



## **QUESTION PERIOD PROCEDURE POLICY**

Applicability: CVRD Board, Committees, and Commissions

Effective Date: June 8, 2011

### **PURPOSE:**

The purpose of the Question Period is to provide public access to the Board / Committee / Commission regarding the business of the local government. The purpose of the Question Period Procedure Policy is to recognize the need for Question Period to proceed in a timely fashion.

### **POLICY:**

The Question Period is subject to the following provisions:

1. There will be allotted a maximum of 15 minutes for questions.
2. The Question Period will be comprised of two parts. The first part is reserved for questions directly related to business discussed during the meeting. If there is time remaining, questions during the second part can be on a matter of public interest under the jurisdiction of the Regional District.
3. Each questioner will be allowed to ask one question plus a follow-up question related to the answer. If after all questioners have been heard and there is still time remaining, a questioner who has already spoken can ask one additional question plus a follow-up question related to the answer.
4. Questions must be truly questions and not statements of opinions. Questioners are not permitted to make a speech.
5. Questioners must avoid personal references; insinuations; violent, offensive, or disrespectful remarks about another person; and unparliamentary language.
6. Questions shall be addressed to the Chair.

Approved by: CVRD Board Approval date: June 8, 2011
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