



125 B South Shore Rd. - PO Box 135
Lake Cowichan, BC V0R 2G0

August 11, 2022

Talitha Soldera
Assistant Finance Manager, Planning,
Cowichan Valley Regional District
175 Ingram Street, Duncan, BC V9L 1N8

Dear Ms. Soldera :

The members of the Kaatza Station Museum respectfully submit the financial year end statements for 2021 and the budget for 2023.

In 2020 our volunteers spent over 2112 hours creating new displays, updating old displays, painting, cleaning, repairing and other maintenance jobs that were required.

We have hired a new Manager and as a result the salaries have increased significantly. We have been applying for grants to cover the extra costs.

We also have a full time archivist whose salary is paid for by a private foundation and United SteelWorkers Union. He is Sorting, cataloguing, accessioning and storing the International Woodworkers' of America history. He is also creating finding aids and Blogs for the collection that will be posted on our webpage.

Thank you for your consideration.

Sincerely,

Patricia E. Foster, President

BALANCE SHEET 2021
Kaatza Historical Society
Box 135 - 125B South Shore Road
Lake Cowichan, BC V0R 2G0

| | General Fund | Gaming Fund | Collection Fund | Totem Project |
|---|---------------------|--------------------|------------------------|----------------------|
| Current Assets | | | | |
| Cash on Hand | \$0.00 | \$0.00 | \$0.00 | |
| Cash in bank | \$11,287.20 | \$7,395.97 | \$14,134.09 | |
| Prepaid Expenses | \$0.00 | \$0.00 | | |
| Short term investments | \$5,000.00 | \$0.00 | | |
| | \$16,287.20 | \$7,395.97 | \$14,134.09 | |
| Capital Assets | | | | |
| Furnishings & equipment | | | | |
| Total Assets | \$16,287.20 | \$7,395.97 | | |
| Fund Balances | | | | |
| Externally Restricted | | | | Term #42 |
| Internally Restricted #41 | \$10,000.00 | \$7,395.97 | | \$10,000.00 |
| Unrestricted | \$16,287.20 | | | |
| Total Liabilities & Fund Balance | \$26,287.20 | \$7,395.97 | \$14,134.09 | \$10,000.00 |

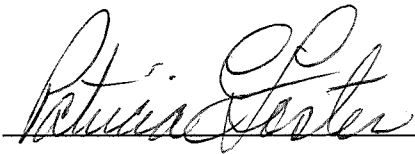
21/09/14 Moved: Pat Weaver/Seconded: Don Gordon that term #33 be restricted to 2022

Summer Jobs grant application.

Carried

21/09/14 Moved: Jonathan Dearie/Seconded: Pat Weaver that term #41 be restricted to 2022 staff wages.

Carried

A handwritten signature in cursive script, appearing to read "Patricia E. Foster", written above a horizontal line.

Patricia E. Foster
President

A handwritten signature in cursive script, appearing to read "Sue Lindstrom", written above a horizontal line.

Sue M. Lindstrom
Treasurer

KAATZA HISTORICAL SOCIETY

GENERAL ACCOUNT

PROFIT/LOSS 2021

INCOME

| | | |
|---|------------------|---------------------|
| Book Sales | | \$782.40 |
| Canada Summer Jobs | | \$13,531.00 |
| Collections Account for Revenue Canada | | \$4,019.68 |
| CVRD | | \$29,454.00 |
| Donations | | \$3,206.53 |
| Gaming- Revenue Canada, wages | reimbursement | \$7,849.10 |
| Gift Shop | | \$8,274.32 |
| Govt of Canada | CEWS | \$22,665.13 |
| Interest ISCU | | \$95.95 |
| Island Corridor Trust - Totem Project - | 1/2 amt up front | \$25,000.00 |
| Laminating | donations | \$102.00 |
| Memberships | | \$640.00 |
| Miscellaneous | | \$10.00 |
| Young Canada Works | | \$13,736.00 |
| | Total | \$129,366.11 |

EXPENSES

| | | |
|------------------------|-------------------|---------------------|
| Appreciation Lunch | | 162.14 |
| Archival Supplies | | \$3,678.00 |
| Building Improvements | | \$805.40 |
| Calendar Expense | | \$653.04 |
| Cost of Square Program | | \$91.52 |
| Directors Insurance | | \$690.00 |
| Gift Shop | | \$3,780.41 |
| Misc | | \$30.00 |
| Office Supplies | | \$590.34 |
| Payroll | | \$72,655.69 |
| Photocopier Lease | | \$1,438.96 |
| Professional Fees | | \$221.25 |
| Revenue Canada | | \$18,005.37 |
| Shaw Cable | Internet | \$604.80 |
| Telus | | \$515.75 |
| Special Projects | ICET Joshua Watts | \$15,000.00 |
| To Collections | | \$5,281.00 |
| | Total | \$124,041.53 |

Profit/Loss

\$5,324.58

**GAMING ACCOUNT
YEAR END 2021
Kaatza Historical Society**

| | | |
|---------------------------|------------------------|-------------------|
| | OPENING BALANCE | \$7,250.87 |
| INCOME: | | |
| Prov of BC | \$24,000.00 | |
| Term Interest | \$18.45 | |
| | | \$24,018.45 |
| | \$24,018.45 | |
| | | \$31,269.32 |
| EXPENSES: | | |
| Advertising | \$912.14 | |
| Archival Supplies | \$2,913.00 | |
| Bank Charge | \$5.74 | |
| Building Improvements | \$768.28 | |
| Computer | \$1,870.55 | |
| Displays | \$3,121.19 | |
| Liability Insurance | \$2,627.00 | |
| Misc | \$375.00 | -\$23,873.35 |
| Office Supplies | \$1,319.62 | |
| Photocopier Copy Costs | \$281.15 | |
| Staff Medical | \$1,338.00 | |
| Wages, Revenue Canada, HP | \$7,849.10 | |
| Worksafe BC | \$492.58 | |
| | \$23,873.35 | |
| | CLOSING BALANCE | \$7,395.97 |

COLLECTION ACCOUNT- Chequing #2

Year End 2021

Kaatza Historical Society

125B South Shore Road

Lake Cowichan, BC

V0R 2G0

Opening Balance

\$15,224.03

INCOME

Corporate Contribution - UBC

\$18,029.00

Contribution KHS (Terms)

\$3,281.00

Interest

\$1.22

\$23,311.22

Displays

\$2,000.00

\$23,311.22

EXPENSES

Wages

\$16,703.48

Receiver General

\$4,019.68

Carr McLean

\$3,678.00

-\$24,401.16

Balance

\$24,401.16

Closing Balance

\$14,134.09

**TOTEM PROJECT GRANT
YEAR END 2021
Kaatza Historical Society
Box 135-125B South Shore Road
Lake Cowichan, BC V0R 2G0**

INCOME

| | |
|-------------------------------|-------------|
| Island Coastal Economic Trust | \$25,000.00 |
|-------------------------------|-------------|

EXPENSES

| | |
|--------------|-------------|
| Joshua Watts | \$10,000.00 |
| Joshua Watts | \$5,000.00 |

| | |
|---------------------------------|--------------------|
| Term#42 Restricted Funds | \$10,000.00 |
|---------------------------------|--------------------|

| | |
|---------|-------------|
| Balance | \$10,000.00 |
|---------|-------------|

**Kaatza Historical Society
Box 135 - 125B South Shore Road
Lake Cowichan, E V0R 2G0
Provisional Budget 2023**

General Acct.

Income

| | |
|---------------------------------|-------------|
| Book Sales | \$1,000.00 |
| Calendar Sales | \$1,000.00 |
| CVRD | \$29,500.00 |
| Donations | \$4,000.00 |
| Gaming Grant | \$12,000.00 |
| Gift Shop | \$5,000.00 |
| Govt of Canada - Students & YCW | \$20,000.00 |
| Interest | \$100.00 |
| Membership | \$550.00 |
| Miscellaneous | \$300.00 |
| | \$73,450.00 |

Expenses

| | |
|-------------------|-------------|
| Advertising | \$1,000.00 |
| Alarm | \$1,000.00 |
| Archival | \$2,000.00 |
| Building Supplies | \$2,000.00 |
| Computer | \$1,000.00 |
| Gift Shop | \$3,000.00 |
| Insurances | \$1,375.00 |
| Misc | \$500.00 |
| Office Supplies | \$1,500.00 |
| Professional Fees | \$500.00 |
| Photocopier | \$2,200.00 |
| Revenue Canada | \$12,800.00 |
| Shaw Cable | \$750.00 |
| Student/Intern | \$12,000.00 |
| Telus | \$600.00 |
| Wages | \$31,000.00 |
| Worksafe | \$225.00 |
| Photocopier | |
| | \$73,450.00 |