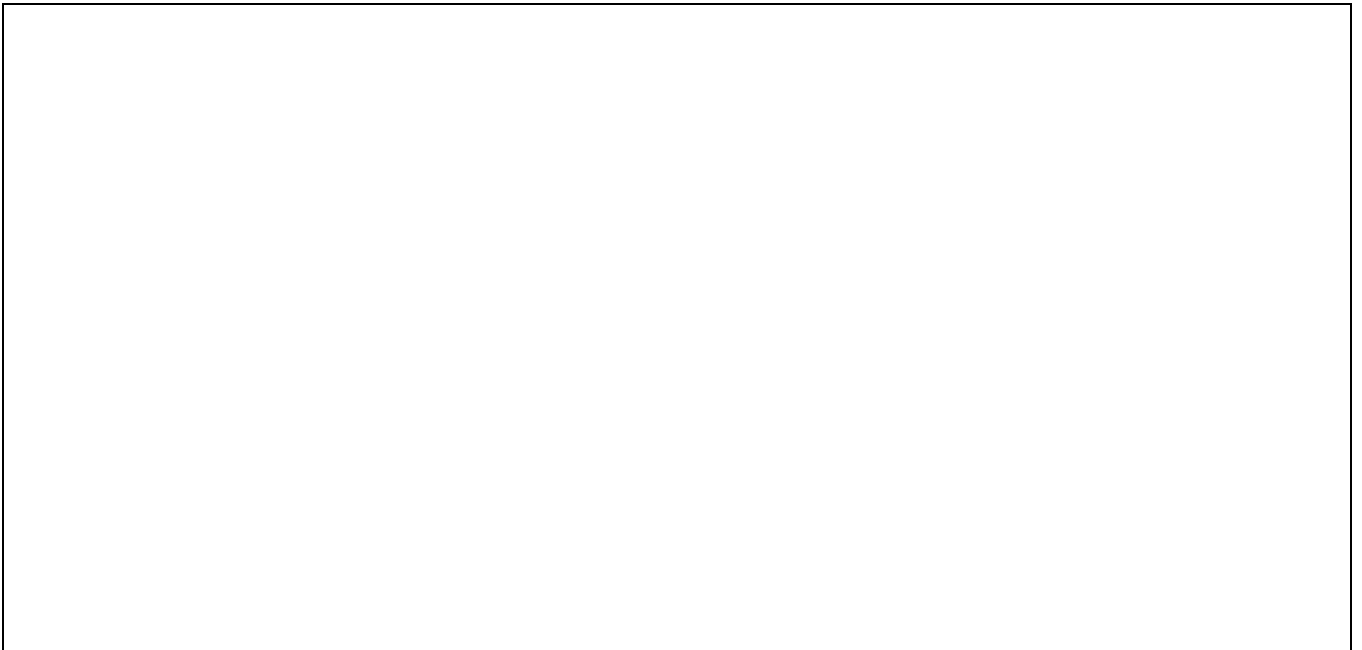
**Part A: Organizational Stability**

1. How long has your organization been in operation?
2. Is your organization in good standing with the BC Registrar of Societies?
3. Describe the management model of your organization including titles of positions, indicate if positions are paid or volunteer:

4. Briefly describe the successes and challenges of last year's programming:



5. List any community partners you work with:



**Part B: Community Impact**

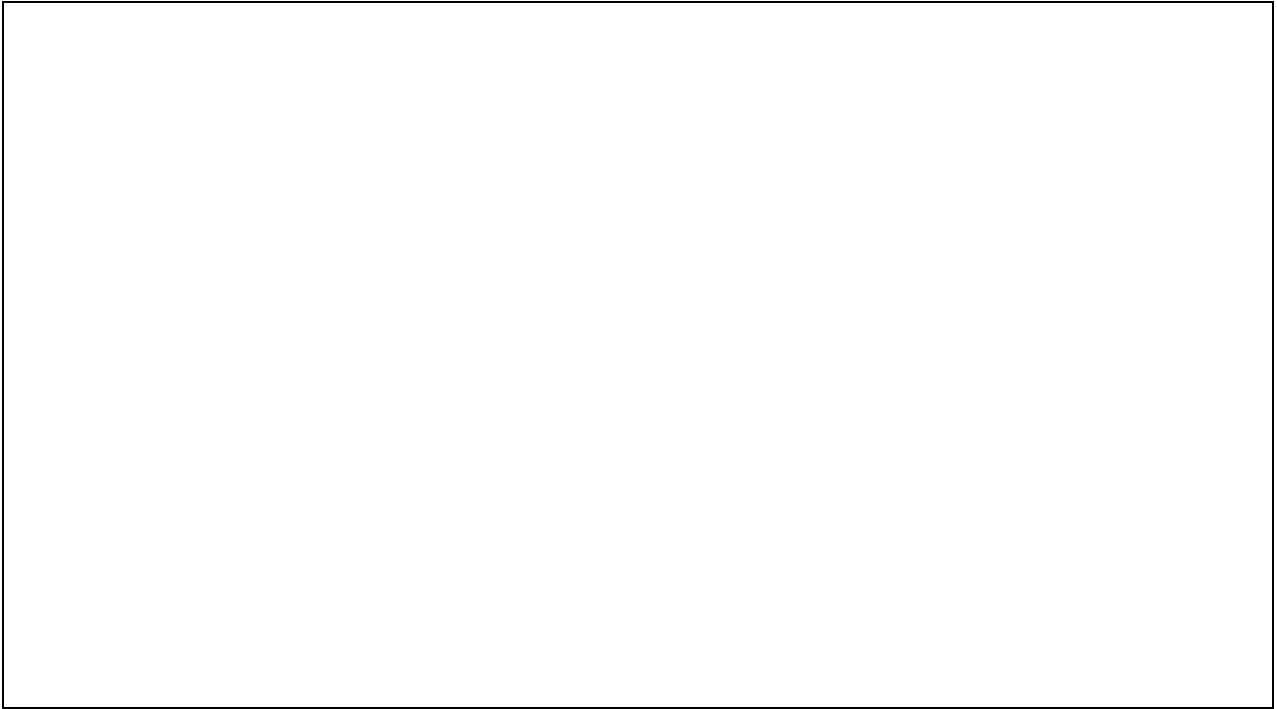
6. Describe how your organization/project encourages or contributes to the development of local artists:

7. Describe how your programming or project responds to community needs:

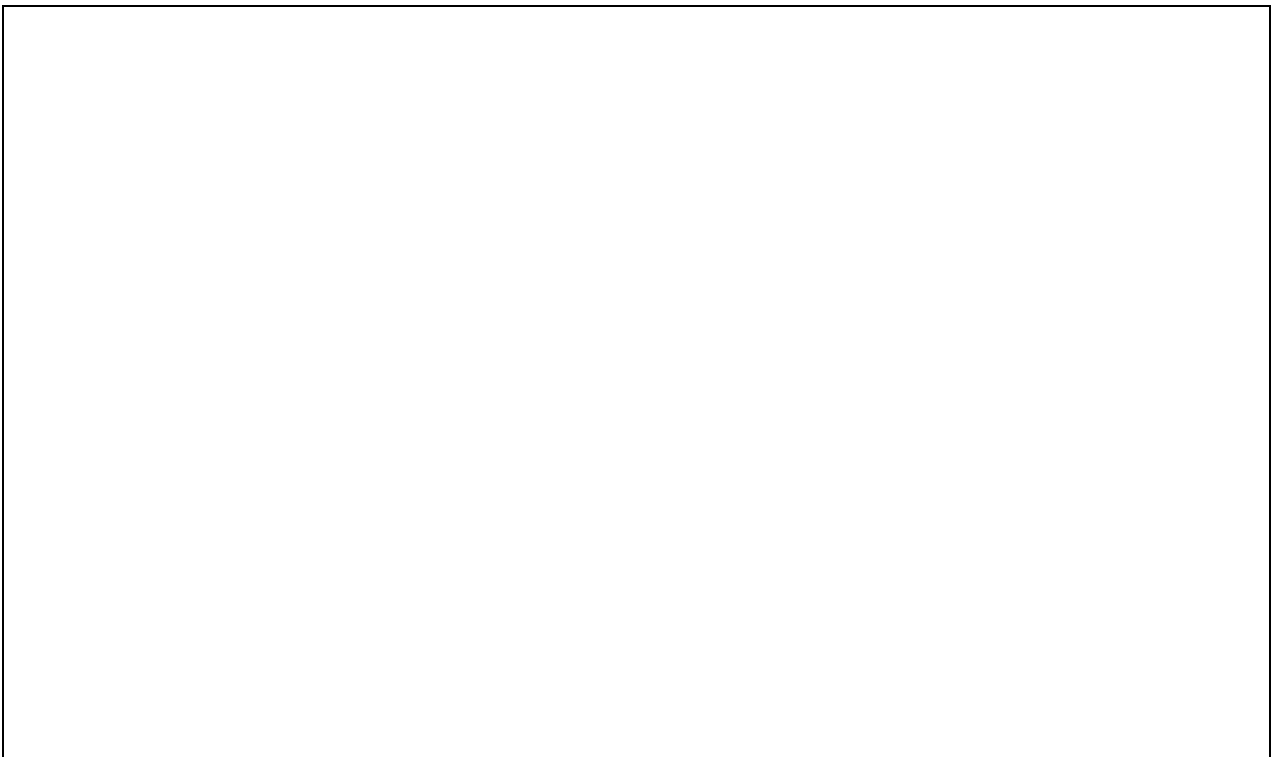
8. Describe how your programming or project includes community participation/involvement. Include here information on educational activities or activities that encourage audience participation and public engagement (if relevant):

9. Describe what positive impact your organization's programming or special project will have on the community:

10. Describe how your organization or project benefits artists directly. If not, explain why:



11. Describe how your organization economically benefits the region (e.g., tourism, jobs, shopping):



12. Describe how your programming/project is financially and/or physically accessible to the greater community:

13. If applicable, how many people attended your programming/project in the last year, either in-person or virtually:

**Part C: Organizational/Project Planning**

14. Provide your organization's mandate and/or mission statement:

15. Describe how your programming or special project meets your organization's mandate:

16. Briefly summarize promotional, marketing, distribution strategies.

**Part D: Financials**

18. Demonstrate how your organization actively seeks funding from other sources. List whether funding has been received or not (informational only)

19. Describe the impact to your organization and to the overall community if funding is not approved?



20. Does your organization maintain a deficit?

If so, what are the plans to alleviate the deficit?

21. Please complete the Step 2: ACD Budget Template form. Attach the most recent financial statement, statement of directors from BC Registrar of Societies.

Optional attachments: marketing sample, business/strategic plan, and cover letter.