



ARTS AND CULTURE GRANT DISBURSEMENT POLICY

Applicability: All CVRD

Effective Date: November 29, 2017

PURPOSE:

To provide criteria for adjudicating applications for the disbursement of arts and culture grants.

POLICY:

The CVRD's Arts and Culture Division provides annual grants-in-aid for eligible arts organizations, which are adjudicated by the CVRD Arts and Culture Grant Committee.

Eligible arts organizations may only receive one grant per year from the CVRD, and there is no limit to the number of years an arts organization may receive an arts and culture grant. The suggested maximum amount for this grant is \$5,000, and it may be used for operating or special project assistance

General Eligibility Requirements

1. Applicants must have programming in the arts as their primary mandate and purpose.
2. Applicants must be non-profit societies with a Board of Directors, and have been registered in British Columbia for at least six months immediately preceding the application deadline.
3. Applicants must have their administration and programming based within the CVRD geographic boundaries.
4. Applicants must provide financial statements and demonstrate a need for public funding.

Assessment Criteria

The CVRD Arts and Culture Grant Committee will adjudicate all grant applications in the areas of artistic merit, administrative capacity and community impact.

Ineligible Organizations and Activities

1. Service clubs
2. Organizations whose primary mandate involves religious, sports or educational activities
3. Civic departments or branches (e.g. libraries or community centres)
4. Training and educational organizations
5. Commercial recitals
6. Capital projects
7. Start-up costs
8. Tourism promotion
9. Individual scholarships or bursaries
10. Activities or events happening outside of CVRD boundaries
11. Fundraisers
12. Deficit reduction
13. Activity that is not artistic or cultural

Individual artists are not eligible for arts and culture grant funding; however, individual artists may partner with an eligible non-profit arts organization.

Conditions of Assistance

1. Grants may be used for operating assistance.
2. Grants may not be used to reduce deficits.
3. Grant funds must apply to the proposed project only and may not be used for completed projects.
4. If the grant funds are not used for the activities for which they were received, they must be repaid in full. Any unused portion of grant funds must be repaid to the CVRD.
5. Organizations who receive a grant must submit a final report. If they do not submit a final report, the organization will be ineligible to receive future arts and culture grants.

Approved by: CVRD Board Approval date: November 29, 2017
