



## **CONFERENCE/SEMINARS FOR ELECTED OFFICIALS POLICY**

Applicability: Board of Directors

Effective Date: September 13, 2017

### **PURPOSE:**

To establish a policy regarding Directors attendance at conferences/seminars or workshops to allow them to attend without having prior Board approval.

### **POLICY:**

1. Directors may attend any conference/seminar or workshop that pertains to local government matters without prior Board approval if the total cost to attend is under \$500 (which includes registration, travel, accommodations and meals).
2. Each Elected Official is entitled to attend two conference/seminars annually under this policy without Board approval.
3. Any conference/seminar or workshop with an expected total cost equal to or greater than \$500 requires Board approval prior to attendance.

Approved by:	CVRD Board
Approval date:	September 13, 2017