

## 106 – Commuter Transit

The role of the commuter transit service is to provide 6 daily return trips Monday to Friday from Duncan (4) and Shawnigan Lake (2), and 3 Saturday return trips from Duncan to and from downtown Victoria. Expenditure categories include only operations (the contract with BC Transit, maintenance of shelters and bus stops, commissions for selling fare products, CVRD staffing, other department support service allocations, consultants and a contingency). There are no capital expenditures. The function is funded primarily through user fees and by tax requisition.

106 - COMMUTER TRANSIT TOTAL REQUISITION 304,211

STATUTORY LIMITATION: **LIMITATION IS FOR BOTH COMMUTER TRANSIT AND TRANSIT**

BASIS OF APPORTIONMENT: ASSESSMENTS TAXABLE FOR HOSPITAL PURPOSES FOR ALL AREAS

PARTICIPATING AREAS:	ASSESSMENTS	MEMBERS SHARE	PRIOR YEAR ADJ	TOTAL	
CITY OF DUNCAN	1,350,824,159	173,541,678	14,834	2	14,836
DISTRICT OF NORTH COWICHAN	11,062,780,591	1,276,231,116	109,092	(20)	109,073
TOWN OF LADYSMITH	3,032,937,946	332,316,734	28,407	33	28,439
TOWN OF LAKE COWICHAN	1,147,538,050	121,837,590	10,415	12	10,427
ELECTORAL AREA A	2,322,039,014	251,745,251	21,519	(4)	21,516
ELECTORAL AREA B	4,321,266,341	458,224,452	39,169	(10)	39,159
ELECTORAL AREA C	2,240,780,073	245,660,000	20,999	2	21,001
ELECTORAL AREA D	1,445,048,545	162,332,221	13,876	(9)	13,867
ELECTORAL AREA E	1,557,090,857	194,669,123	16,640	(5)	16,636
ELECTORAL AREA F	1,129,594,765	149,822,482	12,807	1	12,808
ELECTORAL AREA I	1,697,761,058	192,466,609	16,452	(3)	16,449
<b>TOTAL</b>	<b>31,307,661,399</b>	<b>3,558,847,256</b>	<b>304,211</b>	<b>0</b>	<b>304,211</b>

RESIDENTIAL TAX RATE: 0.0085 COST PER \$100,000 HOUSEHOLD 0.85  
 (PER \$1000 OF NET TAXABLE VALUE)

**COWICHAN VALLEY REGIONAL DISTRICT**

**2023-2027 FINANCIAL EXPENDITURE PROGRAM**

Service: Commuter Transit

Function: 106

<b>TOTAL EXPENDITURE</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
Operational Costs	\$617,011	\$666,069	\$699,372	\$734,341	\$760,043	\$786,645
Long Term Debt						
Short Term Debt						
Capital						
Transfer to Capital Reserve						
<b>TOTAL APPLICATION OF FUNDS</b>	<b>\$617,011</b>	<b>\$666,069</b>	<b>\$699,372</b>	<b>\$734,341</b>	<b>\$760,043</b>	<b>\$786,645</b>
<b>SOURCES OF FUNDS</b>						
Requisition/Parcel Tax	304,211	304,211	317,629	444,201	550,903	567,154
User Fee	98,000	140,500	154,550	170,005	187,005	196,356
Transfer from Capital Reserve						
Other	194,414	201,358	117,135	20,135	22,135	23,135
Debt Proceeds						
Transfer from Operating Reserve	20,386	20,000	110,058	100,000		
Surplus/(Deficit)						
<b>TOTAL SOURCE OF FUNDS</b>	<b>\$617,011</b>	<b>\$666,069</b>	<b>\$699,372</b>	<b>\$734,341</b>	<b>\$760,043</b>	<b>\$786,645</b>

Cowichan Valley Regional District  
**Budget Report by Cost Center**



Account Code : ??-?-????-???? To : ??-?-????-????

Function Type : Selective

**GENERAL REVENUE FUND  
 106 - COMMUTER TRANSIT**

		2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDG	2023 BUDGET VALUE
<b>OPERATING REV</b>					
<b>2000 GRANTS</b>					
01-1-2000-2100	FEDERAL GRANTS IN LIEU	-49	-45	-75	-75
01-1-2000-2101	PROVINCIAL GRANTS IN LIEU	-521	-3,343	-15,930	-8,985
01-1-2000-2121	PROVINCIAL CONDITIONAL	-125,195	-167,408	-167,109	-180,998
	<b>Total GRANTS</b>	<b>-125,765</b>	<b>-170,795</b>	<b>-183,114</b>	<b>-190,058</b>
<b>4433 RECOVERY OF COSTS</b>					
01-1-4433-0000	GENERAL	-566	0	0	0
	<b>Total RECOVERY OF COSTS</b>	<b>-566</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4500 RIDERSHIP REVENUE</b>					
01-1-4500-4000	FARE BOX	-66,444	-71,733	-70,000	-99,000
01-1-4500-4001	TICKETS & DAY PASSES	-60,971	-6,635	-16,000	-40,000
01-1-4500-4002	MONTHLY PASSES	-127,623	-80,976	-80,000	-100,000
01-1-4500-4009	VICTORIA TRANSIT SHARE	123,229	84,318	83,000	119,500
01-1-4500-4010	SATURDAY SERVICE	-15,110	-15,590	-15,000	-21,000
	<b>Total RIDERSHIP REVENUE</b>	<b>-146,919</b>	<b>-90,616</b>	<b>-98,000</b>	<b>-140,500</b>
<b>7571 REQUISITION</b>					
01-1-7571-0000	REQUISITION	-304,211	-304,211	-304,211	-304,211
	<b>Total REQUISITION</b>	<b>-304,211</b>	<b>-304,211</b>	<b>-304,211</b>	<b>-304,211</b>
<b>7590 GRANT - B.C.T. - ADMIN.</b>					
01-1-7590-0000	GRANT - B.C.T. - ADMIN.	-10,740	-10,011	-11,300	-11,300
	<b>Total GRANT - B.C.T. - ADMIN.</b>	<b>-10,740</b>	<b>-10,011</b>	<b>-11,300</b>	<b>-11,300</b>
<b>9120 TRANSFER FROM OPERATING RESERVE</b>					
01-1-9120-0000	TSF FROM OPERATING RESEF	0	0	-20,386	-20,000
	<b>Total TRANSFER FROM OPERATI</b>	<b>0</b>	<b>0</b>	<b>-20,386</b>	<b>-20,000</b>
	<b>Total OPERATING REV</b>	<b>-588,200</b>	<b>-575,633</b>	<b>-617,011</b>	<b>-666,069</b>
<b>OPERATING EXP</b>					
<b>7100 TRANSIT EXPEND</b>					
01-2-7100-1101	SALARIES/FULL TIME REGULA	26,604	32,987	51,459	53,710
01-2-7100-1400	BENEFITS	7,930	10,121	16,882	16,650
01-2-7100-2110	CONFERENCES & SEMINARS	0	0	1,000	1,500
01-2-7100-2111	TRAVEL	0	186	200	200
01-2-7100-2113	BUS STOPS	726	2,698	5,500	5,500
01-2-7100-2131	TELEPHONE	178	449	850	850
01-2-7100-2338	CONTRACT FOR SERVICES	369,157	419,531	463,451	498,800



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**GENERAL REVENUE FUND  
 106 - COMMUTER TRANSIT**

		2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDG	2023 BUDGET VALUE
01-2-7100-2340	TRAINING & DEVELOPMENT	965	200	400	500
01-2-7100-2370	INSURANCE - PROPERTY	184	0	200	200
01-2-7100-2450	R & M - BUS SHELTERS	1,382	2,035	3,000	4,000
01-2-7100-2475	MISCELLANEOUS EQUIPMENT	1,032	107	500	500
01-2-7100-2532	COMPUTER SOFTWARE UPGR	290	156	250	600
01-2-7100-2586	COMMISSIONS	7,796	4,620	5,000	6,500
01-2-7100-4100	ALLOC - GENERAL GOVERNME	23,484	25,011	24,319	35,710
01-2-7100-4520	ALLOC - GM REC & CULTURE	14,541	14,541	17,936	18,474
01-2-7100-4530	ALLOC - FACILITIES	21,135	20,487	21,957	20,625
01-2-7100-4585	ALLOC - BUILDING COSTS	2,013	1,943	2,357	0
01-2-7100-5110	SUNDRY EXPENSES	17	16	450	450
01-2-7100-5530	ELECTRICITY	68	62	100	100
01-2-7100-8150	BANK CHARGES	78	5	200	200
01-2-7100-9910	CONTINGENCY	0	0	1,000	1,000
	Total TRANSIT EXPEND	477,580	535,154	617,011	666,069
	Total OPERATING EXP	477,580	535,154	617,011	666,069
	<b>Surplus/Deficit</b>	<b>-110,620</b>	<b>-40,480</b>	<b>0</b>	<b>0</b>

**Cowichan Valley Regional District  
Budget Report by Cost Center**



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	2020 ACTUAL	2021 ACTUAL	2022 AMENDED BUDG	2023 BUDGET VALUE
Summary Total Revenues	-588,200	-575,633	-617,011	-666,069
Summary Total Expenses	477,580	535,154	617,011	666,069
Summary Surplus/Deficit	-110,620	-40,480	0	0

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## 2023 Year over Year Comparative Analysis

Function: 106 - Commuter Transit

Requisition Change		2022 <u>Requisition</u> \$304,211	Proposed 2023 <u>Requisition</u> \$304,211	Requisition \$ Increase (Decrease) 0	Requisition % Increase (Decrease) 0.00%
<b>A) Core Budget</b>					
		<u>2022 \$ Budget</u>	<u>2023 \$ Budget</u>	<u>Requisition \$ Increase (Decrease)</u>	<u>Requisition % Increase (Decrease)</u>
Explanation of increase/decrease:					
	Decrease in Provincial grants in lieu (children under 12 ride free program)	-15,930	-8,985	6,945	2.28%
	Increase in Provincial Conditional (BC Covid Restart funding)	-167,109	-180,998	(13,889)	(4.57%)
	Increase in fare revenues	-98,000	-140,500	(42,500)	(13.97%)
	Increase in BC Transit contract (re higher fuel and other operational costs)	463,451	498,800	35,349	11.62%
	Aggregate of increase CVRD allocations and other expenses	153,560	167,269	13,709	4.51%
	<b>Subtotal</b>	<u><b>335,972</b></u>	<u><b>335,586</b></u>	<u><b>(386)</b></u>	<u><b>(0.13%)</b></u>
<b>B) Prior Year One-time items</b>					
	Decrease in transfer from Operating Reserve	(20,386)	(20,000)	386	0.13%
	<b>Subtotal</b>	<u><b>(20,386)</b></u>	<u><b>(20,000)</b></u>	<u><b>386</b></u>	<u><b>0.13%</b></u>
<b>Max Draft 2023 Budget</b>				<b>-</b>	<b>0.00%</b>
<b>C) Other items to maintain service level</b>					
	<b>Subtotal</b>	<u><b>0</b></u>	<u><b>0</b></u>	<u><b>0</b></u>	<u><b>0.00%</b></u>
<b>Total Draft 2023 Budget</b>				<b>-</b>	<b>0.00%</b>
<b>D) Supplemental Items</b>					
1)	Capital	-	-	0	0.00%
	Debt	-	-	0	0.00%
	Reserves	-	-	0	0.00%
	Operating	-	-	0	0.00%
2)	Operating	-	-	0	0.00%
	Reserves	-	-	0	0.00%
	<b>Subtotal</b>	<u><b>-</b></u>	<u><b>-</b></u>	<u><b>0</b></u>	<u><b>0.00%</b></u>
<b>Max 2023 Requisition change if Supplemental &amp; Other Items are Approved</b>				<b>-</b>	<b>0.00%</b>

**Notes:**

- 1) The Operating Reserve balance at December 31, 2021 is \$561,417 with \$20,386 committed in 2022 - uncommitted balance is \$541,031
- 2) The Capital Reserve balance at December 31, 2021 is \$0 with \$0 committed in 2022 - uncommitted balance is \$0.